

Institutional Review Board

October 16th, 2008 Minutes

I. Meeting was called to order at 9:05 am

II. **Members present:**

In Person: Dr. Terry Anderson, Dr. Dianne Barron, Dr. Shari Hoppin, Dr. Stephen Landers, Dr. Isabelle Warren, Dr. Carol Moore, Dr. Eddie Clark , and Mr. Chase Taylor.

Via V-Tel: Dr. Glenda Avery

Via Phone: Dr. Robert Abbey

Absent with notice: Dr. Richard Cardarola and Dr. Dennis Self

Absent with no notice: Ms. Sheila Bennett

III. **Approval of Minutes**

Dr. Terry Anderson called for votes on the previous meeting's minutes. The IRB board members motioned unanimously with approval.

IV **Review of Research Proposal:**

▪ Matthew Whatley

Upon reviewing and discussing the proposal, IRB members made the following recommendations:

1. Clarify the hypotheses and the purpose of the study.
2. Revise the methodology and clarify the process of data collection
3. Change the wordage of the letter addressed to the children: "risk and punishment".
4. Children should be told that they have the choice not to answer individual questions.
5. As a follow up, explain that a summative report of the study will be available at the school for parents.
6. Identify and state in the consent form an accurate time for the duration of the survey.
7. Clarify, in the parents' informed consent, what class or activity the children will be missing when taking the survey.
8. Include IRB contact information in the consent form and the parents' letter.
9. Identify the specific tools intended to be used in assessing the findings.

In addition to the above-mentioned recommendations, IRB member, Dr. Isabelle Warren will further discuss the overall research study with Dr. Riley (Principal investigator's advisor).

IRB members unanimously voted on having a full committee review of Mr. Whatley's proposal in the upcoming meeting.

V. Policies and Procedures

IRB members further discussed the policies and procedures and agreed to make additional changes. They also agreed to attempt making the last review in the upcoming meeting.

VII. Other Business

.

IX. Adjourn

Meeting was adjourned at 10:17 am.