

Undergraduate Academic Council Minutes
February 16, 2006 - 3:30 p.m.
General Academic Building Conference Room

Voting Members Present: Dr. Jeff Spurlock, Chair
Dr. Thomas P. Dunn, Dr. Becky Jacobson, Dr. Judy McCarley, Dr. Cindy McCoy, Dr. Hank Findley, Dr. Lillian Wise, Dr. Marian Parker, Dr. Michael Schraeder, Ms. Donna Schubert, Dr. Sarah Patrick, Mr. Chris Shaffer

Voting Members Absent: Mr. Randy Bradley, Dr. Sheila Bennett, Mr. James Davis, Dr. Joseph Fielding, Dr. Kimberly Martinez, Dr. Steve Ramroop, Dr. Patrice Williams and Mr. James Davis

Non-voting Members Present: Dr. Hal Fulmer, Dr. Earl Ingram, Dr. Donna Jacobs, Dr. Robert Pullen, Dr. Alan Belsches, Dr. Bryant Shaw, Dr. Henry Stewart

Non-voting Members Absent: Dr. Dianne Barron, Dr. Fred Carter, Dr. Maryjo Cochran, Dr. Terry Dixon, Dr. Earl Ingram, Dr. Donna Jacobs, Dr. Don Jeffrey, Dr. Ken LaBrant, Ms. Vickie Miles Dr. Curtis Porter, Dr. Robert Pullen, Dr. Angie Roling, Mr. Buddy Starling, Dr. Dave White

Guests: Ms. Donna Bragg, Ms Tamara Jones

I. Dr. Jeff Spurlock, Chair of the Undergraduate Academic Council called the meeting to order and the recording secretary called the roll.

II. Approval of Agenda

Dr. Spurlock called for a motion to approve the agenda.

Dr. Lillian Wise moved approval of the agenda as presented, and Dr. Judy McCarley seconded. Motion carried.

III. Approval of Minutes

Dr. Dunn questioned whether the absence of a member should be reported as excused or unexcused. Dr. Spurlock addressed the correct protocol and asked Dr. Fulmer for input. Dr. Fulmer stated we were strictly keeping the roll of who attended the meeting and for no other reason. He stated for that it is simpler to report present or not present.

Dr. Judy McCarley noted that she was listed as a voting member and a guest. This was corrected to voting member.

The correct spelling of Dr. Sarah Patrick's name is "Sarah" not Sara.

Dr. Hank Findley moved acceptance of the January 19, 2006 minutes as amended, and Dr. Marion Parker seconded. Motion carried.

IV. For Consideration by the Council

A. College of Arts and Sciences

1. Change in titles of World Literature/American Literature/and British Literature courses (requested by Dr. William Thompson)

Dr. Spurlock stated that Dr. Thompson had requested that his proposal to change the course titles for the world literature, American literature and British literature sequences be tabled until the March meeting at which time he would provide complete syllabi for the courses

Ms. Schubert stated items approved at the March meeting would not appear in the 2006-07 undergraduate catalog because of publication deadlines.

Following procedural discussions, it was noted that the committee could go ahead with approval of the proposal with stipulation that the syllabi for the courses in question would not change.

Dr. Hank Findley moved acceptance of the proposal to change the titles of the world, American and British literature sequences as follows, with the stipulation that the syllabi for the courses not change:

Course	Old name	New name
ENG 2205	World Literature I	World Literature before 1660
ENG 2206	World Literature II	World Literature after 1660
ENG 2207	Honors World Literature I	Honors World Literature before 1660
ENG 2208	Honors World Literature II	Honors World Literature after 1660
ENG 2211	American Literature I	American Literature before 1875
ENG 2212	American Literature II	American Literature after 1875
ENG 2244	British Literature I	British Literature before 1785
ENG 2245	British Literature II	British Literature after 1785

Dr. Tom Dunn seconded. Motion carried.

B. College of Business

1. Clarification of options for accounting electives.

Dr. Earl Ingram, by memo to the council, noted that two courses in the current accounting course inventory, ACT 4493 and 4499, are appropriate for inclusion in the elective block for accounting majors. Although these are active courses, they were left out of the undergraduate catalog and academic evaluations.

Dr. Marion Parker moved acceptance of the proposal to include ACT 4493 Independent Study in Accounting and ACT 4499 Accounting Internship in the accounting elective block for the accounting major. Dr. Sarah Patrick seconded. Motion carried.

C. College of Health and Human Services

1. Clarification of rehabilitation course numbers.

Dr. Don Jeffrey, by memo to the council, requested clarification of course numbers for courses in rehabilitation pre-practicum and field practicum.

Ms. Donna Schubert moved the council forward Dr. Jeffrey's memo to the Registrar and the editor of the undergraduate catalog for clarification and subsequent report. Hank Findley seconded. Motion carried.

2. ASN and BSN Program – Clarification of Prerequisite Requirements

Dr. Lillian Wise presented a proposal to clarify the prerequisites for several nursing courses so that they are consistent with current practice within the School of Nursing. The courses are listed below, with changes shown in red:

ASN Program

NSG 1131 Basic Nursing Concepts Practicum (4-8)

Prerequisites: **Admission to the ASN Program**, ENG 1101, MTH 1112, PSY 2200, BIO 3347, L347. Prerequisites or co-requisites: NSG 1135, BIO 3348, L348.

NSG 1135 Health Assessment Practicum (1-2)

Prerequisites: **Admission to the ASN Program**, ENG 1101, BIO 3347, L347, MTH 1112, PSY 2200. Prerequisite or co-requisites: BIO 3348, L348.

NSG 1151 Hospital Measurements (1-1)

Prerequisites: **Admission to the ASN Program**, ENG 1101, MTH 1112, PSY 2200, BIO 3347, L347.

BSN Program

NSG 3325 Nursing Concepts II (3)

Prerequisites: Successful completion of all nursing courses in Semester I of BSN clinical nursing sequence. Co-requisite: NSG 3326, **Prerequisite or concurrent: NSG 3301**

NSG 3326 Nursing Concepts II Practicum (3-6)

Prerequisites: Successful completion of all nursing courses in Semester 1 of BSN clinical nursing sequence. Co-requisite: NSG 3325, **Prerequisite or concurrent: NSG 3301**

Dr. Lillian Williams Wise moved acceptance of the ASN/BSN course prerequisites as submitted by the School of Nursing. Dr. Hank Findley seconded. Motion carried.

V. **Information to the Council**

1. Update on General Studies Committee and Executive Committee

Dr. Spurlock reported that he and Dr. Fulmer met a few weeks earlier to discuss the Executive Committee and the General Studies Committee.

He stated the Executive Committee of the Undergraduate Academic Council would serve as a screening body made up of a number of people from various campuses to look at agenda items for the upcoming meeting and to screen them to reduce the long discussion in the past. He stated that he had contacted the various deans and requested the names of individuals be submitted to serve on the Executive Committee. He recognized that Dr. Judy McCarley had indicated she would like to serve and stated others had also indicated they would like to serve. He stated this committee would be established in time for the March meeting.

Dr. Bryant Shaw stated that with OGU all terms of members serving on the General Studies Committee had expired.

Dr. Spurlock stated that was correct and he had been in touch with the deans regarding these members and that he would have this committee in place by the March meeting also.

Dr. Dunn asked if lecturers could serve on the General Studies Committee.

Dr. Rebecca Jacobson stated she did not believe it was clear in the ***OGU Faculty Handbook***.

Dr. Fulmer stated lecturers could not accrue time toward tenure so they could not serve on the council.

2. Dr. Spurlock discussed the calendar and the following meeting dates where established.

- 1) March 16, 2006, Thursday at 3:30
- 2) April 20, 2006, Thursday at 3:30
- 3) May 24, 2006, Thursday at 3:30
- 4) June 15, 2006, Thursday at 3:30

Dr. Dunn moved to honor Dr. Bryant Shaw with a letter of commendation for his work as Chair of the General Studies Committee, Ms. Donna Schubert seconded. Motion carried.

VI. Adjournment

Ms. Schubert moved to adjourn the meeting and Dr. Findley seconded. Motion carried.

There being no further business the meeting was adjourned. The next meeting is scheduled for Thursday, March 16, 2006 at 3:30 p.m. in the Conference Room (330) of the General Academic Building (GAB).