

**Minutes**  
**Institutional Effectiveness Committee**  
**Executive Conference Room**  
**Adams Administration Building, Troy Campus**  
**Monday, October 13, 2014 2:00p.m.**

Members Present: Pam Allen, Wendy Bailey, Janet Gaston, Bill Hamby, Jane Martin, Conni Moseley, Darlene Schmurr Stewart, Mary Ann Templeton, Gracie Spear, John Dew, Kim Brinkley Jones, Wendy Bailey, Dan Tennimon, Wendy Broyles, Somer Givens, Donna Sanders, Andy Williamson, Carmen Lewis, Jeff Lee, Brian Webb, Mark Tillman, Deb Fortune, Amanda Benson, Christina Martin,

Members absent with notice: Isabelle Warren, & Shawn Plash

Members absent without notice:

Others Present: Carrie Manning

- 1.) THE MEETING WAS CALLED TO ORDER: Dr. Dew called the meeting to order and asked that everyone introduced themselves.
- 2.) Briefing on Approvals for the University (Donna Sanders)
  - a. SACSCOC– We are still waiting to hear on:
    - i. Master of Arts in Economics
    - ii. Master of Science in Second Language Instruction
    - iii. Hurlburt Field site close-out & teach-out
  - b. Approval
    - i. Master of Taxation and Chemistry Program teach-out
    - ii. Bachelor of Science in English being taught via e-Troy
  - c. Partnership agreement
    - i. Samford and Jones Laws (These need to be mailed out)
  - d. Catalog changes that need to be made for Fall 2015.
- 3.) Dr. Dew made some comments about Homer Reports:
  - a. Dr. Dew stated that he had read all of the College of Arts and Sciences reports. The level of 2011-2013 reports compared to the 2009-2011 reports is remarkable, and they are really well done. I know, we have one department that has some issues. College of Health and Human Services has always been outstanding with their reports and their latest reports look outstanding as well. The report from College of Communication and Fine Arts was impressive as well. Dr. Dew has asked Wendy to follow up on some viability data for some of the programs that would say to the reviewers were real programs. We have a few specialty programs that only have two people graduating per year; but we have more in the program. We look forward to hearing from the Sorrell College of Business and College of Education.
- 4.) Homer Reports (Wendy):
  - a. All the reports have to be finalized as soon as possible as 3 cycles of data for the report have to be packaged and sent out. Sorrell College of Business is switching from a 2 year report to 1 year report. Dr. Dew added, that Donna Sanders will be contacting all the

Assessment Coordinators for copies of Special Accreditation for each College. They are needed for our packets.

5.) Assessment Coordinators:

- a. Wendy Bailey:
  - i. We are coming along but having to fix some issues. Just finished condensing lectures for faculty development.
- b. Janet Gaston:
  - i. We have added almost 50 programs
- c. Pam Allen:
  - i. I just went to NASAD meeting and hoping to start a self-study for an accreditation for Art & Design/Graphic Design at a Vietnam school.
- d. Christina Martin:
  - i. We are waiting on some reports.

6.) What are the plans for the IEC after the 5 year plan is submitted?

- a. Deadline is... Dr. Dew explained that the deadline is the end of the year.
- b. We will start working on the 10 year review.
  - i. We will have to show how we are effective in the Student Service area and research.
  - ii. We are doing a good job of doing a surveys of the faculty and using detail measures.
  - iii. We will submit our report in March. We want to make sure that we are clear in our objectives.
  - iv. If we fall short we would have to write a monitoring report.
  - v. We will not have a meeting in December, we will have a meeting in January for one last opportunity for everyone to put one last hand on the report before it goes in. Thank you all so much!

7.) Adjournment