

**Adjunct/Overload Contract Pay Schedule**  
**Updated 2017-2018**

<b>Semester/Session/Term</b>	<b>Class Ends (on or about)</b>	<b>Adjunct Employee Payment Date</b>	<b>Employees/Faculty in Overload/Adjunct Capacity Payment Date</b>
- Fall Semester (1st Payment) - Term 1	October 15, 2017	October 13, 2017	October 31, 2017
- Fall Semester (2nd Payment) - Term 2	December 17, 2017	December 8, 2017	December 31, 2017
<b>As of Spring 2018, Adjunct/Overload Contracts have been moved to a "monthly" pay schedule.</b>			
<p><b>Contracts will begin being paid monthly, on the last day of the month, corresponding with when Payroll receives the completed contract.</b></p> <p><b>Payroll MUST receive an accurate contract by the deadlines listed below.</b>  <b>Any contract received after its deadline will begin being paid the following month.</b></p>			
<b>Semester/Session/Term</b>	<b>Payroll Deadline</b>	<b>Pay Date(s)</b>	
- Term 3 2018	February 18, 2018	February 28, 2018 & March 31, 2018	
- Spring Semester 2018	February 18, 2018	February 28, 2018, March 31, 2018, April 30, 2018 & May 31, 2018	
- Term 4 2018	April 18, 2018	April 30, 2018 & May 31, 2018	
- Summer Semester/Term 5	June 29, 2018	July 31, 2018	
- Summer Session A	June 18, 2018	June 30, 2018	
- Summer Session B	July 18, 2018	July 31, 2018	

If you notice an error with your contract after you have received your first payment, please contact Payroll, at (334) 808-6528, as soon as possible so it can be corrected before your next payment is issued.