

**GRADUATE COUNCIL MINUTES  
WEB VERSION  
January 22, 2015**

**MEMBERS:**

Name	Present	Absent	Name	Present	Absent
Christina Martin (Chair)	X		Maria Kroneneburg (telephone)	X	
Diane Bandow (vtel)	X		Irem Ozkarahan (telephone)		X
Rhonda Bowron		X	Kristie Roberts-Lewis (telephone)	X	
Tonya Connor (telephone)		X*	Dionne Rosser-Mims (vtel)	X	
Tammy Esteves (telephone)	X		Carolyn Russell (vtel)	X	
Steve Grice	X		Amy Spurlock	X	
Joy Hadwiger (telephone)	X		Jeff Spurlock	X	
Maureen Hannay (telephone)	X		Linda Vanderbleek (telephone)	X	
Jonathan Harrington	X		Dr. Mary Anne Templeton, ex officio	X	
William Heisler		X*	Dr. Dianne Barron, ex officio	X	

X\*--absent with notice    \*\*attending as proxy for member

Dr. Bob Wheatley, Dr. Jamie Todhunter, Dr. Glenn Cohen, Ms. Janet Gaston, Ms. Kim Barron, Mr. Curt Porter, Dr. Scout Blum, Ms. Donna Bragg, Ms. Danielle Pankey, Dr. Steven Taylor, Dr. John Miller, Dr. Anthony Dixon, Dr. Sluder and Dr. Patsy Riley.

**I. Call to Order**

Dr. Martin called the meeting to order at 1:30 pm.

**II. Approval of Agenda**

Dr. J. Spurlock moved to approve the agenda. Dr. Amy Spurlock seconded. The motion was approved.

**III. Approval of the November 20<sup>th</sup> Minutes & December 17<sup>th</sup> (to include the Web Version).**

Dr. Harrington motioned to approve the minutes. Dr. Grice seconded. The motion was approved.

**IV. Report from the Dean of the Graduate School**

Members were reminded of the February deadline to submit catalog changes for next year.

**V. Business Items**

**NOTE: Policy changes, curriculum changes, etc. approved by the council are effective the following academic year unless otherwise indicated**

College of Arts and Sciences

**1. Student #1—Extension of the Eight-Year Rule (MSIR)**

Master of Science in International Relations student requesting an extension and has a (3.6GPA). Dr. Harrington presented the students' request for an extension of the eight-year waiver. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval until May 15, 2015. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Cohen seconded. The motion was approved.

**It was noted that the extension would extend the transfer of INTL 5000: Introduction to International Relations, INTL 5600: Area Studies Middle East and INTL 5800: Globalization taken at Webster University in 2005-2006. IR 6620: International Political Economy was also extended.**

## 2. MPA & Graduate Certificate in Government Contracting Curriculum Modification

Dr. Esteves presented a request to update the catalog and course description for the Master of Public Administration and the Graduate Certificate in Government Contracting. These changes include:

1. Rewording admission requirements for the Graduate Certificate in Government contracting to state “Applicants who want to pursue the Graduate Certificate in Government Contracting must be admitted to the Graduate School.” Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Rosser-Mims seconded. The motion was approved.
2. Rewording admission requirements for clarification on what sites offer the MPA degree program. The three hour internship course can be used as an elective with prior approval. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.
3. Clarifying admission requirements as related to the applicants resume will determine if an internship is required. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

## 3. Deactivation of BIO 5532, BIO L532, BIO 5533, BIO L533 BIO/EBS 5552, BIO/EBS L552, BIO/EBS 6600, BIO/EBS L600, BIO/EBS 6643, BIO/EBS 6645, BIO/EBS 6662

Ms. Janet Gaston presented a request to deactivate BIO 5532, BIO L532, BIO 5533, BIO L533 BIO/EBS 5552, BIO/EBS L552, BIO/EBS 6600, BIO/EBS L600, BIO/EBS 6643, BIO/EBS 6645 and BIO/EBS 6662 from the curriculum due to lack of student enrollment. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

## 4. MA in History Curriculum Modification

Dr. Blum presented a proposal to make changes to the graduate curriculum and catalog changes to the M.A. in History. The faculty/staff have carefully reviewed each of the course changes and feel the proposed will strengthen the History curriculum and better support the Masters of Arts in History program.

1. On page 23 of the catalog, correct the chart to reflect that the History M.A. program is also offered on the Troy campus
2. Grammatical/spelling/typographical errors to be cleaned up from the 2014-15 version of the catalog and adding non-substantive clarifications
3. Deleting all the language regarding the 16-week online classes; it has been determined that they cannot be offered
4. Changes to the 5500-level classes- for the non-thesis track. Currently the non-thesis track requires one elective at the 6600 level. However, there are currently only three 6600-level elective classes (although students can take either another American or European, this was intended to be an opportunity to take something outside of those areas) In addition, using “special topics” or other similar classes is limited to only six hours total in a degree program. In addition, using “special topics” or other similar classes is limited to only six hours total in a degree program. We also have twelve 5500-level “elective classes” that currently no MA student could get credit for under the requirements of the program. We propose to have 11 of these classes (all but his 5595 “Selected Topics In History”) renumbered as 6600-level classes. This is not a change in curriculum or the way the courses are taught. As of last fall they are taught at the 6600 level.
5. Online students may not register for any more than 3 thesis credit hours in one term unless otherwise granted by the Chair of the Department.

Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

## **5. MSIR Curriculum Modification**

### **a. Removal of Non-IR Courses from International Relations Section**

Dr. Todhunter presented a request to remove HIS 5510, HIS 5515, HIS 5523, HIS 5533, HIS 5545, HIS 5551, HIS 5552, HIS 5556, HIS 5583, HIS 6614, HIS 6615, GEO 5506, GEO 5511, GEO 5526 and GEO 6624 from the International Relations sections. These course are no longer appropriate for credit towards the MSIR degree and are rarely taught. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

### **b. Removal of International Relations Courses**

Dr. Todhunter presented a request to deactivate IR 6653, IR 6654, IR 5570, IR 6675 and IR 6633. These courses have not been taught in several years and are redundant of other courses that are currently taught. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

### **c. Modification of the Concentration Requirements to allow Existing Courses to Count for Credit**

Dr. Todhunter presented a request to modify the concentration requirements to allow existing courses to count for credit in certain concentrations areas. In the National Security Affairs Concentration IR 6650 Environmental Security, Conflict, and Development and IR 6655 International Conflict Management will count for credit. The Middle East and North Africa Concentration IR 6685 Terrorism and Political Violence will count for credit. The Global Studies Concentration PA 6622 Public Policy will count for credit. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

### **d. Consolidation of Special Topics & Directed Readings Course Numbers**

Dr. Todhunter presented a request to consolidate Special Topics and Directed Readings to reduce the number of courses in the Graduate Catalog. The consolidation would leave IR 6625, IR 6626, IR 6627 Specialized Study in IR, IR 6600 Selected Topics in IR and IR 6655 Readings in International Politics. This change is consistent with other graduate programs and students are not to exceed a total of six semester hours of any of the combinations. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

### **e. Restructuring of Regional Affairs Concentration**

Dr. Todhunter presented a request to modify the Regional Affairs Concentration. These modifications are as follows:

1. The removal of IR 6670 United Kingdom in World Affairs, IR 6672 Germany in World Affairs, IR 6676 Japan in World Affairs and IR 6677 China in World Affairs.
2. Renaming regionally-focuses "World Affairs" courses to "Comparative Politics of" which would include IR 6641 Comparative Politics of Latin America, IR 6642 Comparative Politics of Russia and Eastern Europe, IR 6644 Comparative Politics of the Middle East, IR 6645 Comparative Politics of East Asia, IR 6646 Comparative Politics of South Asia, IR 6647 Comparative Politics of Western Europe and IR 6648 Comparative Politics of Sub-Saharan African Africa.
3. The addition of Middle Eastern Security, Middle Eastern Political Economy, East Asian Security, East Asian Political Economy, European Political Economy and the European Union and European Security courses. Changing the course title for IR

6686 from “Drug Politics in the Americas” to “Latin American Security” and IR 6687 from “Free Trade and Economic Integration in the Americas” to “Latin American Political Economy”.

4. Modification of the number of required courses for the Regional Affairs Concentration to create more options for students. The change would allow students to choose nine hours from the following courses IR 5533, IR 5552, IR 5502, IR 6610, IR 6612, IR 6631 and IR XXXX Diplomacy.

Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

**f. Addition of Courses**

Dr. Todhunter presented a request for the addition of new course to be added to the degree program. The courses are Conflict Processes, Geopolitics of Eurasia, Diplomacy, Arab-Israeli Conflict, Middle Eastern Security, Middle Eastern Political Economy, East Asian Security, East Asian Political Economy, European Security, European Political Economy and the European Union. These different courses will be added to different concentrations. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**g. Updating Course Descriptions**

Dr. Todhunter presented a request to update the course descriptions for IR 6686 Latin American Security and IR 6687 Latin American Political Economy. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

Sorrell College of Business

**6. Student #2—Extension of the Eight-Year Rule (MBA)**

Master of Business Administration student requesting an extension and has a (3.0GPA). Dr. Wheatley presented the students’ request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval until July 31, 2015. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. J. Spurlock seconded. The motion was approved.

**7. Student #3 —Extension of the Eight-Year Rule (MBA)**

Master of Business Administration student requesting an extension and has a (3.0GPA). Dr. Wheatley presented the students’ request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval until July 31, 2015. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. J. Spurlock seconded. The motion was approved.

**8. Student #4 —Extension of the Eight-Year Rule (MSM)**

Master of Science in Management student requesting an extension and has a (3.8GPA). Dr. Wheatley presented the students’ request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval until July 31, 2015. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**9. Student #5— Extension of Eight-Year Requirement (MSM)**

Master of Science in Management student requesting an extension and has a (3.6GPA). Dr. Wheatley presented the students' request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval until March 31, 2016. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**It was noted that MGT 6671: Organizational Behavior was the only course approved to be extended. HSA 6684, MAN 6601, HSA 6682, and BUS 6610 were not approved to be extended.**

**10. MA in Economics Admission Modifications**

Dr. Wheatley presented a request to modify the admission requirements for the Master of Arts in Economics. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**11. Deactivation of MBAi Courses**

Dr. Wheatley presented a request to deactivate the following MBAi courses, and all references to these courses, in the Graduate catalog: MBAi 6633: Cases in International Finance, MBAi 6651: Accounting Systems and Control, MBAi 6663: Emerging Markets in a Global Economy, MBAi 666: Investing in Multinational Markets, MBAi 6674: Information Systems in the Global Economy and MBAi 6692: Advanced management Accounting. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**12. Addition of Prerequisite to BUS 6611**

Dr. Wheatley presented a request to add the following prerequisites to BUS 6611 Global Business Strategy:

- a. Completion of a minimum of 24 semester hours in the MBA program with a B average or better including ACT 6691, ECO 6655, FIN 6631, MKT 6661, MGT 6615, and QM 6640 or approval of the Department Chair. Students should be in their last term or semester of their program when completing this course.

Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**13. Designation of QM 6640 as the research course for MBA Option 1**

Dr. Wheatley presented a request to Designate QM 6640 as the research course for MBA Option 1, add the language: Research Course only for MBA Option 1- a grade of 'B' or better is required. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

**14. MSM—Leadership Concentration Modification**

Dr. Wheatley presented a request to modify the following changes for the MSM, Leadership Concentration:

- a. Require a 7-course core as follows: BUS 6600, MSM 6610, MGT 6615, MSM 66xx, MSM 6645, MSM 6635, and MSM 6650
- b. Require a 3-course Leadership concentration: MSM 6630, MSM 6640, and MSM 6655
- c. Eliminate HRM 6603: Human Resource Management from the MSM (not catalog)
- d. Add a new course: MSM 6640: Foundations of Leadership and Motivation as the research course and add language: Research Course: A grade of "B" or better is required

Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**15. Addition of Project Management Concentration (MSM )**

- Dr. Wheatley presented a request to add Project Management as a concentration in the MSM degree.
- Require a 7-course core as follows: BUS 6600, MSM 6610, MGT 6615, MSM 66xx, MSM 6645, MSM 6635, and MSM 6650
  - Require a 3-course Project Management concentration
  - Eliminate HRM 6603: Human Resource Management from the MSM
  - Add MSM 66xx: Leading and Developing High Performance Teams
  - Designate QM 66xx: Seminar in Project Management as the research course and add language: Research Course: A grade of “B” or better is required

Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**16. Addition of Internship Option (MSHRM)**

Dr. Wheatley presented a request to add an Internship Option to the MSHRM Program. Add Option 1 to existing MSHRM Program (same courses). Add Option 2 as retain all courses and language except 35 semester hours required (at least 5 semester hours of Internship required). Add the new course: MGT 6689: Internship. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

College of Education**17. Student #6— Extension of Eight-Year Requirement (MCPCMH)**

Master of Science in Counseling and Psychology: Clinical Mental Health student requesting an extension and has a (3.0 GPA). Dr. Rosser-Mims presented the student’s request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until May 31, 2015. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**18. Student #7— Extension of Eight-Year Requirement (MCPCMH)**

Master of Science in Counseling and Psychology: Clinical Mental Health student requesting an extension and has a (3.3 GPA). Dr. Rosser-Mims presented the student’s request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until July 31, 2016. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

College of Health and Human Services**19. MSN Curriculum Modification**

Dr. Riley presented a request to update course descriptions in the following courses: NSG 6620, NSG 6621, NSG 6623, NSG 6633, NSG 638, NSG 6639, NSG 6649, NSG 6655, NSG 6659, NSG 6665, NSG 6666, NSG 6667, NSG 6668, NSG 6671, NSG 6692 and NSG 6696. The Graduate Nursing Faculty has reviewed the changes proposed and supports the updates. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

**20. Reactivation of Post Masters Nursing Informatics**

Dr. Riley presented a request to reinstate the Post-Masters Certificate in Nursing Informatics Specialist for the 2015-2016 Graduate Catalog with admissions beginning Fall 2015. Potential students have expressed an interest in a certificate option for nursing informatics. The MSN program is offered totally online as would the case with this certificate option. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**21. Master of Science in Sport and Fitness Management Curriculum Modifications**

Dr. Dixon presented requests for the following:

- a. Reduce the number of required core courses from six to four (12 semester hours) in order to incorporate electives. SFM 6615 and SFM 6673 will be removed; however, they will continue to be offered in the Sport Management Concentration. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.
- b. Change the Athletic Administration Concentration name to Sport Management. Following a brief discussion, Dr. Jeff Spurlock motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.
- c. Modify the existing concentration curriculums to provide more flexibility for students by increasing the required concentration semester hours to 24 and increasing the number of available courses students can select to fulfill Sport Management concentration requirements. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.
- d. Add a Thesis/Non-thesis option to the Sport Management concentration. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.
- e. Add an additional SFM Thesis course and modify existing Thesis course title and description. Thesis I would be a pre-requisite for Thesis II and change the prefixes from SFM to KHP. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.
- f. Create a Kinesiology and Health Promotion Thesis course. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.
- g. Change the course level of SFM 8840 Revenue Generation in Sport to 6600 level. Following a brief discussion, Dr. Jeff Spurlock motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**22. Ph.D. in Sport Management Curriculum Modification**

Dr. Miller presented a request to update the course descriptions for SFM 8803 Research Methods for Doctoral Students, SFM 8805 Research Methods II, SFM 8812 Seminar in Sport Marketing, SFM 8814 Seminar in Sport Finance, SFM 8816 Seminar in Organizational Behavior and Leadership, SFM 8820 Seminar in Legal Aspects of Sport, SFM 8807 Seminar in Research Dissemination, SFM 8810 Seminar in Applied Statistics in Sport Management and SFM 8801 Statistical Analysis and Interpretation. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

Graduate School**23. General Regulations Statement**

Dr. Templeton presented a request to add the following statement to the beginning of each program section: “students should consult the General Regulations section of the Graduate Catalog for additional information regarding Graduate School admission requirements, transfer credit, and other critical policies and procedures.” Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**24. Three-Year Baccalaureate Degree Holders Requesting Admission to the Graduate School**

Dr. Barron presented a request to change the language in Item #2 of the requirements to consider some three-year baccalaureate program students directly in to certain graduate programs with no bridge program to state, “ Students identified as exceptional graduates by an institutionally recognized external agency may be eligible for Unconditional admission with no “Bridge Program” requirements. If the institution is identified as a “Top Institution” and the graduate holds an “honors diploma,” meets all admission and English proficiency requirements that are provided under International Student Admission Requirements, then she/he may be enrolled in the qualifying graduate program. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

Information Items:

None

The meeting adjourned at 3:20 p.m. The next meeting will be held on February 19, 2015 in the Conference room of Patterson Hall (room 330) at 1:30 p.m.