

**Minutes**  
**Safety and Security Committee Meeting**  
**October 2, 2008**

**Time:** 2:00 p.m.

**Location:** Adams Administration Building Conference Room

In attendance: Fran Scheel, Hal Fulmer, Herbert Reeves, John Lester, Lee Vardaman, Mark Salmon, Rod Anderson, Sara Jo Burks, Tom Davis, and Tony Ferrante

Absent: Greg Price, Jeff Lee, Maria Frigge, and Robert Allen

Meeting was called to order by Herbert Reeves at 2:00 p.m.

- I. Proposed policy on scooters and carts on campus was discussed. A draft policy was presented to the committee for review and discussion. After much discussion, it was decided to develop a separate policy for golf carts and to remove any reference to them from the current draft policy. Changes in the draft policy included removing the statement that persons operating a scooter must have a driver's license since the scooter is not street legal. It was also discussed to change the section regarding parking the vehicles inside University facilities. Students residing in University housing must be allowed to park them inside residence halls for security and to recharge the vehicles. The last section was deleted also with regards to golf carts. Discussion was held on creating lanes adjacent to the sidewalks for the scooters and carts to prevent contact with pedestrians. A revised policy will be sent to all committee meetings for review prior to the policy being submitted to the administration for approval. A policy on the use of golf carts on campus will also be distributed for review.
- II. A proposal to ban cell phone usage while driving on campus was the next item for discussion. The committee agrees that this action creates a dangerous situation but felt this is an unenforceable policy. Members felt if a ban on cell phones was to be implemented it would have to extend to iPods and other portable communication devices. Chief Anderson was asked to have his officers enforce any reckless behavior with regards to cell phone use while driving. The final decision was no action on this item due to the fact that it would be unenforceable.
- III. The traffic light at Luther and University was the next item of discussion. The issues concerning the light have been trying to turn left at the intersection while traveling east on University and accidents that have occurred at the intersection. Discussion and recommendations were made to work with the city to install a new light with a left turn arrow and/or remove the light and create a four-way stop at the intersection. Following the discussion, it was decided that a recommendation be made to create a four-way stop at the

intersection. This will ensure that we a continuous flow of traffic at the intersection. It was also recommended that the light remain at the intersection for a period of time flashing “red” on all sides.

- IV. A discussion was held on pedestrians in crosswalks and walking in the streets. While committee members stated they have seen a situations like this several times, they feel the only recourse on this issue is continued education concerning safety and proper procedures with regards to pedestrian safety.
- V. The SGA Traffic Appeals Committee presented a recommendation to Herbert Reeves to lower the fine for parking on the grass from \$100.00 to \$75.00. There justification for the change is that all other tickets of this nature (parking on yellow curb, tow-away zone, etc.) are all \$75.00. The committee agreed that standardization was needed, however disagreed with lowering any fines. A motion was made and passed to increase the cost of the other fines to \$100.00 versus lowering the parking on the grass fine. This recommendation will be forwarded for approval.
- VI. Herbert Reeves gave an update on the recent robberies that have occurred around the campus. While there have been no robberies on campus some of the ones around campus have involved students. No one has been seriously injured during any of the robberies.
- VII. Discussion was held on a scheduled campus emergency drill. Due to the fact that the University experienced a significant number of weather related incidents earlier in the semester, the scheduled drill has been delayed until later in the semester. Herbert Reeves will work with Hal Fulmer to schedule the exact date and time. It will involve a tornado drill with damage to a residence hall. We will also work with local emergency personnel to assist with the drill.
- VIII. Herbert Reeves gave an update on the crime states reported to the Office of Postsecondary Education. They have been entered into the official website and are posted on the University website.
- IX. John Lester gave an update on the number of people utilizing the e2campus notification system. While the number of users continues to increase there is still a large number not signed up to receive messages. John is working validation issues on some users. A continued push will be made to get people to sign up for the messages.

Meeting was adjourned at 3:20 p.m.