I. Call to Order:
   A. Meeting was called to order at 9:07 am.

Members Present:
Total 11
Voting Members 10
Non-scientists 2

Quorum was met, Attendance was as follows:

<table>
<thead>
<tr>
<th>Members</th>
<th>In Person</th>
<th>Via Phone</th>
<th>Via Vtel</th>
<th>Absent</th>
<th>Absent with notice</th>
<th>Voting Member</th>
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<tbody>
<tr>
<td>Gina Mariano (chair)</td>
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<tr>
<td>William Foxx</td>
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<td>X</td>
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<td>Shari Hoppin (NS)</td>
<td>X</td>
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<td>Karen Ross (NS)</td>
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<td>Cozetta Shannon</td>
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<td>JeeHae Lee</td>
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<td>William Heisler</td>
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<td>Christopher Pritchett</td>
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<td>Frank Hammonds</td>
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<td>Michael Green</td>
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<td>Dionne Rosser-Mims</td>
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<td>Robert Abbey</td>
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<td>Susan R. DuBose (NI)</td>
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<td>Chase Taylor (NS)(NI)</td>
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<td>Janet McNellis (HPA)</td>
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NS: Non-scientist member / NI: Non-institutional member

Dr. Green arrived at 9:11 am.

II. Approval of IRB Minutes
   A. Approval of IRB Minutes from the January 17, 2013 meeting:
      1. Change Dr. Heisler’s attendance to by phone.
      2. Motion to approve all minutes with revision: Dr. Hammonds; Second: Dr. Heisler
         The Motion passed unanimously.

   B. Approval of IRB Minutes from the February 21, 2013 meeting:
      1. Change Dr. Heisler’s attendance to by phone.
      2. Motion to approve all minutes with revision: Dr. Hoppin; Second: Dr. Ross
         The Motion Passed unanimously.
III. Current proposals for full review:
A. 201303008-Minnick & Warren: College of Education Exit Survey
      a. Who will have access to the data? The data will remain in Dr. Warren’s office for assessment. All personal identifiers will have been removed. Assess to the information would require Dr. Warren’s approval.
      b. Has the collection of data begun? Yes, it began in Fall 2012 as the state requires but not for research purposes.
      c. Why is PEPE being used rather than EDUCATE ALABAMA? We are using PEPE because not all Alabama schools have switched to EDUCATE ALABAMA and there needs to be more training.
      d. Is the state aware PEPE is being used? Yes.
      e. Are you aware of the standards and scoring differences? Much of the information is the same, organized differently. Critical rubrics will reflect EDUCATE ALABAMA standards. It is a transitional period.
      f. Is personal information required? Yes, for accreditation purposes.

2. Dr. Warren leaves the meeting at 9:30.
3. Discussion continues from 9:30 to 9:55.
4. Summary of Requirements/Revisions:
   a. To Application:
      1. Please clarify the use of the 2012 data.
      2. State efforts to reduce participant risks, physically separate and maintain the data for the research and accreditation reports. Physically remove the personal identifiers for the research and use software filters to remove the identifiers where possible.
   b. To Informed Consent:
      1. Please specify the potential risks in employability and reputation for participants.
      2. Create a cover sheet for the informed consent explaining: ‘signing the informed consent indicates you are allowing the data collected from your survey to be used for the research purposes described’.

5. Vote: Motion to reject proposal as written: Dr. Ross; Second, Dr. Hoppin. Motion passes at 9:56 with 9 votes. Dr. Pritchett abstains due to his working relationship with Dr. Warren and Dr. Minnick.
6. Vote: Motion to allow IRB Chair to review changes to protocol and approve: Dr. Heisler; Second, Dr. Ross. Motion passes at 9:57 unanimously.

IV. IRB Productivity: Chair Comments and IRB Discussion:
A. Exempt Applications: 5

B. Expedited Approvals
   1. 201302009-Curtis & Hammonds: Decrease the use of profanity to develop a stronger vocabulary that may be useful in a professional setting. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Lee.
3. 201302004-Stewart & Hammonds: Using Behavior Modification to increase Vocabulary. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Foxx.
6. 201302-Parks & Hammonds: Blowing Smoke; Stopping Smoking While Driving in the Car. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Ross.
8. 201302010-Chambers & Hammonds: Using Behavior Modification to consume more calories with a healthy diet. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Pritchett.
9. 201302013-Wales & Hammonds: Conditioning myself to start reading more and more often. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Lee.
10. 201302012-Tate & Hammonds: Using behavior modification to decrease cell phone usage and engage in more productive behaviors. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Hoppin.
21. 201302026-Garner & Hammonds: Effects of methods of instruction on memory and
comprehension. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Ross.
26. 201302029-Boutwell & Hammonds: Effectiveness of Police Officer Training. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Foxx.

C. Continued Review Approvals:
1. 201204007-Outlaw: A Family based Intervention for Management of Childhood Obesity.

D. Pending Review:
2. 201302023-Chambers & Hammonds: Vicarious acquisition of learned helplessness and the perceived dominance of the observed model. Collaborative/Troy.
3. 201303004-White: Kicking It: Helping adolescents fight obesity. Student/Montgomery. Expedited Review: Dr. Mariano & Dr. Green

E. Needs Revisions or Information:
1. 201208004-Colaco: Mapping Indian Journalists Within Comparative Frameworks: Implications for Theory, Practice and Education. Faculty/Troy. Full Review
3. 201301009-Johnson: Future Trends: Arts and Design Management Within Cultural and Creative Industries. Faculty/Troy. Expedited Review: Dr. Mariano & Dr. Foxx.
4. 201302027-Comeaux & Hammonds: Awareness of and attitudes toward concussions, brain injuries and Chronic Traumatic Encephalopathy (CTE). Collaboration/Troy. Expedited Review: Dr. Mariano
5. 2013020135-Singleton & Hammonds: Utilizing computerized games to mitigate symptoms of PTSD. Collaborative/Troy. Expedited Review: Dr. Mariano & Dr. Pritchett.
8. 201303004-White: Kicking It: Helping adolescents fight obesity. Student/Montgomery. Expedited Review: Dr. Mariano & Dr. Green.

VI. Report from Subcommittees:
   A. Motion to approve Revised Review Form: Dr. Ross; Second: Dr. Hoppin. Motion was unanimously approved at 10:11.
   B. Motion to approve Compliance Monitoring Policy: Dr. Green; Second: Dr. Heisler. Motion was unanimously approved at 10:17.
   C. Dr. Pritchett and Dr. McNellis provided information and lead a discussion of the supervisory assurance statement currently in the signature section of the IRB application. The subcommittee will present a draft of the revised application at the next meeting.

VII. Report from Human Protections Administrator
    The IRB will be reviewing an application for proposed research in China in the coming month.

VIII. Training
    Training was postponed due to lack of time.

IX. New Business
   A. Discussion of the May 2013 meeting and scheduling conflicts. A date for the May meeting will be voted on in April, giving members an opportunity to determine availability.
   B. The next IRB meeting will be scheduled for April 18, 2013 at 9:00 am.

X. Adjourn
   Motion to Adjourn: Dr. Foxx, Second: Dr. Hammonds
   Motion passed unanimously.
   Meeting adjourned 10:57 am.