RESEARCH COUNCIL MINUTES
November 17, 2011

MEMBERS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present</th>
<th>Absent</th>
<th>Name</th>
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<td>Anderson, Terry</td>
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<td>Green, Denise</td>
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<td>Ingram, Earl , ex officio</td>
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<td>Spurlock, Jeff</td>
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<td>Barron, Dianne, ex officio, Chair</td>
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*With Notice

GUESTS: Dr. Edith Smith, Dr. Lee Vardaman, Dr. Jim Rinehart

I. Call to Order
Dr. Ingram called the meeting to order at 1:30 p.m. He asked for everyone to introduce themselves.

II. Approval of Agenda
Dr. Cherie Fretwell moved to approve the agenda. Dr. Denise Green seconded. The agenda was approved.

III. Business Items
A. Presentation by Institutional Review Board Chair – Dr. Tim Buckner
Dr. Tim Buckner presented the report of the Institutional Review Board. He stated that things had been running smoothly thus far but very busy. Dr. Buckner reported that the IRB continues to see consistent participation by students in research projects. He reported that between the period of August 1, 2010 and July 31, 2011, 95 applications had been received for review (56 applications the previous year). Of the applications for IRB approval: 23 (8 previously) were exempt, 49 (33 previously) were expedited, 11 (5 previously) underwent a full review, 7 (2 previously) were continuations, none are pending approval, 3 (6 previously) are pending the receipt of additional information, and two applications are considered inactive. Dr. Buckner reported that he was very pleased with the work of the Board and the commitment of the board members to review the increased number of IRB approval requests in a very timely manner.

B. Presentation by Faculty Development Committee Chair – Dr. Hal Fulmer
Dr. Fulmer reported that faculty have met the initial annual internal grant request goal for 2014-15. A goal was set for AY 2014-15 for 30 faculty members to seek internal research grants. Faculty research activities were assessed according to the number of faculty seeking internal research grants for the last three years: AY 2008-09 – 21 faculty members submitted internal research requests, AY 2009-2010 – 17 faculty members submitted internal requests and AY 2010-2011 – 83 faculty members submitted internal requests. The anticipated goal for 2014-2015 is to have 30 faculty members submit internal research grant requests. Presently the goal has been achieved. The Faculty Development Committee has awarded a total of $108,807.00 in Paper Presentation Grants, Page Charges, Research Grants, and Summer Research Grants.

C. Presentation by Director of Sponsored Programs – Mrs. Judy Fulmer
Mrs. Judy Fulmer presented the sponsored research activity for AY 2010-2011 to the Council. The copy of the research report is attached. (Attachment 2)
D. Discussion of Transmittal Sheet Modifications – **Continued Item from Previous** Mtg – Dr. Dianne Barron

At the *April 28, 2011 Research Council Meeting*: Dr. Andrew presented the Subcommittee’s report. They determined that the classification of grant codes was not necessary if the research activity is coded correctly when it is initiated.

Dr. Andrew presented a report of the subcommittee. The subcommittee was tasked with defining Research and how to capture consulting activities. He reported that they propose the definition of research as “any activity organized to produce research outcomes.”

With this definition in place a two tiered question would be asked—Does this project have any research related outcomes?

- If yes, it should be coded as a Research Project.
- If not, it would fall into one of the following categories: Public Service Project, Student Services Project, Instruction Project, or Other.

Dr. Jeffrey made a motion to accept the subcommittee’s definition of Research. Dr. Finley seconded the motion. The motion was approved.

At the *November 17, 2011 Research Council Meeting*: The attached modified Sponsored Programs Transmittal Sheet was presented by Dr. Andrews and Dr. McNellis. The Council agreed that this modification would assist in capturing submissions as research related. (Attachment 3)

D. Presentation of Research Council’s Website – Dr. Janet McNellis

Dr. McNellis presented the new Research Council Webpage located at: [http://trojan.troy.edu/research/](http://trojan.troy.edu/research/)

The Council accepted the webpage and indicated their pleasure with the content and look.

E. Presentation of University’s Assessment of Research Across the University for AY 2010-2011 – Dr. Dianne Barron (Attachment 2)

F. Dr. Vardaman gave a brief overview of the Digital Measures software program that is now in use.

The meeting adjourned at 3:30 p.m.
Sponsored Research Report

A summary of competitive activity is referenced below:

Although competitive proposal submissions have increased significantly since 2003-2004, competitive submissions have declined slightly over the past three years; however, final numbers from 2010-2011 suggest that submissions will be slightly below but comparable to last year’s numbers. Most importantly, competitive dollars secured exceeded last year’s numbers.

Faculty load continues to be a significant factor in proposal development. OSP is committed to providing support and resources to encourage faculty to develop proposals for external funding. OSP has committed that we will increase competitive proposal submissions by 10% from base year 2010-2011 to 2015. The base year will be calculated at August 30, 2011 once all proposals have received notification of funding status.

Faculty webcast and training are offered to faculty and staff writers throughout the global university.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th># Workshops &amp; Training</th>
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<tr>
<td>2005-2006</td>
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<td>2006-2007</td>
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<td>2009-2010</td>
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<th>Fiscal Year</th>
<th>Individual Faculty Briefings</th>
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<td>2009-2010</td>
<td>61</td>
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<td>2010-2011</td>
<td>12</td>
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<td>2011-2012</td>
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GOAL: Progressively increase overall sponsored program activity, revenue and indirect cost: maintain or increase sponsored program activity each fiscal year; maintain or increase revenue spent each fiscal year; and generate or exceed the university’s budget for indirect cost.

Summaries of sponsored program activity, revenue and indirect cost are listed below:

**Sponsored Program Activity**

- Overall sponsored program activity slightly exceeded last year’s numbers.

**Revenue**

- Revenue secured for 10-11 exceeded current year revenue by $3.4 million. This sharp increase in increased revenue can be partially attributed to a change in the recording of revenue by sponsored program accounting.
Indirect Cost

Indirect secured for AY 10-11 exceeded indirect secured for the previous year.

GOAL: Increase faculty awareness of research opportunities, increase submission of research proposals and provide resources to enhance the success of submitted research proposals in order to increase competitive proposal submissions from base year 2010-2011 to 2015 by 10%.

- Competitive proposal summary -- OSP has committed that we will increase competitive proposal submissions by 10% from base year 2010-2011 to 2015. The base year therefore will be calculated on August 30, 2011.

- Competitive Proposal Summary
Summary Report of Research Productivity for AY 2010-2011

Research Productivity

AY 2010-2011

Faculty Research Productivity
Self-Reported (08-10) and All Faculty Reported (10-11)

Bar chart showing:
- 2008-09: 6.8
- 2009-10: 7.3
- 2010-11: 3
- 2014-15 Goal: 100%
Internal Research Grants

<table>
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<th>Year</th>
<th>Awards</th>
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<tr>
<td>2008-09</td>
<td>6.8</td>
</tr>
<tr>
<td>2009-10</td>
<td>7.3</td>
</tr>
<tr>
<td>2010-11</td>
<td>83</td>
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<tr>
<td>2014-15 Goal</td>
<td>100%</td>
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Student Research & Grants

- **$ Awarded in thousands**
  - 2008-09: 1.191
  - 2009-10: 1.491
  - 2010-11: 3.975

- **# of Projects**
  - 2008-09: 3
  - 2009-10: 4
  - 2010-11: 3
**Sponsored Programs Transmittal Sheet**

Submit this Transmittal Sheet along with the proposal and guidelines to the Office of Sponsored Programs (OSP)

**Troy University, Office of Sponsored Programs**
Adams Administration Building, Suite 248
Troy, Alabama 36082
334-670-3502 (phone)
334-670-3299 (Fax)
osp@troy.edu

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**DRAFT**

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**Project Director / Principal Investigator**

- Department______________________________ E-Mail Address______________________________ Telephone______________________________

**Co-Project Director / Principal Investigator**

- Department______________________________ E-Mail Address______________________________ Telephone______________________________

**Co-Project Director / Principal Investigator**

- Department______________________________ E-Mail Address______________________________ Telephone______________________________

**Funding Source**

- Address______________________________ E-Mail / Website______________________________

**Does this grant contain funds from a federal source (either directly or indirectly)?**

- Yes
- No

**Agency Name______________________________ Catalogue of Federal Domestic Assistance (CFDA) Number______________________________

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**Project Title**

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**Project Deadline**

- E-Application
- Postmarked
- Receipt Date
- No Deadline

**Effective Dates of Proposal:** Begin______________________________ End______________________________

**Number of Copies to Agency**______________________________

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**Type of Proposal**

- New
- Renewal / Continuation
- Revision
- Fixed Cost Contract
- Legislative Appropriation

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**Proposal Category (select only one)**

- Does this project have any research related outcomes? (If Yes, check Research block)
- Research
- If the project is not research related then select one of the following categories:
- Public Service
- Student Services
- Instruction
- Other

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**Brief Layman’s Description of Project (Abstract)**

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**Total Agency Funds Requested**

- For______________________________ Years______________________________ Months______________________________

**Explanation**

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**Indirect Cost Policy:** Sponsored Program proposals are expected to charge maximum allowable indirect cost rates whether this rate be a fixed rate determined by the agency or the university’s negotiated rate. However, if the agency does not designate a fixed rate or does not allow our negotiated rate, the minimum rate for all sponsored program proposals is to be 14% of all direct costs.

- Yes
- No

**Indirect Cost requested complies with the indirect cost policy listed above. If yes, please provide the information below:**

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**Total Indirect Cost Requested**______________________________ Indirect Cost Formula______________________________ % of______________________________

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**Explanation of base; or, if "No" from above, explain why:**

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