

**GRADUATE COUNCIL MINUTES**  
**WEB VERSION**  
**August 22, 2013**

**MEMBERS:**

Name	Present	Absent	Name	Present	Absent
Diane Bandow (vtel)	X		Diane Orlofsky	X	
Dianne Eppler		X*	Irem Ozkarahan (telephone)	X	
Joy Hadwiger (telephone)	X		Patsy Riley		X**
Maureen Hannay (telephone)	X		Kristie Roberts-Lewis(telephone)	X	
Jonathan Harrington	X		Dionne Rosser-Mims(vtel)	X	
William Heisler (telephone)	X		Carolyn Russell (vtel)	X	
Rolf Holtz		X	Mary Ann Templeton	X	
Maria Kroneneburg (telephone)	X		Isabelle Warren	X	
Christina Martin (Chair)	X		Dr. Janet McNellis, ex officio	X	
Fred Meine	X		Dr. Dianne Barron, ex officio	X	

X\*--absent with notice    \*\*attending as proxy for member

GUESTS: Dr. Bob Wheatley, Dr. Glenn Cohen, Dr. Ed Merkel, Ms. Janet Gaston, Dr. Amy Spurlock

**I. Call to Order**

Dr. Barron called the meeting to order at 1:30 pm.

**II. Approval of Agenda**

Dr. Meine moved to approve the agenda. Dr. Martin seconded. The motion was approved.

**III. Approval of the June 13, 2013 Minutes.**

- a. Dr. Meine motioned to approve the minutes. Dr. Martin seconded. The motion was approved.
- b. Dr. Heisler motioned to approve the web version of the minutes. Dr. Warren seconded. The motion was approved

**IV. Election of Chair for AY 2013-2014**

Dr. Barron asked for nominations for the chair for the 2013-2014 academic year. Dr. Warren nominated Dr. Christina Martin. Dr. Meine seconded. The vote was unanimous and Dr. Martin was elected Chair for the Graduate Academic Council for AY 2013-2014.

**V. Report from the Dean of the Graduate School**

Dr. Barron announced that Dr. McNellis has taken a position in Philadelphia and will be departing the Graduate School tomorrow. We all wish her well and greatly thank her for all of her excellent service at Troy University. We will miss her greatly and invite everyone to join us at her luncheon tomorrow at 11:30 a.m.

The Graduate Academic Council Meeting dates for AY 2013-2014 have been emailed to all members. Please put the meeting dates on your calendars. The due dates for items for the meeting are also indicted and should be noted as well.

Graduate enrollments look good for the Troy campus. Dr. Barron indicated that she was pleased to see that the new Troy Honors Graduate Admission program has also assisted in increasing new graduate student enrollments.

## VI. Business Items

**NOTE: Policy changes, curriculum changes, etc. approved by the council are effective the following academic year unless otherwise indicated**

### Sorrell College of Business

#### **1. Student #1 – Extension of Eight-Year Requirement (MBA)**

Master of Business Administration student requesting an extension and has a (2.9GPA). Dr. Wheatley presented the students' request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval of the extension until December 31, 2013. It was noted that the student would need to retake MBA 6651 (now ECO 6655) Managerial Economics. Following a brief discussion, Dr. Warren motioned to approve the recommendation. Dr. Templeton seconded. The motion was approved.

#### **2. Student #2 – Extension of Eight-Year Requirement (MBA)**

Master of Business Administration student requesting an extension and has a (3.0GPA). Dr. Wheatley presented the students' request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval of the extension until December 31, 2013. Following a brief discussion, Dr. Heisler motioned to approve the recommendation. Dr. Meine seconded. The motion was approved.

#### **3. Student #3– Extension of Eight-Year Requirement (MSHRM)**

Master of Science in Human Resource Management student requesting an extension and has a (3.0GPA). Dr. Wheatley presented the students' request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval of the extension until December 31, 2013. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Bandow seconded. The motion was approved.

#### **4. Changes to Troy Honors Admission-Fall 2013**

Dr. Merkel presented a proposal for the addition of all business and certificate programs to the Troy Honors Admission for Fall 2013. The Master of Accountancy and Master of Taxation graduate programs and certificate program will be limited to any Troy students who have a BSBA Accounting degree. Following a brief discussion, Dr. Orlofsky motioned to approve the recommendation. Dr. Meine seconded. The motion was approved.

### College of Arts and Sciences

#### **5. Student #4 – Extension of Eight-Year Requirement (MSCJ)**

Master of Science in Criminal Justice student requesting an extension and has a (3.7GPA). Dr. Harrington presented the students' request for an extension of the eight-year waiver. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval of the extension until July 31, 2014. Following a brief discussion, Dr. Warren motioned to approve the recommendation. Dr. Templeton seconded. The motion was approved.

**6. Student #5 – Extension of Eight-Year Requirement (MSCJ)**

Master of Science in International Relations student requesting an extension and has a (3.09GPA). Dr. Harrington presented the students' request for an extension of the eight-year waiver. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval of the extension until July 31, 2014. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**7. Student #6 – acceptance of degree from non-regionally accredited institution (MPA)**

Dr. Harrington presented a student's request to apply for admission to the Graduate School and to the Master of Public Administration program from a non-regionally accredited baccalaureate program. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended the student be allowed to apply for admission to the Graduate School as well as to the MPA program. It was noted that only 18 semester hours of his baccalaureate degree was taken at Morris Brown College which lost their accreditation in 2003. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.

**8. Change in MS EBS Core Curriculum**

Dr. Cohen presented a request to change the core requirements for the Master of Science in Environmental and Biological Sciences program. They would like to reach a broader audience by removing BIO/EBS 6630 Pollution Science and replacing it with BIO/EBS 6624 Public Health as a core requirement. BIO/EBS 6624 has a common theme with each of the three concentration offered for the 2014-2015 Graduate Catalog. Following a brief discussion, Dr. Orlofsky motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**9. Change in course description for BMS 6640- "Anatomical Science"**

Dr. Cohen presented a request to change the course description for BMS 6640 to add "Permission of instructor and department chair required." By adding this statement it would restrict students from just signing up to take this course because it is taught at the Alabama College of Osteopathic Medicine. This statement would enforce that only the appropriate people would be taking this course. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**10. Change in number of semester hours for BMS 6640- "Anatomical Sciences"**

Dr. Cohen presented a request to change the number of semester hours for BMS 6640 Anatomical Sciences from seven semester hours to eight semester hours. The corresponding course at the Alabama College of Osteopathic Medicine has recently been changed to eight semester hours due to the workload of the course. Would like to stay in align with the Alabama College of Osteopathic Medicine. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

Graduate School**11. PME Transfer Credit**

Dr. Harrington presented a request to approve the updated Professional Military Education (PME) Transfer Credit Matrix. The university supports the men and women of the U.S. Armed Forces and has provided transfer credit opportunities for service members and government employees who have completed Professional Military Education (PME) programs that are applicable to the

curriculum in several graduate programs. Significant changes have taken place in various PME programs and Troy University graduate programs. As a result of these changes, the updating of the transfer credit matrix was needed. The members of the Graduate Academic Council recommended that two notes be added to the Matrix. The notes are as follows:

Note 1: Credits for PME coursework is only granted at the discretion and approval of the department faculty.

Note 2: All credits used to satisfy Master's degree requirements may not exceed eight years at the time of degree completion.

The accompanying memorandum also needed further clarification of item #6 for the Sorrell College of Business. Item #6 was corrected to read "Extensive changes to Sorrell College of Business programs have removed the opportunity for transfer credit from PME programs. Students currently in the MSM program and who began the program prior to T1/ 2013 and students who began the MSHRM program prior to AY 2009-2010 may continue to use the 2003-2005 PME Matrix as a guide for transfer credit requests.

Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

#### Information Items:

12. Graduate Cert. in Health Practice Management – SACS Letter of Notification
13. MA History - SACS Letter of Intent
14. MA History - SACS Letter of Notification
15. MBAi – SACS Letter of Notification
16. MBAi – SACS Letter of Approval
17. MABi Extension to Ho Chi Minh City– SACS Letter of Notification
18. MSBMS – SACS Substantive Change Prospectus
19. MSBMS – SACS Letter of Notification
20. MS CJ Extension to Dothan – SACS Letter of Notification
21. MS EAL Closure and Teachout – SACS Letter of Notification
22. MS EAL Closure and Teachout – SACS Letter of Approval
23. MSW - SACS Letter of Notification
24. MSW - SACS Acknowledgement of LOI
25. SCOB Domestic sites Closure and Teachout – SACS Letter of Notification
26. SCOB Domestic sites Closure and Teachout – SACS Letter of Approval

The meeting adjourned at 2:35 p.m. The next meeting will be held on September 19, 2013 in the Conference room of Patterson Hall at 1:30 p.m.