

INSTITUTIONAL REVIEW BOARD MINUTES

February 20, 2014

I. Call to Order:

A. Meeting was called to order at 9:03 am.

Members Present:

Total 10

Voting Members 8

Non-scientists 1

B. Members Absent 6

Quorum was met, Attendance was as follows:

| Members | In Person | Via Phone | Via Vtel | Absent | Absent with notice | Voting Member |
|---|-----------|-----------|----------|--------|--------------------|---------------|
| Karen Ross (Chair)(NS) | X | | | | | YES |
| Xiaoli Su (Chair Elect) | X | | | | | YES |
| William Foxx | | | | | X | YES |
| Gina Mariano | X | | | | | YES |
| Joel Campbell | | | | | X | YES |
| Cozetta Shannon | | | | | X | YES |
| JeeHae (Helen) Lee | | | X | | | YES |
| William Heisler | | X | | | | YES |
| Christopher Pritchett | | X | | | | YES |
| Susan Sarapin | X | | | | | YES |
| Michael Green | | | | | X | YES |
| Dionne Rosser-Mims | | X | | | | YES |
| Chase Taylor (NI)(NS) | | | | X | | YES |
| Kathleen Sauer (NI)(NS) | | | | | X | YES |
| Dianne Barron (ExOfficio)(HPA) | X | | | | | NO |
| NS: Non-scientist member / NI: Non-institutional member | | | | | | |
| Guest : Mary Anne Templeton, Associate Dean | | | | | | |

II. Approval of IRB Minutes

Approval of IRB Minutes from the January 23, 2014 meeting:

Motion to approve minutes: Dr. Pritchett; Second: Dr. Rosser-Mims.

The Motion passes unanimously.

III. IRB Productivity: Chair Comments and IRB Discussion

A. Exempt Applications: 5

B. Expedited Approvals Expedited Approvals:

1. 201311011-Forte: Effects of a Mouthguard vs. No Mouthguard on Athletic Performance. Student/Troy. Dr. Ross & Dr. Green.
2. 201311009-Gardner: An Exploratory Study of Division I Compliance Officers. Student/Troy. Dr. Ross and Dr. Su.
3. 201312002-Harkabus, Parker, Williams, Helton & Ferrin: Social Networking and Emotional Intelligence. Collaborative/Global. Dr. Ross & Dr. Mariano.
4. Sinclair: An Analysis of the Effects of the Math Achievement of Elementary Feeder Schools on the Transitioning to One Junior High School. Student/Phenix City. Dr. Ross & Dr. Lee.
5. 201310015-Gomez: What Are the Effects of Varied Teaching Procedures on Students with Special Education and Multi-Handicapped Needs? Student/Dothan. Dr. Ross & Dr. Sarapin.
6. 201310005-Randolph: What Are the Effects of Teaching Strategies in the RTI Classroom? Student/Dothan. Dr. Pritchett & Dr. Ross.
7. 201401003-Outlaw, Johnson & Hamilton: Residual Impact of a Dedicated School Wellness Nurse. Faculty/Troy. Dr. Lee and Dr. Ross.

C. Withdrawn Applications: 0

D. Continued Review Approvals and Modifications: 2

E. Pending Full Review:

1. 201402002-Railey & Hammonds: Keeping the Silver Generation Happy and Healthy; Family Involvement in Assisted Living Facilities. Collaborative/Troy.
2. 201402003-Downing & Hammonds: Do Cognitive Based Games and Activities Help Memories in Older Adults? Collaborative/Troy.

F. Full Review Approvals: 0

G. Pending Expedited Review:

201401009-Forehand, Weed, Spurlock & Alberich: An International Collaboration Comparing Student Nurse Attitudes Toward Older People. Faculty/Troy.

H. Needs Revisions or Information:

1. 201308001-Russell: Role Models & "Read Alouds". Faculty/ Phenix City. Incomplete/New Application.
2. 201309002-Wright: Hofstede's Work Values: Is There Convergence? Faculty/Troy. Dr. Ross & Dr. Foxx.
3. 201402001-Smith & Hammonds: What's in a Name? Collaborative/Troy.
4. 201402004-Stone & Hammonds: 5.6.7.8: Examining Goal Orientations in Dancers. Collaborative/Troy.
5. 201310010-Forte: The Effects of Strategic Teaching. Student/Dothan. Full Review.
6. 201311002-Pollock & Meeks: What about our lesbian/gay colleagues? Results of a survey exploring gay and lesbian counseling students. Faculty/Global. Dr. Ross & Dr. Su.
7. 201311014-Brand: A Comparison of the Use of Accelerated Reader and Independent Reading. Student/Dothan. Dr. Ross

IV. Report from Human Protections Administrator

- A. Dr. Barron discussed the need to develop a combined IRB and grant writing training schedule for Troy campuses. Dr. Barron suggested Dr. Ross begin to collaborate with other IRB members and faculty to determine time frames and training needs. Dr. Baron also suggested sending new faculty IRB information to help them feel connected and encourage their participation in research activities.
- B. Dr. Barron reminded the IRB members of the Research Showcase. The nomination and talent release forms are available on the Research website which can be found at trojan.troy.edu/research

V. Review of Current Proposals for Full Review:

VI. Discussion of Corrections and Updates to Research proposals under Full Review:

None submitted.

VII. Report from Annual Policy Review Sub-Committee:

A. Discussion of Proposed Policy Revisions begins 9:09am:

- 1. Dr. Green will revise the IRB Policy and Procedure manual to reflect the issues identified and discussed during the Full Board review.
- 2. The Revised IRB Policy and Procedure Manual will be presented for approval by a Full Board vote at the next IRB meeting.

B. Review of Outside Research Form begins at 9:48am:

- 1. Dr. Rosser-Mims will revise the Outside Research Request form to reflect the issues identified and discussed during the Full Board review.
- 2. Dr. Barron, HPA will review and submit the form for legal review.

C. Discussion of IRB Application revisions begins at 10:11am:

- 1. Dr. Ross will revise the application reflecting the issues identified and discussed during the Full Board review.
- 2. Motion for Full Board to electronically review and vote for Revised Application: Dr. Pritchett, Second: Dr. Green. Motion passed unanimously.

VII. Information Items

- 1. Dr. Mariano informed IRB Dr. Metzger's Psychology class would be submitting their applications to the IRB in March.
- 2. The next IRB meeting will be scheduled for March 20, 2014 at 9:00 am.

VIII. Adjourn

Motion to Adjourn: Dr. Sarapin, Second: Dr. Pritchett.

Motion passed unanimously.

Meeting adjourned 10:59 am.