

TROY UNIVERSITY SCHOOL OF NURSING

APPLICATION FOR ADMISSION TO BSN PROGRAM

Please submit all application materials to:
Troy University School of Nursing
BSN Admissions
400 Pell Avenue
Troy, AL 36082

(PLEASE PRINT)

Date: _____

Term and year for which you are applying: Term: Fall: _____ Spring: _____ Year: _____

Name of Applicant: _____ SSN# _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home hone: _____ Work Phone: _____ Cell Phone: _____

E-mail address: _____

Are you currently enrolled at Troy University? _____ If yes, are you enrolled **full-time** (12 hrs. or more) _____ or **part-time** _____?

If you are currently enrolled at Troy University, how many credit hours did you transfer to Troy University? _____

If you are not currently enrolled at Troy University, from what school will you be transferring? _____

High School attended: _____ City: _____ State: _____ Year of Graduation: _____

Education experience (You must list all universities/colleges from which you earned college credit **including Troy University.**):

NAME OF SCHOOL	CITY AND STATE	DATES ATTENDED

Person to be notified in case of emergency:

Name: _____ Relationship to student: _____

Telephone Number(s): _____ Home Address: _____

I hereby affirm that all information supplied in these blanks is **complete and accurate**. I understand that withholding information requested or giving false information may make me ineligible for admission and enrollment. As a condition of admission, I further agree to comply with all policies and procedures relative to assessment and evaluation.

Signed: _____ Date: _____

If you have questions about the application procedure, please contact the BSN Office at Troy University, School of Nursing, BSN Admissions, 400 Pell Avenue, Troy, Alabama 36082 / (334) 670-3428 / tadams110587@troy.edu.

Preference of Home Campus Site

Students choosing Dothan as a home campus will also be required to travel to the Troy Campus for some courses, testing, and lab experiences each semester.

Please indicate one preference for a designated home campus site.

Troy Main Campus Only

Dothan Campus Only

Troy or Dothan Campus

Please circle one preference

I understand that home campus preference is not guaranteed and that regardless of my home campus site. I may be required to travel to the Troy main campus throughout the clinical nursing sequence for various testing, lab, and simulation experiences. I also understand that once I choose a home campus I will not be allowed to change to the other campus site.

Signed: _____

Date: _____

**Troy University School of Nursing – Baccalaureate Program
INSTRUCTIONS FOR APPLICATION**

**READ THE INFORMATION BELOW AND SIGN AT BOTTOM OF PAGE.
READ CAREFULLY!**

1. APPLICATION FOR ADMISSION TO TROY UNIVERSITY

Students who are not currently enrolled at TROY must first apply and be accepted to the university. You may receive an application to TROY by contacting the Admissions Office at (334) 670-3179, or you may apply online at <http://www.troy.edu/admissions/>.

2. APPLICATION FOR ADMISSION TO SCHOOL OF NURSING BSN PROGRAM

This form should be completed accurately and returned to: Troy University, School of Nursing, BSN Admissions, 400 Pell Avenue, Troy, Alabama 36082. Applications are accepted beginning February 1 and must be postmarked no later than midnight March 15 to be considered for fall admission. Applications are accepted beginning August 1 and must be postmarked no later than midnight September 15 to be considered for spring admission. Applications postmarked after these dates, or applications not accompanied by an academic evaluation and official transcript(s) will not be considered.

3. ESSAY REQUIREMENT FOR ADMISSION TO SCHOOL OF NURSING BSN PROGRAM

Students must submit an admission essay along with the application and fee. The essay will provide an opportunity to explain any extenuating circumstances that may add value to your application. Describe the qualities you believe make a good nurse and explain why. You may also want to explain valued experiences you may have had that relate to nursing. The essay is not meant to be a listing of accomplishments or a record of your participation in school-related activities. Rather, this is your opportunity to address the admission committee directly and to let us know more about you as an individual. The essay should be maximum two pages typed, double-spaced in Times New Roman, 12 Font. Essays will be reviewed for content, grammar, punctuation, and logical flow of ideas.

3. OFFICIAL TRANSCRIPTS

Students must submit official transcripts from all colleges and universities including Troy University. It is the student's responsibility to have ALL of his/her transcripts from all colleges/universities attended forwarded to the TROY Admissions Office prior to requesting a BSN Academic Evaluation AND have a second set of official transcripts forwarded to the BSN Nursing Office. (UNOFFICIAL TRANSCRIPTS ARE NOT ACCEPTABLE.)

4. ACADEMIC EVALUATION

Students CURRENTLY ENROLLED at TROY with at least 12 hours of Troy credit will need to obtain an official Undergraduate Academic Evaluation from the Academic Evaluation Center, a division of the University Records Office. If you have requested and received an OFFICIAL evaluation within the last year, you may print your evaluation from Web Express; this is the only exception. Requests for evaluations are made through the Troy University Records Office website at <https://forms.troy.edu/forms/academic/index.html>. **When requesting evaluations, please choose Troy as your home campus regardless of the campus you are currently enrolled.** Evaluations are processed in the order received and will take 3 to 6 weeks to complete, so please request your evaluation early.

Students who TRANSFERRED this semester and students who are TRANSFERRING from other colleges/universities must submit a written request to the Academic Evaluation Center, a division of the University Records Office, to the attention of Ms. Shannon Grissette. Requests can be faxed to (334) 670 – 3027 or emailed to sgrissette@troy.edu. Written requests must include copies of transcripts. These transcripts may be unofficial as long as the name of the institution appears in an official form on the document. Evaluations are processed in the order received and will take 3 to 6 weeks to complete, so please request your evaluation early.

5. APPLICATION FEE

BSN Application must be accompanied by a \$20.00 Application Fee. Check or Money Order should be made payable to Troy University. NO CASH or credit card payments will be accepted. No refunds allowed.

6. BSN TRANSFER STUDENTS

If you have been admitted to or will be transferring from another school of nursing, you must submit a letter from the dean/department chair of that school stating your eligibility to continue in the school. Students attempting to transfer credit from another school of nursing who are not or were not eligible to continue in the nursing program in which they are/were enrolled are not eligible for admission to Troy University's BSN Program unless they first complete an accredited associate degree program and are registered nurses.

7. NOTIFICATION TO APPLICANTS

Applicants will be notified by mail of their admission status 4-6 weeks after the application deadline. No one can verbally promise you a space, or acceptance into the BSN Program. Official letters will be mailed as soon as possible from the TROY BSN Admissions and Progression Committee. Unsuccessful candidates must reapply if they desire consideration for a future class.

PLEASE DO NOT CALL THE BSN OFFICE for information regarding your admission status **UNLESS** you have not received a letter from the Admissions and Progression Committee by the last day of May (for fall applicants) or the last day of November (for spring applicants).

I understand that if the School of Nursing does not receive (1) a written application, (2) a current BSN Academic Evaluation, (3) official transcript(s), and (4) \$20 application fee on or prior to March 15 for fall admission or September 15 for spring admission, I will not be considered for the next BSN class. Also, BSN Transfer Students must include letter from previous/current School of Nursing for application to be complete.

Signed: _____ Date: _____

**Satisfactory Completion of ALL General Studies Requirements for BSN Program
and Grade Point Average Requirement**

This form MUST accompany the TROY Application form for admission to the BSN Program. All students seeking admission to the TROY BSN Program are required to sign this form in order for their application to be considered by the BSN Admissions Committee.

If you have not completed all general studies courses at this time, please provide us with the courses you are currently enrolled in or will be completing prior to starting the professional nursing course sequence. Please use an additional sheet, if necessary.

Remaining General Studies Course	Name Of School	Semester

I understand that ALL General Studies Requirements for the BSN Program must be satisfactorily completed before I begin the professional nursing course sequence (NSG 3313/3314). Therefore, if I am unsuccessful in a course in which I am enrolled the term prior to entering NSG 3313/3314, or if I fail a CLEP examination the term prior to entering NSG 3313/3314, I understand that I CANNOT enter NSG 3313/3314, and must apply and be accepted again to the TROY BSN clinical sequence before I will be permitted to enroll in NSG 3313/3314.

I also understand that my overall cumulative grade point average (GPA) must be at least 2.5/4.0 AT THE TIME OF APPLICATION in order to be considered eligible to acceptance to the professional nursing course sequence. If my GPA is not 2.5 or higher at the time of application, or does not remain 2.5 or higher through the last term prior to the beginning of my professional nursing course sequence, I will not be allowed to enter NSG 3313/3314 and must reapply and be accepted again to the TROY BSN clinical sequence before I will be permitted to enroll in NSG 3313/3314. I understand that admission is competitive and a 2.5 GPA does not guarantee admission to the program.

I UNDERSTAND AND AGREE TO ABIDE BY THE POLICIES OUTLINED ABOVE WITHOUT EXCEPTION.

Signature

Date

If you have any questions, please contact the BSN office at 334-670-3428.

***BASIC REQUIREMENTS FOR REGISTERED NURSE LICENSURE IN THE STATE OF ALABAMA**

- (1) The applicant must be a high school graduate or equivalent, as determined by the board.
- (2) The applicant must be of good moral character. A criminal background check may be conducted by the Board at its discretion.
- (3) The applicant shall have successfully completed all requirements for graduation from an approved registered nursing program in Alabama, or an approved registered nursing program located in another jurisdiction or territory that substantially meets the same educational criteria as Alabama programs. Licensure by equivalently does not meet the requirement.
- (4) The applicant shall provide a valid social security number prior to the Board issuing a license.
- (5) The applicant must be a citizen or legal resident of the United States. Individuals who are not legally present in the United States are not eligible for licensure.

While an applicant may meet the above qualifications, final approval to take the licensure examination and become licensed in Alabama is subject to action by the Board of Nursing.

*For details refer to the current Alabama Board of Nursing Administrative Code.

POLICY STATEMENT

All programs, policies, procedures and activities conducted by and through Troy University, its employees, students, contractors and subcontractors shall be conducted without regard to age, sex, mental or physical disability (except where age, mental or physical disability, or sex involves a bonafide occupational qualification), national origin, race, color, creed, sexual orientation, ancestry, genetic information/testing, marital status, political or religious affiliations, beliefs or opinions. The University fully complies with the following: Civil Rights Act of 1964 and its amendments; Federal Executive Order 11246; Educational Amendments of 1972 and 1974; the Vietnam Era Veterans Readjustment Assistance Act of 1972; Age Discrimination Act of 1975; Family Educational Rights and Privacy Act of 1974; and the Uniformed Services Employment and Reemployment Rights Act of 1994.

Disclosure of a student's social security number is voluntary and not mandatory and this University is authorized under Federal Law to enroll non-immigrant alien students. The University complies with guidelines and regulations established by the Department of Health and Human Services and the Food and Drug Administration of the United States Government.

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REQUIREMENTS PRIOR TO FALL SEMESTER 2015

This course of study applies to students admitted to Troy University prior to Fall Semester 2015. Students may continue with their course of study or may elect to change their course of study to a later version of the academic catalog.

IMPORTANT: Students may enter the professional nursing course sequence in the fall or spring semester. Following is the schedule of courses needed to graduate with the BSN degree. Please contact the BSN office at 334-670-3428 if you have questions.

General Studies Requirements for BSN Program	BSN Clinical Nursing Sequence
SEMESTER I	SEMESTER I
*ENG 1101, Composition & Modern English I 3 hours	NSG 3300, Dosage Calculations 1 hour NSG
*CHM 1142, General Chemistry I 3 hours	3306, Perspectives of Professional Nursing 2 hours NSG 3309,
*CHM L142, General Chemistry I Lab 1 hour	Health Assessment 2 hours
*MTH 1112, Pre-calculus Algebra 3 hours	NSG 3310, Health Assessment Practicum 1 hour
TROY 1101, University Orientation 1 hour	NSG 3313, Nursing Concepts 3 hours
ART/MUS/DRA, Fine Arts Requirement 2 hours	NSG 3314, Nursing Concepts Practicum 3 hours
HIS, History sequence course 3 hours	
SEMESTER II	SEMESTER II
*ENG 1102, Composition & Modern English II 3 hours	NSG 3301, Pharmacology 3 hours
*BIO 3347, Anatomy & Physiology I 3 hours	NSG 3325, Adult Health Nursing 3 hours
*BIO L347, Anatomy & Physiology I Lab 1 hour	NSG 3326, Adult Health Nursing Practicum 3 hours
*PSY 2200, General Psychology	NSG 3334, Psychiatric-Mental Health Nursing 3 hours NSG
OR *SOC 2275, Introduction to Sociology	3335, Psychiatric-Mental Health Nursing Practicum 2 hours
OR *ANT 2200, Anthropology 3 hours	
ART/MUS/DRA, Fine Arts Requirement 2 hours	SEMESTER III
HIS, History sequence course 3 hours	NSG 3323, Maternal-Infant Health Nursing 3 hours NSG
SEMESTER III	3324, Maternal-Infant Health Nursing Practicum 2 hours NSG
*BIO 3348, Anatomy & Physiology II 3 hours	3336, Adult Health Nursing II 3 hours
*BIO L348, Anatomy & Physiology II Lab 1 hour	NSG 3337, Adult Health Nursing II Practicum 2 hours
*PSY 3301, Basic Statistics 3 hours	NSG 3319, Informatics in Nursing 3 hours
*SPH 2241, Fundamentals of Speech 3 hours	SEMESTER IV
*IS 2241, Computer Concepts & Applications 3 hours	NSG 4403, Child Health Nursing 3 hours
*PHI 2204, Ethics and the Modern World 3 hours	NSG 4404, Child Health Nursing Practicum 2 hours
	NSG 4413, Complex Care 3 hours
SEMESTER IV	NSG 4414, Complex Care Practicum 2 hours
*BIO 3372, Microbiology 3 hours	NSG 4419, Research Process in Nursing 2 hours
*BIO L372, Microbiology Lab 1 hour	SEMESTER V
ENG, Literature course 3 hours	NSG 4405, Public Health Nursing 3 hours
*PSY 2210, Developmental Psychology (Lifespan) 3 hours	NSG 4406, Public Health Nursing Practicum 2 hours
*NSG 2204, Nutrition 2 hours	NSG 4417, Professional Nursing Seminar 1 hour
*NSG 3315, Pathophysiology 3 hours	NSG 4407, Clinical Nutrition 1 hour
(NOTE: NSG 3315, Pathophysiology may be taken in Semester I of the Clinical Nursing Sequence.)	NSG 4415, Nursing Leadership/Management 2 hours NSG
	4421, Professional Nursing Clinical Preceptorship 3 hours
*A grade of "C" or higher is required.	
ADDITIONAL NOTES: Students must complete six hours of courses international in scope. (Please see the university catalog for a list of these courses.)	

SUBSTITUTION CREDIT

Applicants to the BSN clinical sequence who have courses which are listed as "ELECTIVES" on their Academic Evaluation and believe that any of those courses may substitute for a required course are responsible for seeking SUBSTITUTION CREDIT BEFORE ENTERING THE CLINICAL NURSING SEQUENCE. A substitution form may be obtained from the University Records Office. The student is responsible for supplying a course syllabus and/or catalog description of each course he/she wishes to substitute.

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REQUIREMENTS BEGINNING FALL SEMESTER 2015 AND ALL FOLLOWING SEMESTERS

This course of study applies to students admitted to Troy University Fall Semester 2015 and all following semesters. Students admitted to Troy University Fall Semester 2015 or after may not elect to change their course of study to an earlier or previous academic catalog.

IMPORTANT: Students may enter the professional nursing course sequence in the fall or spring semester. Following is the schedule of courses needed to graduate with the BSN degree. Please contact the BSN office at 334-670-3428 if you have questions.

General Studies Requirements for BSN Program	BSN Clinical Nursing Sequence
SEMESTER I	SEMESTER I
*ENG 1101, Composition & Modern English I 3 hours	NSG 3300, Dosage Calculations 1 hour NSG
*CHM 1142, General Chemistry I 3 hours	3306, Perspectives of Professional Nursing 2 hours NSG 3309,
*CHM L142, General Chemistry I Lab 1 hour	Health Assessment 2 hours
*MTH 1112, Pre-calculus Algebra 3 hours	NSG 3310, Health Assessment Practicum 1 hour
TROY 1101, University Orientation 1 hour	NSG 3313, Nursing Concepts 3 hours
HIS, History sequence course 3 hours	NSG 3314, Nursing Concepts Practicum 3 hours
SEMESTER II	SEMESTER II
*ENG 1102, Composition & Modern English II 3 hours	NSG 3301, Pharmacology 3 hours
*BIO 3347, Anatomy & Physiology I 3 hours	NSG 3325, Adult Health Nursing 3 hours
*BIO L347, Anatomy & Physiology I Lab 1 hour	NSG 3326, Adult Health Nursing Practicum 3 hours
*PSY 2200, General Psychology	NSG 3334, Psychiatric-Mental Health Nursing 3 hours NSG
OR *SOC 2275, Introduction to Sociology	3335, Psychiatric-Mental Health Nursing Practicum 2 hours
OR *ANT 2200, Anthropology 3 hours	
ART/MUS/DRA, Fine Arts Requirement 3 hours	SEMESTER III
HIS, History sequence course 3 hours	NSG 3323, Maternal-Infant Health Nursing 3 hours NSG
SEMESTER III	3324, Maternal-Infant Health Nursing Practicum 2 hours NSG
*BIO 3348, Anatomy & Physiology II 3 hours	3336, Adult Health Nursing II 3 hours
*BIO L348, Anatomy & Physiology II Lab 1 hour	NSG 3337, Adult Health Nursing II Practicum 2 hours
*PSY 3301, Basic Statistics, OR *QM 2241 Business	NSG 3319, Informatics in Nursing 3 hours
Statistics I, OR *MTH 2210 Applied Statistics 3 hours	SEMESTER IV
*PHI 2204, Ethics and the Modern World	NSG 4403, Child Health Nursing 3 hours
OR *PHI 2203, Introduction to Philosophy	NSG 4404, Child Health Nursing Practicum 2 hours
OR *ANT 2280, World Religions	NSG 4413, Complex Care 3 hours
OR *NSG 3340, Nursing Ethics 3 hours	NSG 4414, Complex Care Practicum 2 hours
Area II course requirement 3 hours	NSG 4419, Research Process in Nursing 2 hours
Elective course 3 hours	SEMESTER V
SEMESTER IV	NSG 4405, Public Health Nursing 3 hours
*BIO 3372, Microbiology 3 hours	NSG 4406, Public Health Nursing Practicum 2 hours
*BIO L372, Microbiology Lab 1 hour	NSG 4417, Professional Nursing Seminar 1 hour
ENG, Literature course 3 hours	NSG 4407, Clinical Nutrition 1 hour
*PSY 2210, Developmental Psychology	NSG 4415, Nursing Leadership/Management 2 hours
OR *NSG 2205 Human Growth and Development 3 hours	NSG 4421, Professional Nursing Clinical Preceptorship 3 hours
*NSG 2204, Nutrition 2 hours	
*NSG 3315, Pathophysiology 3 hours	

(NOTE: NSG 3315, Pathophysiology may be taken in Semester I of the Clinical Nursing Sequence.)

* A grade of "C" or higher is required.

SUBSTITUTION CREDIT

Applicants to the BSN clinical sequence who have courses which are listed as "ELECTIVES" on their Academic Evaluation and believe that any of those courses may substitute for a required course are responsible for seeking SUBSTITUTION CREDIT BEFORE ENTERING THE CLINICAL NURSING SEQUENCE. A substitution form may be obtained from the University Records Office. The student is responsible for supplying a course syllabus and/or catalog description of each course he/she wishes to substitute.