Updated Fall 2010
Note: The following activities are not the ONLY activities in which you may be involved. This is simply a “guide” in which to follow. Please contact your advisor with any questions.

P-12 EDUCATION OBSERVATION REQUIREMENTS
Dept. of Kinesiology & Health Promotion, Troy University

NOTE: All of the following must be thoroughly, officially and authentically evidenced in P-12 settings and/or P-12 populations. You MUST be finger printed before observing, volunteering, assisting, and/or teaching in schools. You may contact Debi Rus at drus@troy.edu to inquire regarding finger printing and you may contact Tyease Holmes at tsolmes@troy.edu to schedule an observation time in the local schools.

150 hours (76 of these hours MUST be in a P-12 CLASSROOM SETTING)
90 of your 150 hours must be in 3 hour increments

CATEGORY I: 30 hours is required from this category from 4 different experiences.
NO MORE THAN 10 HOURS IN ONE EXPERIENCE WILL BE ACCEPTED!!!!
Hours implemented within a P-12 population where you have tutored, mentored, and/or volunteered.

Volunteering/Assisting (NOT TEACHING, SIMPLY VOLUNTERING YOUR TIME AND HELP) at the following:

_____ *Tutoring (i.e., Extended Day, Troy Housing Authority, Public Library, etc.)
_____ *Mentoring (through Big Brothers/Big Sisters or other organizations)
_____ *After school program (Troy Elementary, Troy Housing Authority, etc.), YMCA, Boys and Girls Clubs, Daycare/Headstart, Upward Bound, Scouts
_____ Art/Music/Sports Classes (i.e., Troy School of Dance and the Arts, Troy Cultural Arts Center, etc.)
_____ *City Parks and Recreation Sponsored P-12 oriented programs (recreational ball, clinics, etc.)
_____ Library Summer Reading Program
_____ *Athletic campus and/or clinics (i.e., summer coaching clinics, football camps, etc.)
_____ *Camps, Vacation Bible School, Special Needs Camps (Camp ASCA)
_____ *University sponsored programs for any special needs population
_____ *University sponsored programs for ANY P-12 population
_____ Hospital sponsored P-12 initiatives
_____ *Various school, church, or organizational sponsored festivals (i.e., church carnivals, fund raiser festival/carnival, Relay for Life children’s section, field day, etc.)
_____ Groundwater Festival, Tar Wars, Asthma Safari (may use if not required for class)
_____ Food Groupies, Troy Fest, Dental Health Classes with younger grades (may use if not required for class)
_____ Judging competitions for the school system, or with school-aged children (4-H competitions, recreation league, etc.)
_____ Glow Germ, Nicotine Land puppet show, fitness testing, jump rope for heart or hoops for heart in the schools (may use if not required for class)
_____ OTHER – must be advisor approved which will be documented on the observation form

*These experiences may be used for 3 hour increments but only ONCE (e.g., cannot use a festival/carnival for a class requirement AND to fulfill the above category).
CATegory II: 30 hours is required from this category from 4 different experiences. NO MORE THAN 10 HOURS IN ONE EXPERIENCE WILL BE ACCEPTED!!!! Hours implemented within ANY P-12 educational setting (not physical education) where you ATTENDED a type of meeting or OBSERVED and/or ASSISTED a teacher other than a physical education teacher.

Select hours from the following activities implemented within any P-12 educational setting where you assisted a teacher and/or coach with specific duties at the following:

- Pep rally – assist with or as part of an official visit
- Other student assembly – assist with or as part of an official visit
- Lunch duty – assist with or as part of an official visit
- Bus duty/pick up – assist with or as part of an official visit
- Free play during recess activities
- *Any P-12 regular education classroom (Special Education, Math, English, etc.)
- Substitute teaching
- Lab Activities
- *Job Shadowing in a P-12 setting
- Parent/Teacher Conference (observe)
- Student Club Meetings (non-social)
- Formal Interviews with administrator/faculty
- IEP, PTO, TEP meetings
- In-service meeting
- Faculty meeting
- System board meeting
- *Any University sponsored field trip to a P-12 educational setting

CATegory III: 90 hours is required from this category. You may not get all hours within a class. However, you WILL receive the below listed numbers per course. CLINICAL hours implemented within a P-12 PHYSICAL EDUCATION OR A HEALTH EDUCATION CLASSROOM where you either assisted the physical education teacher/health teacher OR taught the class yourself under the direction of a teacher.

- *Any KHP required course hours
  - KHP 3361 (10 hours)
  - KHP 4410 (10 hours)
  - KHP 4462 (15 hours)
  - KHP 4465 (2 hours)
  - KHP 4427 (3 hours)
  - KHP 4442 (10 hours)
  - KHP 4481 (20 hours)
  - KHP 4485 (15 hours)
  - KHP 4486 (15 hours)
  - EDU 3310 (10 hours)
  - RED 4484 (20 hours)
- *40-hour Start of School (SOS)

NOTE: Festivals can be used to complete hours in ANY category but CANNOT be used more than once!! *These experiences may be used for 3 hour increments.