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# Institutional Review Board

MEETING November 16, 2006  
Room 366-A Wallace Hall, Troy Campus

In attendance:

- Janet McNellis – Chair – Troy, Education
- Glenda Avery – Phenix City, Health & Human Services
- Iris Saltiel – Phenix City Campus
- Kirk Davis – Dothan, Psychology & Counseling
- Andrew Creamer – Co-Chair – Troy Campus
- Terry Anderson – Ft. Walton, University College
- Steven Landers – Troy, Arts & Sciences (Non-Human Research)
- Pamela Rusie – Board secretary (non-voting position)

Attendance via teleconference:

- Richard Caldarola – Atlanta, University College

Meeting time:

Began 10:00 am CST

Ended 11:15 am CST

Duration:

1 Hour 15 minutes

Meeting opened: 10:00 am CST November 16, 2006

The November meeting of the Institutional Review Board was called to order by Chair. Member introductions were made. Members were informed the Board had an official email address ([irb@troy.edu](mailto:irb@troy.edu)) and an appointed secretary to monitor it for submissions and information requests. All members were asked to inform their campuses of the new address as it had not yet been posted on the official website.

Members were reminded to complete their training and to insure documentation of completion is sent to new secretary.

A request was made for an IRB workshop for faculty on Phenix City campus. The members discussed the upcoming implementation of the Doctoral Program, possibly beginning with the Nursing Program and the possible need for a second member from the field of medicine.

The Chair informed the Board 12 protocols had been submitted to the Board. Of these ten (10) were designated exempt, expedited or continuous protocols and were reviewed and approved by her and another member experienced in the investigator's field of study. These protocols are on file with new secretary.

The two remaining protocols submitted were found to need the full review of the Board. All board members were forwarded electronic copies of each protocol before the meeting date. All were prepared to discuss each protocol.

Before open discussion of each protocol, board members were asked if that had any conflict of interest with either protocol or investigator.

- One member stated they had been diagnosed with epileptic seizures and wished the board members to decide whether this would constitute a conflict of interest with N. Mitchell – 2006 protocol.
- Board unanimously decided this would NOT be a conflict and could furthermore lend a different perspective to the discussion of the protocol up for review.

After open discussion of each protocol, the Board put forth these decisions.

Mitchell, N. – 2006 protocol: *How a student with seizures receives Special Services in the Classroom* – Minor child, observation

Unanimous decision – Board Recommends investigator withdraws protocol. Investigator needs to correct / clarify the following:

- Problem Statement doesn't coincide with stated purpose of study.
- Protocol is too scattered, needs to have clearer and possibly narrower focus of study.
- There is no mention of medicinal variants on subject behavior or method in place to minimize such variants effect on data and / or observations.
- Too many inconsistencies with consent document.
- No clear statement whether subject/subjects are investigator's students.

Benford, T. – 2006 protocol: *Does the Balanced Literacy Instruction Program Increase Reading Comprehension in Kindergartners?* – Minor children, educational testing

Unanimous decision – Board Recommends investigator withdraw proposal. Investigator needs to correct / clarify the following:

- Protocol is unclear, study purpose and parameters not concise or clearly defined.
- Methodology unclear and duration needs clarity.
- Child's consent form isn't written in age appropriate language for subjects.
- No clear statement whether subject/subjects are investigator's students.

Chair will inform the two investigators of the Board's recommendation and give both the opportunity to withdraw and/or resubmit proposals with corrections and/or clarifications.

Meeting Closed: 11:15 am CST November 16, 2006

Minutes scribed:  
Pamela W. Rusie