

GRADUATE COUNCIL MINUTES
(Web Version)
June 16, 2011

MEMBERS:

Name	Present	Absent	Name	Present	Absent
Cherie Fretwell, Chair	X		Dabney McKenzie (vtel)	X	
Larry Blocher		X*	Fred Meine	X	
Rhonda Bowron	X		Jan Oliver	X	
Lynn Boyd (vtel)	X		Dan Puckett		X
Andrew Creamer		X*	Patsy Riley	X	
Mark Gaddis		X	Ellen Rosell	X	
Fred Green		X*	Robert Saunders	X	
Maureen Hannay (telephone)	X		Jim Simpson (vtel)	X	
Charles Krupnick	X		Dr. Dianne Barron, ex officio	X	
Lorraine Magrath	X		Dr. Edith Smith, ex officio	X	

X*--absent with notice

GUESTS: Dr. Ed Merkel, Dr. Barbara Echord, Dr. Robyn Bynum, Emily Brewer

I. Call to Order

Dr. Fretwell called the meeting to order.

II. Approval of Agenda

Dr. Meine moved to approve the agenda. Dr. Bowron seconded. The motion was approved.

III. Approval of Minutes (to include the Web Version) of May 19, 2011

Dr. Bowron motioned to approve the minutes. Dr. Oliver seconded. The motion was approved.

IV. Report from the Dean of the Graduate School

Dr. Barron reported that this would be Dr. Edith Smith's last Graduate Council meeting due to her retirement. She commended Dr. Smith for all the work she had done with the Graduate Catalog and everyone wished her well. Dr. Barron brought forth the proposed meeting dates for AY 2011-2012. She advised that council members that the schedule was the same as it had been in the past, the third Thursday of each month. After a short review by the council members, all agreed to the proposed meeting dates. Dr. Barron thanked Dr. Rossell, Dr. Oliver, Dr. Magrath, and Dr. Dr. Blocker for their service on the Graduate Council. Dr. Magrath completed two consecutive terms or six years of service on the Graduate Council. A special thank you to all serving graduate faculty members for their work on behalf of the Graduate students and Graduate School.

V. Business Items

College of Arts and Sciences

1. Student #1 – Extension of the Eight-year Rule

Dr. Krupnick presented the student's request for an extension of the eight-year rule. He advised that the College of Arts and Science's Graduate Academic Committee evaluated the student's request and had recommended approval with a completion date of May 31, 2012.

Following a short discussion, Dr. Meine motioned to approve the request and recommendation. Dr. Bowron seconded. Motion was approved.

Sorrell College of Business

1. Proposal for changes to the Admission requirements for the Master of Taxation degree program. Dr. Magrath presented the SCOB's proposal for changes to the Admission requirements for the Master of Taxation degree program. Changes are as follows:

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university or who have passed the Uniform Certified Accountant (CPA) Examination or the Certified Financial Planners (CFP) Examination may be admitted unconditionally, (No GMAT graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree. CPAs and CFPs must show proof of having passed the examination.
3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants with a previous master's or higher degree must have achieved at least a 3.0 GPA (4.0 scale) in all undergraduate work or at least a 3.0 GPA (4.0 scale) in the last 30 semester hours.
5. Applicants with a previous master's or higher degree must have achieved at least a 3.0 GPA (4.0 scale) in all graduate work.
6. For unconditional admission to the MTx, applicants must score 500 or better on the GMAT Exam (except for applicants with a previous master's or higher degree or CPA or CFP; see #2 above.)
7. A letter of recommendation is required with all applications for the MTx program. The individual's potential for success in the MTx program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum GMAT graduate admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. However, the following minimum requirements must be achieved for conditional admission:

1. A score of 400 or better on the GMAT.
2. A 2.5 GPA (4.0 scale) in all undergraduate work or at least a 3.0 GPA (4.0 scale) in the last 30 semester hours or a 3.0 GPA (4.0 scale) on master's degree or graduate work.
3. A letter of recommendation is required with all applications for the MTx program. The individual's potential for success in the MTx program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

After the student completes the first three graduate (5000 or 6000 level) courses with a “B” or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student must petition for readmission.

Reapplication

Students not satisfying the GMAT test score requirement for conditional admission may retake and resubmit when the minimum score of 400 is achieved.

Temporary Admission – Master’s Degree

(Nine-semester-hour maximum load for full time enrollment)

Temporary admission may be granted under certain circumstances to applicants who have not submitted all original transcripts, the letter of recommendation, or original exam score.

Note: *Please consult the individual program test score requirement prior to taking exam. Exam requirements vary by program.*

Application fees must be paid in full to be considered for Temporary Admission status. Students must provide, at a minimum, proof of eligibility, copy of bachelor’s degree transcript, diploma or letter of completion to be initially considered as eligible for Temporary status. **Not applicable for Ed.S. or M.P.A. or M.Tx. students.**

After a brief discussion, Dr. Meine motioned to accept the proposal. Dr. Bowron seconded the motion. Motion was approved.

2. Student #2 – Extension of the Eight-year Rule

Dr. Merkel presented the student’s request for an extension of the eight-year rule. He advised that the SCOB’s Graduate Academic Committee evaluated the student’s request and had recommended approval with a completion date of May 31, 2012. Following a short discussion, Dr. Meine motioned to approve the request and recommendation. Dr. Oliver seconded the motion. Motion was approved.

College of Education

1. Student #3—Request for Admission from a Non-Regionally Accredited University

Dr. Oliver presented the student’s request for admission from a non-regionally accredited University. She advised that the College of Education’s Graduate Academic Committee had reviewed the request and recommended approval. Following a brief discussion, Dr. Krupnick motioned to approve the request. Dr. Riley seconded the motion. There was one opposition and two abstentions. Motion was approved.

2. Student #4—Extension of the Eight-year Rule.

Dr. Oliver presented the student’s request for an extension of the eight-year rule. She advised that the COE’s Graduate Academic Committee evaluated the student’s request and had recommended approval with a completion date of May 31, 2012. Following a short discussion, Dr. Magrath motioned to accept the request and recommendation. Dr. Krupnick seconded the motion. Motion was approved.

3. Proposal for offering an Education Specialist: Teacher Leader Program.

Dr. Bynum presented the College of Education's proposal to offer a program in Teacher Leadership that meets Alabama State Board of Education standards. She advised that The Alabama State Department of Education has stated that all institutions that offer an Education Specialist degree in Instructional Leadership have been advised that they may design, and upon approval, may offer the Teacher Leadership program. She also advised that this program would be offered through the Phenix City and Dothan campuses in a face-to-face and online format. Following a brief discussion, Dr. Rosell motioned to approve the proposal. Dr. Meine seconded the motion. Motion was approved.

The meeting adjourned at 2:30 p.m. The next scheduled meeting of the Graduate Council is August 18, 2011 at 1:30 p.m. in Patterson Hall, room 330.