

**GRADUATE COUNCIL MINUTES  
WEB VERSION  
December 13, 2012**

**MEMBERS:**

Name	Present	Absent	Name	Present	Absent
Cherie Fretwell, Chair	X		Fred Meine	X	
Carolyn Russell	X		Diane Orlofsky	X	
Lynn Boyd (Vtel)	X		William Heisler (Vtel)	X	
Andrew Creamer	X		Patsy Riley (Vtel)	X	
Dianne Eppler (Vtel)	X		Robert Saunders (telephone)	X	
Diane Bandow (Vtel)	X		Rolf Holtz	X	
Maureen Hannay (telephone)	X		Isabelle Warren	X	
Charles Krupnick	X		Murray Widener		X
Christina Martin	X		Dr. Dianne Barron, ex officio	X	
Irem Ozkarahan (Vtel)	X		Dr. Janet McNellis, ex officio	X	

X\*--absent with notice    \*\*attending as proxy for member

GUESTS: Dr. Judson Edwards, Dr. Dionne Rosser-Mims, Dr. Ed Merkel, Dr. Bob Wheatley, Dr. Sam Shelton, Dr. Lorraine Magrath, Ms. Janet Gaston, Ms. Wendy Broyles, Mr. Robert Allen, Ms. Paula Johnson,

**I. Call to Order**

Dr. Fretwell called the meeting to order at 1:30 pm.

**II. Approval of Agenda-**

Dr. Meine moved to amend the agenda to add a request from the College of Arts and Sciences to change the course description for PA 6646 Organizational Behavior. Dr. Orlofsky seconded. The item was added to the end of the College of Arts and Sciences section of the agenda. Dr. Meine motioned to approve the agenda. Dr. Warren seconded. The motion was approved.

**III. Approval of Minutes (to include the Web Version) of November 15, 2012**

Dr. Meine motioned to approve the minutes. Dr. Creamer seconded. The motion was approved.

**IV. Report from the Dean of the Graduate School**

Dr. Barron reminded everyone that a Research and Creative Works Showcase for undergraduate and graduate students is scheduled for April 8-11<sup>th</sup>. Each college identifies how they would like to showcase student research. Awards for the top submissions for each College will be presented at the Troy or Dothan Campus Honor's Convocation.

**V. Business Items**

College of Arts and Sciences

**1. New program proposal – Master of Social Science – Fall 2013 (Troy campus)**

Dr. Gaston presented the proposal for a Master of Social Science program. There would be a thesis and non-thesis offered. This program consists of 36-hours: nine semester hours of core classes and 27 semester hours of electives. Electives can be chosen from anthropology, international relations, geography, history, political science, psychology and sociology. This degree would be beneficial to students who want to teach at a college level. This program would be offered on the Troy campus and online. The program will be adding three graduate courses in social sciences and anthropology. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Orlofsky seconded. The motion was approved.

**2. MS. Biomedical Sciences Courses-- Fall 2013**

Dr. Gaston presented the proposal to add seven new courses to the Master of Science in Biomedical Science program. The MS BMS program was approved by the Graduate Council on November 15, 2012 for Fall 2013 (Troy campus). In addition, the seven semester hour course titled "Medical Gross Anatomy" should be changed to "Anatomical Sciences". Dr. Barron stated that students registered for only seven semester hours will not be considered as "full time" for federal financial aid purposes. Following a brief discussion, Dr. Krupnick motioned to approve the recommendation. Dr. Martin seconded. The motion was approved.

**3. Master of Public Administration Program Changes 2013**

- a. Dr. Shelton presented a request to change the wording of Catalog description for the MPA Internship Requirement. The MPA program had to make many revisions to their program this year because next year is a self-study year and no changes may be made during that year. The MPA program has recently experienced a decline in enrollments at some sites. Most new students are coming in without a year of practical experience so they are required to do an internship. In addition, students who have the year of practical experience may get an internship wavier but they may still benefit from doing an internship in an area that they would like to move into. This policy change would allow students who have practical experience to do an internship in their concentration by letting PA 6694 substitute for one of the three concentration courses. Following a brief discussion, Dr. Orlofsky motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.
- b. Dr. Shelton presented a request to change the MPA curriculum by deleting PA 6602, a required course. Following a brief discussion, Dr. Orlofsky motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.
- c. Dr. Shelton presented a request to change the "Healthcare Administration" concentration name to "Public Health Administration" because it will only be offered by MPA. Previously students who were MPA or Business could take the courses. Following a brief discussion, Dr. Meine motion to approve the recommendation. Dr. Warren seconded. The motion was approved.
- d. Dr. Shelton presented a request to delete 18 courses because of revisions made to the MPA program. Deleted courses will and will be available in teach out mode for a short period. Courses to be deleted include; HSA 6680, 6681, 6682, 6693, 6684, 6685, CJ 6640, CJ 6671, IR 6610, IR 6620, PA 6669, HRM 6601, HRM 6604, HRM 6619, HRM 6622, HRM 6623, HRM 6632, and PA 6602. Following a brief discussion, Dr. Warren motioned to approve the recommendation. Dr. Martin seconded. The motion was approved.
- e. Dr. Shelton presented a request to add several new courses: PA 66xx Introduction to Public Health, PA 66xx Legal and Social Issues in Public Health Administration, PA 66xx Public Health Preparedness and Emergency Response, PA 66xx Advanced Public Human Resources Management, PA 66xx Workforce Planning and Staffing, PA 66xx Training and Development, PA 66xx Issues in Managing the Public Workforce, PA 66xx Performance Measurement for Public and Non-profit Organizations. Following a brief discussion, Dr. Krupnick motioned to approve the recommendation. Dr. Orlofsky seconded. The motion was approved.

- f. Dr. Shelton presented a request to change PA 6679 Computers and Government Management Information Systems name to PA 6679 e-Governance. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Martin seconded. The motion was approved.

**4. Student #1 - Extension of Eight-Year Requirement**

Master of Science in International Relations student requesting an extension of the eight-year waiver (3.09 GPA). Dr. Krupnick presented the student's request. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval of the extension. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.

It was also noted that the student must retake IR 5551 - Survey of international Relations and IR 6620 - International Political Economy in preparation for a retake of the MSIR comprehensive examination. If the student would like to retake other courses it must be approved by the Director of the MSIR program. All degree requirements must be met by October 31, 2013. Dr. Meine motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.

**5. Student #2 - Extension of Eight-Year Requirement (MS CS)**

Master of Science in Computer Science student requesting an extension of the eight-year waiver (3.44GPA). Dr. Krupnick presented the student's request. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval of the extension. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.

It was also noted that the student has six semester hours of graduate coursework and a one hour research course are left to be completed to meet the degree requirements. The Computer Architecture course and the one hour research course must be taken with Troy University. The student may take the other three hours with another institution as a Transient student with the approval of the College of Arts and Sciences. Student must successfully complete the comprehensive examination by October 31, 2013.

**6. Student #3 - Extension of Eight-Year Requirement (MS CS)**

Master of Science in Computer Science student requesting an extension of the eight-year waiver (3.55GPA). Dr. Krupnick presented the student's request. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval of the extension. Following a brief discussion, Dr. Martin motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.

It was also noted that the student has six semester hours of graduate coursework and a one hour research course are left to be completed to meet the degree requirements. The Computer Architecture course and the one hour research course must be taken with Troy University. The student may take the other three hours with another institution as a Transient student with the approval of the College of Arts and Sciences. Student must successfully complete the comprehensive examination by October 31, 2013.

**7. Student #4 – Extension of Eight-Year Requirement**

Master of Science in International Relations student requesting an extension of the eight-year waiver (3.55 GPA). Dr. Krupnick presented the students' request. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval of the extension. Following a brief discussion, Dr. Orlofsky motioned to approve the recommendation. Dr. Creamer seconded. The motion was approved.

It was noted that the student would be in the 2012-2013 MSIR degree program that requires the completion of three additional courses including IR 6652 Theory and Ideology of International Relations. The student must successfully complete the MSIR comprehensive examination and all other degree requirements by December 31, 2013.

College of Business**8. MSM and MSHRM Programs – Common Admission Changes**

- a. Dr. Merkel presented a request to remove the requirement that the university's business program holds ACBSP/AACSB accreditation. The new requirement: that an undergraduate degree in business or the business foundation classes completed in the last eight years are to be earned from a regionally accredited college/university. Following a brief discussion, Dr. Eppler motioned to approve the recommendation. Dr. Creamer seconded. The motion was approved.
- b. Dr. Merkel presented the proposal to increase the ETS Field Test in business score to 149, which is the national average. Following a brief discussion, Dr. Orlofsky motioned to approve the recommendation. Dr. Heisler seconded. The motion was approved.
- c. Dr. Merkel presented the proposal to delete listing of Global Business Issues under Business Foundation Requirements because it was already covered in other courses. Following a brief discussion, Dr. Bandow motioned to approve the recommendation. Dr. Meine seconded. The motion was approved.

**9. MSM Program Changes**

- a. Dr. Merkel presented the proposal to not accept PME courses for credit in the MSM program. All currently enrolled MSM students are allowed to continue to use PME credit. Following a brief discussion, Dr. Bandow motioned to approve the recommendation. Dr. Eppler seconded. The motion was approved with one member voting no.
- b. Dr. Merkel presented the addition of an International Economic Development (ECD) concentration to the revised MSM. Following a brief discussion, Dr. Eppler motioned to approve the recommendation. Dr. Krupnick seconded. The motion was approved.
- c. Dr. Merkel presented the addition of a new course: ECD 66XX Community and Economic Development I. Following a brief discussion, Dr. Martin motioned to approve the recommendation. Dr. Creamer seconded. The motion was approved.

**10. MBA Program Admission Changes**

- a. Dr. Merkel presented the Master of Business Administration admission changes. 5500 level foundation courses will no longer be usable to meet the business foundation requirement for the MBA degree. Following a brief discussion, Dr. Heisler motioned to approve the recommendation. Dr. Eppler seconded. The motion was approved.

- b. Dr. Merkel presented a request to remove the requirement that university business programs hold ACBSP/AACSB accreditation. The new requirement will be that an undergraduate degree in business or the business foundation classes completed in the last eight years are to be earned from a regionally accredited college/university. Following a brief discussion, Dr. Martin motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.
- c. Dr. Merkel presented a request to no longer require the international business area as a foundation course. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Martin seconded. The motion was approved.
- d. Dr. Merkel presented a proposal to increase the ETS Field Test in Business score to 149. Students scoring below 149 will have each of their sub-scores compared to the national average. If a sub-score is at or above the national average, the student will not be required to take the associated undergraduate business course. Following a brief discussion, Dr. Orlofsky motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.
- e. Dr. Merkel presented a proposal to change conditional admission for the MBA program to require a minimum score on the graduate admissions test (GMAT - 400/GRE -274) AND a minimum GPA of 2.5/3.0 on the last 30 semester hours of undergraduate work. Following a brief discussion, Dr. Heisler motioned to approve the recommendation. Dr. Bandow seconded. The motion was approved.
- f. Dr. Merkel presented a request to deny admission to students holding a GPA or a GMAT/GRE score below the minimum listed for conditional admission. Following a brief discussion, Dr. Martin motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.
- g. Dr. Merkel presented a request to delete temporary admission for the MBA program. Following a brief discussion, Dr. Eppler motioned to approve the recommendation. Dr. Krupnick seconded. The motion was approved.

#### **11. MBA Program Changes**

- a. Dr. Merkel presented a request to add MGT 6671: Organizational Behavior as a Masters of Business Administration core course. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Heisler seconded. The motioned was approved.
- b. Dr. Merkel presented a request to delete all concentration headings in the Master of Business Administration program. All courses will continue to be listed. Students will select any three graduate business courses as electives beyond the seven core courses. Following a brief discussion, Dr. Bandow motioned to approve the recommendation. Dr. Meine seconded. The motioned was approved.

#### **12. Master of Accountancy (MAcc) and Master of Taxation (MTx)**

- a. Dr. Merkel presented a request to remove the requirement that the university's business program holds ACBSP/AACSB accreditation. The new requirement will be that an undergraduate degree in business or the business foundation classes completed in the last eight years are to be earned from a regionally accredited college/university. Following a

brief discussion, Dr. Martin motioned to approve the recommendation. Dr. Eppler seconded. The motion was approved.

- b. Dr. Merkel presented a proposal to increase the ETS Field Test in business score to 149 which is the national average. Following a brief discussion, Dr. Orlofsky motioned to approve the recommendation. Dr. Warren seconded. The motion was approved.
- c. Dr. Merkel presented a request to delete the listing of Global Business Issues under Business Foundation Requirements because it was already covered in other courses. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Boyd seconded. The motion was approved.

**13. Student #5 – Extension of Eight-Year Requirement**

Master of Science in Human Resource Management student requesting an extension of the eight-year waiver (2.90 GPA). Dr. Merkel presented the student's request. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended denial of the extension. Following a brief discussion, Dr. Creamer motioned to approve the recommendation. Dr. Martin seconded. The motion was approved.

**14. Student #6– Extension of Eight-Year Requirement**

Master of Science in Management – Human Resource student requesting an extension of the eight-year waiver (3.0GPA). Dr. Merkel presented the student's request. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended denial of the extension. Following a discussion concerning additional research that had been conducted into the situation, the council decided to reverse the decision by Sorrell College of Business and recommended approval of the extension. Dr. Merkel and Dr. Edwards concurred with the reversal. Dr. Orlofsky motioned to approve the recommendation made by the council. Dr. Warren seconded. The motion was approved.

College of Education

**15. Addictions Counseling Certificate**

Dr. Creamer presented a request to migrate of the Addictions Counseling Certificate program to the Dothan and Phenix City locations and the Augusta, Ft. Walton Beach, and Orlando districts. Following a brief discussion, Dr. Warren motioned to approve the recommendation. Dr. Riley seconded. The motion was approved.

**16. Student #7 – Extension of Eight-Year Waiver**

Master of Education- Instructional Technology student requesting an extension of the eight-year waiver (3.87 GPA). Dr. Warren presented the student's request. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension with the stipulation that he complete the curriculum by May 31, 2013. Following a brief discussion, Dr. Boyd motioned to approve the recommendation. Dr. Holtz seconded. The motion was approved.

**17. Student #8 – Extension of eight-year waiver**

Master of Education- Instructional Technology student requesting an extension of the eight-year waiver (3.41 GPA). Dr. Rosser-Mims presented the student's request. She advised that the College of Education academic review committee had reviewed the request and recommended denial of the extension. Following a discussion concerning additional research that had been

conducted into the situation, the council decided to reverse the decision by College of Education and to approve and extension of coursework taken from Term 4, 2002 and later. Dr. Rosser-Mims and Dr. Gossett concurred with the reversal. Dr. Meine motioned to approve the recommendation made by the council. Dr. Heisler seconded. The motion was approved.

**18. Student #9 – Extension of eight-year waiver**

Master of Education- Instructional Technology student requesting an extension of the eight-year waiver (3.66 GPA). Dr. Rosser-Mims presented the student's request. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension with the stipulations that she successfully complete the comprehensive exam by May 31, 2013. Following a brief discussion, Dr. Martin motioned to approve the recommendation. Dr. Krupnick seconded. The motion was approved.

Information Items: NONE

The meeting adjourned at 3:33 p.m. The next meeting will be held on January 17, 2013 in the Conference room of Patterson Hall at 1:30 p.m.