

INSTITUTIONAL REVIEW BOARD MINUTES

March 21, 2013

I. Call to Order:

A. Meeting was called to order at 9:07 am.

Members Present:

Total	11
Voting Members	10
Non-scientists	2

Quorum was met, Attendance was as follows:

Members	In Person	Via Phone	Via Vtel	Absent	Absent with notice	Voting Member
Gina Mariano (chair)	X					YES
William Foxx			X			YES
Shari Hoppin (NS)	X					YES
Karen Ross (NS)	X					YES
Cozetta Shannon			X			YES
JeeHae Lee			X			YES
William Heisler		X				YES
Christopher Pritchett			X			YES
Frank Hammonds	X					YES
Michael Green	X					YES
Dionne Rosser-Mims					X	YES
Robert Abbey					X	YES
Susan R. DuBose (NI)				X		YES
Chase Taylor (NS)(NI)					X	YES
Janet McNellis (HPA)	X					NO

NS: Non-scientist member / NI: Non-institutional member

Dr. Green arrived at 9 :11am.

II. Approval of IRB Minutes

A. Approval of IRB Minutes from the January 17, 2013 meeting:

1. Change Dr. Heisler's attendance to by phone.
2. Motion to approve all minutes with revision: Dr. Hammonds; Second: Dr.Heisler
The Motion passed unanimously.

B. Approval of IRB Minutes from the February 21, 2013 meeting:

1. Change Dr. Heisler's attendance to by phone.
2. Motion to approve all minutes with revision: Dr. Hoppin; Second: Dr. Ross
The Motion Passed unanimously.

III. Current proposals for full review:

A. 201303008-Minnick & Warren: College of Education Exit Survey

1. Full review of protocol begins at 9:12. Dr. Warren enters meeting at 9:09, introduces protocol and answers questions from IRB until 9:30.
 - a. Who will have access to the data? The data will remain in Dr. Warren's office for assessment. All personal identifiers will have been removed. Access to the information would require Dr. Warren's approval.
 - b. Has the collection of data begun? Yes, it began in Fall 2012 as the state requires but not for research purposes.
 - c. Why is PEPE being used rather than EDUCATE ALABAMA? We are using PEPE because not all Alabama schools have switched to EDUCATE ALABAMA and there needs to be more training.
 - d. Is the state aware PEPE is being used? Yes.
 - e. Are you aware of the standards and scoring differences? Much of the information is the same, organized differently. Critical rubrics will reflect EDUCATE ALABAMA standards. It is a transitional period.
 - f. Is personal information required? Yes, for accreditation purposes.
2. Dr. Warren leaves the meeting at 9:30.
3. Discussion continues from 9:30 to 9:55.
4. Summary of Requirements/Revisions:
 - a. To Application:
 1. Please clarify the use of the 2012 data.
 2. State efforts to reduce participant risks, physically separate and maintain the data for the research and accreditation reports. Physically remove the personal identifiers for the research and use software filters to remove the identifiers where possible.
 - b. To Informed Consent:
 1. Please specify the potential risks in employability and reputation for participants.
 2. Create a cover sheet for the informed consent explaining: 'signing the informed consent indicates you are allowing the data collected from your survey to be used for the research purposes described'.
5. Vote: Motion to reject proposal as written: Dr. Ross; Second, Dr. Hoppin. Motion passes at 9:56 with 9 votes. Dr. Pritchett abstains due to his working relationship with Dr. Warren and Dr. Minnick.
6. Vote: Motion to allow IRB Chair to review changes to protocol and approve: Dr. Heisler; Second, Dr. Ross. Motion passes at 9:57 unanimously.

IV. IRB Productivity: Chair Comments and IRB Discussion:

A. Exempt Applications: 5

B. Expedited Approvals

1. 201302009-Curtis & Hammonds: Decrease the use of profanity to develop a stronger vocabulary that may be useful in a professional setting. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Lee.

2. 201302019-Melton & Hammonds: Improving football techniques. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Lee.
3. 201302004-Stewart & Hammonds: Using Behavior Modification to increase Vocabulary. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Foxx.
4. 201302011-Martin & Hammonds: Using Behavior Modification To Spend Less Time On Twitter. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Foxx.
5. 201301005-Garner, Green & Martin: The Effects of Combined Interferential Current and Ice Therapy on the Signs and Symptoms of Delayed-Onset Muscle Soreness. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Ross.
6. 201302-Parks & Hammonds: Blowing Smoke; Stopping Smoking While Driving in the Car. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Ross.
7. 201302001-Donaldson & Hammonds: Behavior Modification: Using My Phone Less. Collaborative/ Troy. Expedited Review: Dr. Mariano & Dr. Pritchett.
8. 201302010-Chambers & Hammonds: Using Behavior Modification to consume more calories with a healthy diet. Collaborative/ Troy. Expedited Review: Dr. Mariano & Dr.Pritchett.
9. 201302013-Wales & Hammonds: Conditioning myself to start reading more and more often. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Lee.
10. 201302012-Tate & Hammonds: Using behavior modification to decrease cell phone usage and engage in more productive behaviors. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Hoppin.
11. 201302005- Carnley& Hammonds: Exercise Management. Collaborative/ Troy. Expedited Review: Dr. Mariano & Dr. Shannon.
12. 201302003-Chambers & Hammonds: Becoming a regular flosser: a behavior modification Project. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Shannon.
13. 201302008-Studstill & Hammonds: Save More Money. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Shannon.
14. 201302020-Ricks & Hammonds: Controlling Dreams by Technology and Lucid Dreaming Techniques.Collaborative/Troy.Expedited Review: Dr. Mariano & Dr. Heisler.
15. 201302018-Petty & Hammonds: Laziness in a Timely Fashion. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Ross.
16. 201302017-Gilbourn & Hammonds: Counselors' perceptions of the relationship between abuse and socioeconomic status.Collaborative/Troy.Expedited Review: Dr. Mariano & Dr. Ross.
17. 201302022-Holtz &Bista: Education System of Nepal. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Hoppin.
18. 201302002-Favre & Hammonds: Behavior Modification for Improvement of Budgeting Skills. Collaboration/Troy. Expedited: Review Dr. Mariano & Dr. Heisler. Collaboration/Troy. Expedited Review: Dr. Mariano & Dr. Heisler
19. 201302007-Garner & Hammonds: Using Behavior Modification to Improve worker Punctuality. Collaboration/Troy. Expedited Review: Dr. Mariano and Dr. Ross
20. 201302024-Hayden & Hammonds: Operation Clean Sweep. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Hoppin.
21. 201302026-Garner& Hammonds: Effects of methods of instruction on memory and

- comprehension. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Ross.
22. 201302034-Porterfield & Hammonds: Learning Spanish. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Lee.
 23. 201302030-Madigan & Hammonds: Concussions and Attention. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Lee.
 24. 201303001-Powell & Hammonds: College Students' Attitudes and Perceptions towards Violence in Intimate Relationships. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Lee.
 25. 201302028-Haynes: An Evidence-Based Practice Journal Club: A Strategy for Substantiating Research in Practice. Student/Montgomery. Expedited Review: Dr. Mariano & Dr. Hammonds.
 26. 201302029-Boutwell & Hammonds: Effectiveness of Police Officer Training. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Foxx.
 27. 201302033-Donaldson & Hammonds: Effective safety Training for Risk Takers. Collaborative/ Troy. Expedited Review: Dr. Mariano & Dr. Shannon.

C. Continued Review Approvals:

1. 201204007-Outlaw: A Family based Intervention for Management of Childhood Obesity.

D. Pending Review:

1. 201302005-Blake & Hammonds: Sliming Up My Behavior. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Rosser-Mims.
2. 201302023-Chambers & Hammonds: Vicarious acquisition of learned helplessness and the perceived dominance of the observed model. Collaborative/Troy.
3. 201303004-White: Kicking It: Helping adolescents fight obesity. Student/Montgomery. Expedited Review: Dr. Mariano & Dr. Green
4. 201303007-Clark & Hammonds: Quitting Smoking. Collaborative/Troy. Expedited Review Dr. Mariano & Dr.Heisler.
5. 201303008-Minnick & Warren: College of Education Exit Survey. Faculty/Troy. Full Review.

E. Needs Revisions or Information:

1. 201208004-Colaco: Mapping Indian Journalists Within Comparative Frameworks: Implications for Theory, Practice and Education. Faculty/ Troy. Full Review
2. 201210008-Howard-Shaughnessy: Longitudinal Study of Children's Motor Skills and Perceived Competence. Faculty/Troy. Full Review.
3. 201301009-Johnson: Future Trends: Arts and Design Management Within Cultural and Creative Industries.Faculty/Troy.Expedited Review: Dr. Mariano & Dr. Foxx.
4. 201302027-Comeaux & Hammonds: Awareness of and attitudes toward concussions, brain injuries and Chronic Traumatic Encephalopathy (CTE).Collaboration/Troy. Expedited Review: Dr. Mariano
5. 2013020135-Singleton & Hammonds: Utilizing computerized games to mitigate symptoms of PTSD. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Pritchett.

6. 201302016-Senn & Hammonds: Running Behavior. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Green.
7. 201303006-Lann: Law Enforcement Basic Recruit Training on Autism Spectrum Disorders. Student/ Troy. Expedited Review: Dr. Mariano & Dr. Hoppin.
8. 201303004-White: Kicking It: Helping adolescents fight obesity. Student/Montgomery. Expedited Review: Dr. Mariano & Dr. Green.
9. 201302032-Mason: Defining Love of Learning: Divergent and Discriminant Validity of the Love of Learning Scale. Faculty/Montgomery. Expedited Review: Dr. Mariano & Dr. Hammonds.

VI. Report from Subcommittees:

- A. Motion to approve Revised Review Form: Dr. Ross; Second: Dr. Hoppin. Motion was unanimously approved at 10:11.
- B. Motion to approve Compliance Monitoring Policy: Dr. Green; Second: Dr. Heisler. Motion was unanimously approved at 10:17.
- C. Dr. Pritchett and Dr. McNellis provided information and lead a discussion of the supervisory assurance statement currently in the signature section of the IRB application. The subcommittee will present a draft of the revised application at the next meeting.

VII. Report from Human Protections Administrator

The IRB will be reviewing an application for proposed research in China in the coming month.

VIII. Training

Training was postponed due to lack of time.

IX. New Business

- A. Discussion of the May 2013 meeting and scheduling conflicts. A date for the May meeting will be voted on in April, giving members an opportunity to determine availability.
- B. The next IRB meeting will be scheduled for April 18, 2013 at 9:00 am.

X. Adjourn

Motion to Adjourn: Dr. Foxx, Second: Dr. Hammonds
Motion passed unanimously.
Meeting adjourned 10:57 am.