Troy University Library Presentation HISTORY

The Library provides materials and services to support the programs of Troy University and has a staff of professional librarians to assist you in using its resources. The Troy University Libraries online presence is located at http://trojan.troy.edu/library/.

I. ASSISTANCE. Contacting Library staff in person or by phone, email, or online chat.

II. INTERLIBRARY LOAN. Borrowing books and journal articles which are not available locally or online.

III. JOURNALS. Accessing journal databases and locating the full text of articles.

IV. BOOKS. Using the Library Catalog and book databases.

V. SEARCH LIBRARY RESOURCES. An all-in-one search tool (searches the Library Catalog and most databases simultaneously).

VI. OPEN ACCESS RESOURCES. Books and newspapers available online.

VII. WRITING. The TROY Writing Center and documentation.

This guide updated 5/21/15 by Mr. Jay Brandes, Global Campus Librarian, and Dr. Kristine Stilwell, Social Sciences and Government Documents Librarian.

LIBRARY DATABASES INCLUDE

General databases:

The "go to database" for history is *JSTOR Arts & Sciences Collection*. Other databases include:

- *Humanities International Complete*
- *History Reference Center*
- *Academic Search Complete*
- *ProQuest Central*

Reference databases:

Literati; *Encyclopaedia Britannica*; *Encyclopedia of Alabama*

eBook databases:

eBook Collection; *ACLS Humanities E-Book Collection Early American Imprints*

GENERAL ADVICE ABOUT DATABASES:

Beyond the above list of databases it gets a little tricky because every field of study or inquiry has a history. So, by way of an example, those in military history might find the databases *Military & Government Collection* and *ProQuest Criminal Justice* to have some useful content.

For help in choosing the best databases for your research, you may desire to contact your TROY librarian for assistance.

I. ASSISTANCE

IN PERSON:

Students located near the Troy, Dothan, and Montgomery Campuses of Troy University can make use of their local TROY Library. Library operating hours are posted online.

LIVE ONLINE CHAT:

Library assistance via online chat is available 24/7 when classes are in session. To access Live Chat, click the "Have a Question?" image on the TROY Library site.

EMAIL & TELEPHONE:

Alabama Campuses

Dothan Campus. Ms. Donna Miller: Reference Librarian, dmiller@troy.edu, 334-983-6556 (extension1321).

Montgomery Campus. Reference Desk: libhelpmont@troy.edu, 334-241-8605. Circulation Desk: 334-241-9576.

Troy Campus. Reference Desk: libhelp@troy.edu, 334-670-3255. Social Sciences and Government Documents Librarian, Dr. Kristine Stilwell: kstilwell@troy.edu, 334-670-3261.

Phenix City Campus students should contact the Reference Desk of the Troy Campus Library: libhelp@troy.edu 334-670-3255, or you may contact Social Sciences and Government Documents Librarian, Dr. Kristine Stilwell: kstilwell@troy.edu, 334-670-3261.

Global Campus sites and eCampus

Troy Campus. Reference Desk: libhelp@troy.edu, 334-670-3255. Social Sciences and Government Documents Librarian, Dr. Kristine Stilwell: kstilwell@troy.edu, 334-670-3261.

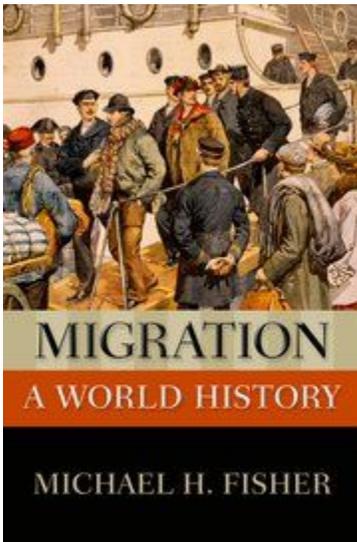Global Campus Librarian. Mr. Jay Brandes: jayb777@troy.edu, 800-800-9660.

TUTORIAL:

Linked from the Library home page is an extensive Tutorial on using your TROY Library services. While the guide you are now reading provides a brief overview of selected resources, the online tutorial includes detailed presentations regarding topics such as:
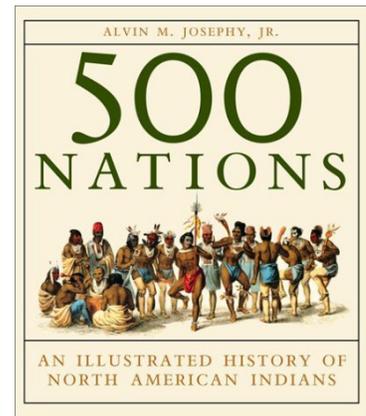
- Using book and journal databases
- Evaluating information sources (books, journals, Web sites, etc.)
- Plagiarism (how students can avoid plagiarizing and how faculty can deter and detect acts of plagiarism)

II. INTERLIBRARY LOAN (ILL)

Books and journal articles that are not available online or at your local library may be requested through Interlibrary Loan (ILL). Interlibrary Loan is a service that allows you to borrow books and photocopies of journal articles. Look for the "Interlibrary Loan (ILL)" link on the library home page.

For guidance on using Interlibrary Loan, the Library provides a LibGuide (online library guide). A link to the Library's LibGuides is provided on the Library home page

III. JOURNALS

JOURNAL DATABASES

Access to TROY's journal databases is by username and password (**your TROY email username/password**). Journal databases allow you to look up journal articles on a given topic. Depending on your topic, you may want to use a database whose content is geared toward fields such as history, business, criminal justice, sociology, and more. The database listings on the first page of this guide can assist you in selecting appropriate databases.
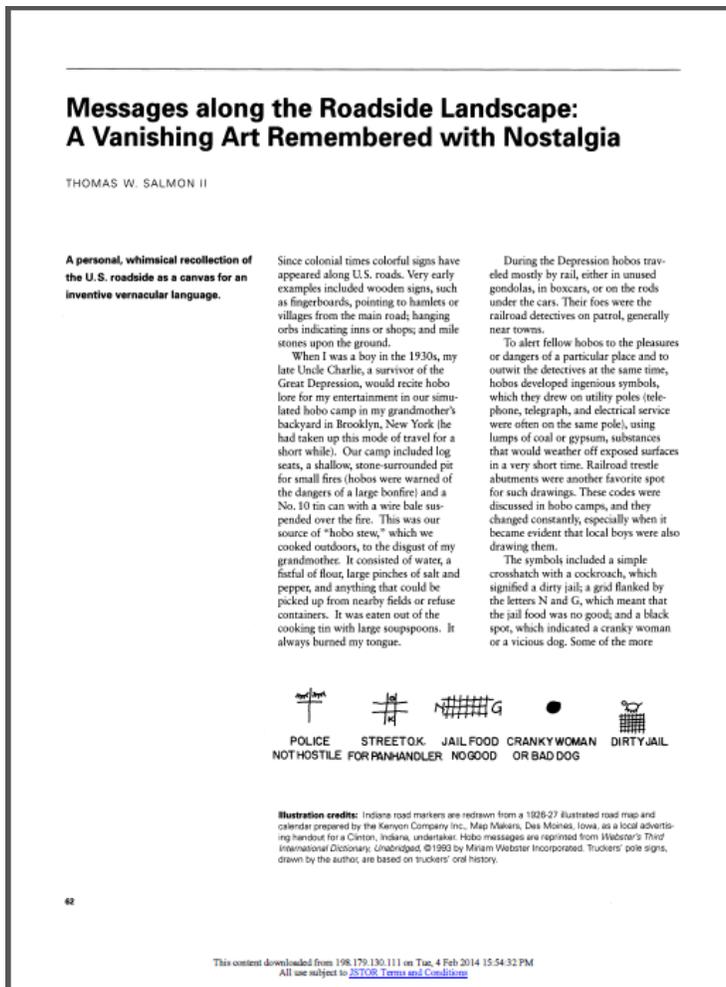
Journal databases can be searched individually or they can be searched in combination with the Library's eBook databases and Library Catalog by means the *Search Library Resources* search box that appears on the Library home page. To learn more about *Search Library Resources*, see section V of this guide.

Online databases are linked from Library home page. The Databases page displays databases alphabetically, A to Z. The subject menu (on the left side of the screen), e.g., Social Sciences, can be used to display databases by subject.

The *JSTOR Arts & Sciences Collection* database is one of many excellent resources for researching history topics.

Image (left) from an article retrieved from the *JSTOR Arts & Sciences Collection* database.
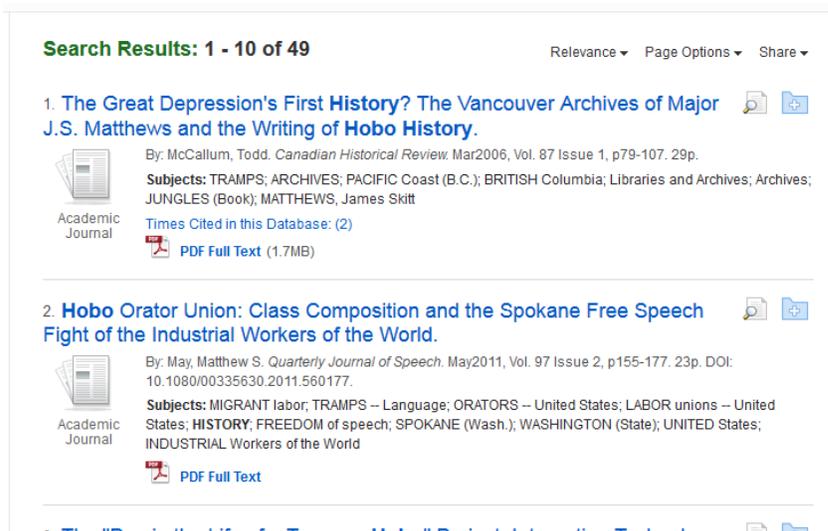
Other databases for researching history include those listed on the cover page of this guide.

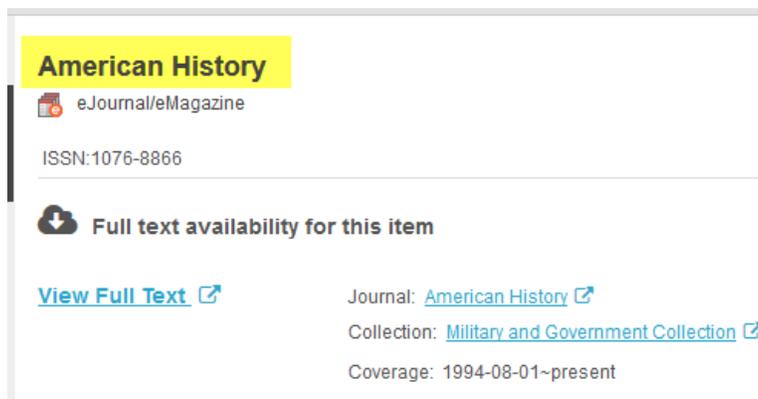**Sample image of the search box for *Academic Search Complete.***

Sample image of the results list from a search of *Academic Search Complete.*

CITATION LINKER (a powerful tool for locating the full text of journal articles)

Citation Linker is the name of a very special online tool; one that can be used to find out in which database a particular journal can be found. Not all journals are available online—that is where the Library's Interlibrary Loan (ILL) service comes in—but *Citation Linker* can help you locate those journals that are online. *Citation Linker* is linked on the Library home page.

IV. BOOKS

LIBRARY CATALOG

The Library Catalog can be used to look up print and electronic books owned by TROY. To use the catalog, enter your search terms in the search box and select the appropriate search category (e.g., *author*, *title,* or *subject*).

Electronic books (eBooks) that are listed in the catalog can be accessed via the Library's eBooks databases (discussed on the next page).

Word or phrase search. This is the default setting for searching the catalog and can be a good way to get started. A *word or phrase* search will match words you enter with words from a book's author, title, or subject headings the book is listed under.

Author search. When looking for the writings of an individual, search by author. Enter the name, last name first, then select *author* search.

Title search. To search for works by their title, use *title* search.

Subject search. When searching for information about a specific topic, select *subject* search (a *word or phrase* search also works well).

When using the library catalog your best bet is often to start with a small number of key words (even just one word), performing a "word or phrase" search. To get ideas on words to search, one can search for potential subject terms via this Library of Congress Classification (LCC) service http://id.loc.gov/authorities/subjects.html. (Materials in the TROY Libraries are organized according to LCC.)

Sample image from the Library Catalog.

EBOOKS (ELECTRONIC BOOKS)

Access to TROY's eBook databases is by username and password (**your TROY email username and password**). These information search tools can be accessed through the Library's online databases, which are linked from each of the Library home page.

eBook Collection is a large, general database of full-text academic (and non-academic) books, containing over 50,000 titles. Other useful eBook database are *ACLS Humanities E-Book Collection* and *Early American Imprints*.
Reference material can be accessed via online databases that include *Literati*, *Encyclopaedia Britannica*, and *Encyclopedia of Alabama*.

Let's do a quick show-and-tell in the *eBook Collection* database. From the Library home page, select *Databases*. Databases are listed alphabetically on the databases page. Scroll down the page to locate the desired database. Instead of scrolling down, you can click on the appropriate letter of the alphabet, in this case, *E*, from the A to Z menu at the top of the page, to jump down the page. Click on the name of the database, *eBook Collection*, to log in.

Example – a key word search (from the Basic Search screen in *eBook Collection*) using the term *korean war*.

V. SEARCH LIBRARY RESOURCES

The *Search Libraries Resources* tool gives you the ability to search the Library Catalog and the library databases simultaneously.

The basics of how to use *Search Libraries Resources*.

The *Search Libraries Resources* box is located at the top of the Library home page. Instead of one-stop-researching, think of it as one-*start*-researching . . . a way to begin (and then limit) your search.

To begin, simply put in your terms and do the search:

SEARCH LIBRARY RESOURCES

korean war | SEARCH

After you get the results list, look to the left side menu in order to tailor the results to your information needs. For example, you may just be interested in books, or in peer-reviewed journal articles.

Reminder: Just because something isn't full text online does not mean we can't get it for you. Make use of your Interlibrary Loan service to borrow materials which are not online.

Format ▼

Top 6 Formats
☑ All Formats
☐ Article/Chapter (177103)
☐ Article (175913)
☐ Book (19412)
☐ Image (15038)
☐ Image (15038)
☐ Print book (14748)

See All ▶

VI. OPEN ACCESS RESOURCES

Users may have been success with open access resources such as:

eBooks:

- Project Gutenberg http://www.gutenberg.org/
- Internet Archive http://archive.org/details/texts
- Google Books http://books.google.com/ (not everything in Google Books is in full text, and access to content may be limited)

Newspaper coverage before 1923:

- Chronicling America http://chroniclingamerica.loc.gov/
- Wikipedia's list of online newspaper archives http://en.wikipedia.org/wiki/Wikipedia:List_of_online_newspaper_archives
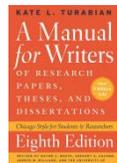
VII. WRITING

THE WRITING CENTER

The Writing Center's online address is http://trojan.troy.edu/writingcenter/. The Writing Center has guides for Research/Documentation, Special Kinds of Writing, Grammar/Mechanics, and The Writing Process.

DOCUMENTATION

It is vital that students use the documentation style prescribed by his or her instructor. Online guides are not a substitute for the actual (printed) publication manuals which can be purchased at book stores. In the field of history, the documentation styles used most frequently are *Turabian* and *Chicago*. Writing using *Turabian* style means writing (including documentation) according to the book *A Manual for Writers of Research Papers, Theses, and Dissertations, Eighth Edition: Chicago Style for Students and Researchers*. Writing using *Chicago* style means writing (including documentation) according to the book *The Chicago Manual of Style, 16th Edition*. **When preparing documentation for a research paper, you should NEVER trust that an automated system will format the documentation correctly.** You should always use the correct style manual to check your work. If you desire assistance, check with your instructor. Make use of resources such as the TROY Writing Center.