I. Call to Order:

Meeting was called to order at 9:03 A.M.

Members present: (Scientific/Non-scientific)

In Person: Dr. Dianne Barron, Dr. Shari Hoppin, Dr. Frank Hammonds, Dr. Eddie Clark, Dr. Tim Buckner, and Dr. Brad Willis
Via V-Tel: Dr. Glenda Avery, Dr. Isabelle Warren, Dr. Emma Peden, Dr. Richard Cardarola, and Dr. Dennis Self
Via Phone: Dr. Robert Abbey
Absent without notice: Mr. Chase Taylor

II. Approval of the minutes

Dr. Hammonds made a motion to approve the minutes with recommended changes. Dr. Buckner seconded the motion and the motion was passed with unanimous approval.

III. Chair Comments on IRB Productivity

Since September 16th, the IRB received a total of 13 applications for review. Eleven were submitted by students and two by faculty. Six of the applications were exempted, two required full review while five are still pending.

IV. Review of Research Proposals

A. First Study

The researcher presented an overview of the study. Based on the presentation, the Board decided to approve the research with the following recommendations:

- Obtain patient’s signature on the medical clearance
- Provide a clearer understanding of when patients should stop exercising (exceed moderate levels)
- Identify survey origin
Informed Consent:
- Add the statement: “You have the right to withdraw from this study at any time.”
- Specify that there is a pretest/posttest
- Clarify participants levels “Risks and Discomforts”
- Clarify study benefits for the participants
- Identify “Alternative Procedures” if any
- Provide IRB contact information
- Provide the University disclaimer

The proposal:
- Specify that patients will not be charged for the clearance if conducted on an unscheduled visit
- Specify that a medical clearance is required prior to starting the project

Dr. Avery made a motion to approve the study with the recommended changes. Dr. Warren seconded and the motion carried with unanimous approval. The revised application will be reviewed by the IRB chair.

B. Second Study

The researchers presented an overview of the study. Based on the presentation, the Board decided to “table” the study until additional information could be provided.

V. Miscellaneous

Dr. Dianne Barron announced that the IRB Chair’s position expires in December and that the Board needed to elect an IRB Chair- Elect to serve in-training as the IRB Chair until January 2011. Dr. Dianne Barron opened the floor for nominations; Dr. Buckner was nominated and received unanimous approval.

The Board discussed updated proposals for continuance needing approval. Dr. Buckner made a motion to approve the proposals with the recommended changes. Dr. Hoppin seconded and the motion was passed with unanimous approval.

VI. Adjourn

The meeting was adjourned at 10:44 A.M.