INSTITUTIONAL REVIEW BOARD MINUTES
January 23, 2014

I. Call to Order:
   A. Meeting was called to order at 9:01 am.
      Members Present:
      Total 10
      Voting Members 9
      Non-scientists 2
   B. Members Absent 5

       Quorum was met, Attendance was as follows:

<table>
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<tr>
<th>Members</th>
<th>In Person</th>
<th>Via Phone</th>
<th>Via Vtel</th>
<th>Absent</th>
<th>Absent with notice</th>
<th>Voting Member</th>
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<tr>
<td>Karen Ross (Chair)(NS)</td>
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<td>Xiaoli Su (Chair Elect)</td>
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<td>William Foxx</td>
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<td>Gina Mariano</td>
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<td>Joel Campbell</td>
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<td>Cozetta Shannon</td>
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<td>JeeHae (Helen) Lee</td>
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<td>William Heisler</td>
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<td>Christopher Pritchett</td>
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<td>Susan Sarapin</td>
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<td>Michael Green</td>
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<td>Dionne Rosser-Mims</td>
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<td>Chase Taylor (NI)(NS)</td>
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<td>Kathleen Sauer (NI)(NS)</td>
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<td>Dianne Barron (ExOfficio)(HPA)</td>
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NS: Non-scientist member / NI: Non-institutional member

Guest: Mary Anne Templeton, Associate Dean

II. Approval of IRB Minutes
   Approval of IRB Minutes from the November 21, 2014 meeting:
   Motion to approve minutes: Dr. Rosser-Mims; Second: Dr. Heisler.
   The Motion passes unanimously.

III. Current proposals for full review: None
IV. IRB Productivity: Chair Comments and IRB Discussion
A. Exempt Applications: 5
B. Expedited Approvals Expedited Approvals:
   2. 201310013-Fuller: College Selection Factors for Student-Athletes at a Division I-A University. Student/Troy.
   3. 201310012-Owens: Vertical Alignment of Curriculum using the Common Core Standards. Student/Dothan. Dr. Su & Dr. Ross.
C. Withdrawn Applications:
D. Continued Review Approvals and Modifications: 1
E. Pending Full Review:
   201310010-Forte: The Effects of Strategic Teaching. Student/Dothan.
F. Full Review Approvals:
G. Pending Expedited Review:
   1. 201312001-Sinclair: An Analysis of the Effects of the Math Achievement of Elementary Feeder Schools on the Transitioning to One Junior High School. Student/Phenix City. Dr. Ross & Dr. Lee.
   2. 201401003-Outlaw, Johnson & Hamilton: Residual Impact of a Dedicated Wellness Nurse. Faculty/Troy.
H. Needs Revisions or Information:
   1. 201301009-Johnson: Future Trends: Arts and Design Management Within Cultural And Creative Industries. Faculty/Troy. Expedited Review: Dr. Mariano & Dr. Foxx.
   2. 201303008-Minnick & Warren: College of Education Exit Survey. Faculty/Troy. Full Review
   3. 201306002-Davis & Creamer: The Transition Point Active Advising Project. Faculty/Troy. Dr. Ross & Dr. Pritchett.
   4. 201307004-Kouassi & Hamby: Are sunk costs used in decision making? Collaborative/Montgomery. Dr. Mariano & Dr. Lee.
   5. 301307005-Bixler & Hamby: Ethical Attitudes of Students During a Recession. Collaboration/Montgomery. Dr. Mariano & Dr. Lee.
   6. 201306010-Fretwell, Lewis & Crane: Linking Social Influence and Knowledge Management Systems Usage in Hospital Setting(s). Collaborative/Phenix City. Dr. Mariano & Dr. Rosser-Mims.
   7. 201308001-Russell: Role Models & “Read Alouds”. Faculty/Phenix City. Incomplete/New Application.
   8. 201307010-Spurlock & Colaco: Survey of Television Newsroom Assignment Editors in India. Faculty/Troy. Dr. Mariano & Dr. Pritchett.
10. 201309002-Wright: Hofstede’s Work Values: Is There Convergence? Faculty/Troy. Dr. Ross & Dr. Foxx.
13. 201310101-Forte: The Effects of Strategic Teaching. Student/Dothan. Full Review.
14. 201311002-Pollock & Meeks: What about our lesbian/gay colleagues? Results of a survey exploring gay and lesbian counseling students. Faculty/Global. Dr. Ross & Dr. Su.
15. 201311014-Brand: A Comparison of the Use of Accelerated Reader and Independent Reading. Student/Dothan. Dr. Ross
16. 201311009-Gardner: An Exploratory Study of Division I Compliance Officers. Student/Troy. Dr. Ross and Dr. Su.
17. 201311111-Forte: Effects of a Mouthguard vs. No Mouthguard on Athletic Performance. Student/Troy. Dr. Ross & Dr. Green.
20. 201311012-Cave: A Study of the Effects of Strategic Teaching on Student Engagement. Student/Dothan.
21. 201311013-Smith: Is the Houghton Mifflin Hardcourt’s Common Core “Go Math” program effective in processing students according to standardized testing? Student/Dothan.

V. Discussion of Corrections and Updates to Research Proposals under Full Review:

VI. Report from Annual Policy Review Sub-Committee:
A. Discussion of Proposed Policy Revisions begins 9:09am:
   1. Dr. Green will revise the IRB Policy and Procedure manual to reflect the issues identified and discussed during the Full Board review.
   2. The Revised IRB Policy and Procedure Manual will be presented for approval by a Full Board vote at the next IRB meeting.
B. Review of Outside Research Form begins at 9:48am:
   1. Dr. Rosser-Mims will revise the Outside Research Request form to reflect the issues identified and discussed during the Full Board review.
   2. Dr. Barron, HPA will review and submit the form for legal review.
C. Discussion of IRB Application revisions begins at 10:11am:
   1. Dr. Ross will revise the application reflecting the issues identified and discussed
during the Full Board review.
2. Motion for Full Board to electronically review and vote for Revised Application:
   Dr. Pritchett, Second: Dr. Green. Motion passed unanimously.

VII. New Business
1. A discussion regarding technology and updated software for IRB was opened by
   Kathleen Sauer.
   a. Dr. Barron, HPA is in the process of acquiring updated computer equipment for
      IRB use.
2. The next IRB meeting will be scheduled for February 20, 2014 at 9:00 am.

VIII. Adjourn
Motion to Adjourn: Dr. Heisler, Second: Dr. Pritchett.
Motion passed unanimously.
Meeting adjourned 10:32 am.