

**GRADUATE COUNCIL MINUTES**  
**November 16, 2017**  
**Web Version**

**MEMBERS:**

Name	Present	Absent	Name	Present	Absent
Phillip Mixon	X		Lorraine Magrath		X
Xiaoli Su	X		Richard Voss	X	
Rodney Davis	X		Diane Bandow	X	
James Todhunter	X		Anthony Dixon	X	
Carrie Miller	X		Dan Sutter		X
Bill Zhong	X		James Ortego		X*
Barbara Miller	X		Fred Meine		
Dianne Lawton	X				
Carolyn Russell		X*			
Riad Aisami	X		Dr. Mary Anne Templeton, ex officio	X	
Lynn Boyd	X				

X\*--absent with notice    \*\*attending as proxy for member

Guest- Judy Van Doorn - COE, Terry Anderson - CAS, Robert Wheatley – SCOB, Jason Wingate – COE,  
 Amy Spurlock- CHHS, Allen Jones - CAS

**I. Call to Order**

Dr. Mixon called the meeting to order at 1:32 pm.

**II. Approval of Agenda**

Dr. Dixon motioned to approve the agenda. Dr. Boyd seconded. The motion was approved.

**III. Approval of the October 19, 2017 meeting minutes (to include the Web Version).**

Dr. Meine motioned to approve the minutes. Dr. Lawton seconded. The motion was approved.

**IV. Report from the Graduate School**

Dr. Templeton wanted to stress again the importance of getting your curriculum changes in quickly.

Also remember the APA forms have now changed.

**V. Business Items**

Dr. Mixon wanted to ask that we limit the Extension of the Eight- Year Requirement to students that are soon to graduate. This will help to alleviate students filing multiple Eight Year Extensions.

**NOTE: Policy changes, curriculum changes, etc. approved by the council are effective the following academic year unless otherwise indicated**

College of Education**1. APA Form- Second Language Instruction**

Dr. Wingate presented on the changes to the Second Language Instruction. The College of Education Academic Governance Committee evaluated the recommendation that wording in the Graduate Catalog about the SLI program be changed from “this is a non-certificate program...” to “This program offers an internationally recognized and valid Master’s degree in Second Language instruction/ TESOL”. The purpose of the changes is to avoid confusion the wording may cause for prospective foreign students and increase enrollment of international students in the SLI program.

Following a brief discussion, Dr. Carrie Miller motioned to approve the recommendation. Dr. Meine seconded. The motion was approved.

**2. Global Learning Initiative Distinction Designation Honor**

Dr. Van Doorn presented on the Global Learning Initiative Distinction Designation Honor. The College of Education Undergraduate Academic Governance Committee approved the recommendation presented by the Global Learning Imitative committee that an award titled Global Learning Distinction be presented to not only College of Education students but all students who build global and multicultural awareness. This can be attained through selected courses, intercultural events, language study, and/or engaging in international study abroad opportunities. Following a brief discussion, Dr. Boyd motioned to approve the recommendation. Dr. Meine seconded. The motion was approved.

College of Arts and Sciences**3. Catalog Change Form- M.S. in Environmental and Biological Sciences**

Dr. Carrie Miller presented on the catalog changes in the Master of Science in Environmental and Biological Sciences. The catalog changes include new prerequisite requirements, thesis-track admission, accelerated BS/MS in EDS Admission, two new classes offered for the thesis and non-thesis option in Biological Sciences concentration, four new classes offered in the non-thesis environmental policy concentration, four new classes in the thesis and non-thesis option in Environmental Science Concentration. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

#### **4. APA Form- Deactivation of the Master of Art in History**

Dr. Jones presented on the deactivation of the Master of Arts in History. The faculty/staff within the Department of History have reviewed the Master of Art in History and have decided to deactivate the program. The program has been unable to meet the student graduation rates. A teach out plan will be in place for those students currently enrolled in the program. The History graduate courses offered are not being deactivated since the courses are needed to support the Master of Science in Education- History, Master of Science in Education – Social Science, Master of Science in International Relations and the Master of Science in Social Science. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

#### **5. APA Form – Addition of a Certificate in Public Health Administration**

Dr. Terry Anderson presented the Addition of a Certificate in Public Health Administration. The faculty/staff within the Department of Political Science are proposing the addition of a Certificate in Public Health Administration. The Master of Public Administration currently houses a concentration in Public Health Administration. The Certificate in Public Health Administration will include six public health administration courses. It is being developed to provide strategic knowledge and understanding of public health issues to build a foundation for public administration professionals that wish to work in a public health related field. Adding this certificate will cause no hardship for current faculty and will not require an additional expense. A new course, PA66XX is being proposed to be included as a requirement in the certificate program. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Boyd seconded. The motion was approved

#### **6. APA Form- Deactivation of the Government Contracting Certificate**

Dr. Anderson presented the deactivation of the Government Contracting Certificate. The faculty and staff within the Department of Political Science have reviewed the Government Contracting certificate and have decided to deactivate the program. The program has been dwindling in student graduation numbers as well as, currently, no full-time faculty teach the contracting course as they are exclusively taught by industry-certified instructors with appropriate academic credentials. A teach-out plan will be in place for those students currently enrolled in the program. No new students will be admitted in the program and academic advisors are working with the students currently enrolled. No current full time faculty will be affected by the decision. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Dixon seconded. The motion was approved.

**7. Catalog Change Form- Multiple changes to the MPA Program**

Dr. Terry Anderson presented the multiple changes to the MPA Program. The faculty/staff within the Department of Political Sciences are proposing changes to the Master of Public Administration program. These changes include; change in core courses from twenty-seven semester hours to twenty-four semester hours, an increase in concentrations required hours from nine semester hours to twelve semester hours, deactivation of the Government Contracting Concentration and the Justice Administration concentration, addition of four new courses, addition of two courses to the Public Health Concentration. Following a brief discussion, Dr. Carrie Miller motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

**8. Student #1 – Extension of Eight-Year Requirement (MSCJ)**

Master of Science in Criminal Justice student requesting an extension of the eight- year waiver and has a 3.44. Dr. Su presented the student's request for an extension. Dr. Su advised that the College of Arts and Sciences academic review committee had reviewed the request and recommends approval of the extension until Term 1, 2018. The College of Arts and Sciences academic review committee also recommends that the student request to be grandfathered into her original graduate catalog, the 2008-2009 graduate catalog. The Graduate Academic Council recommends the student contact her advisor for remediation. Following a brief discussion, Dr. Todhunter motioned to approve the recommendation. Dr. Dixon seconded. The motion was approved.

Sorrell College of Business**9. Student #2 – Extension of Eight Year Requirement (MSHRM)**

Master of Human Resource Management student requesting an extension and has a 2.73. Dr. Wheatley presented the students request for an extension of the eight-year waiver. Dr. Wheatley advised the that the Sorrell College of Business academic review committee had reviewed the request and recommends denial of the extension. Following a brief discussion, Dr. Voss motioned to approve the recommendation. Dr. Carrie Miller seconded. The motion was approved.

**10. Student #3 – Extension of Eight Year Requirement (MBA)**

Master of Business Administration student requesting an extension and has a 2.80. Dr. Wheatley presented the students request for an extension of the eight-year waiver. Dr. Wheatley advised the that the Sorrell College of Business academic review committee had reviewed the request and recommends approval of the

extension until Term 2, 2018. Following a brief discussion, Dr. Voss motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

#### **11. Student #4 – Extension of Eight Year Requirement (MBA)**

Master of Business Administration student requesting an extension and has a 3.78 Dr. Wheatley presented the students request for an extension of the eight-year waiver. Dr. Wheatley advised the that the Sorrell College of Business academic review committee had reviewed the request and recommends denial of the extension. Following a brief discussion, Dr. Voss motioned to approve the recommendation. Dr. Lawton seconded. The motion was approved.

#### College of Health and Human Services

#### **12. Catalog Change Form- Sport Management**

Dr. Dixon presented on the changes for Sport and Tourism Management. The faculty/staff within the Department of Sport and Fitness Management proposed to delete the requirement of a grade B or better in SFM 6617, SFM 6691, deletion of SFM 6682, change course description for SFM 6680 SFM 6681, add the degree requirement that the student has to make a B or better to satisfy the research component in SFM 6617 and SFM 6691. Following a brief discussion, Dr. Carrie Miller motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

#### **13. Catalog Change Form- DNP Curriculum**

Dr. Amy Spurlock presented the DNP curriculum changes. The graduate nursing faculty recommends the revision to the DNP Curriculum following the approval by the Graduate Nursing Curriculum Committee. The School of Nursing is proposing the following revisions, deletion of NSG 8824 Bioethical Issues in Nursing (2), Adding one credit hour to NSG 8822 and NSG 8826, revising the title of NSG 8826 to: Health Disparities from a Systems Perspective, revising course descriptions to NSG 8822 and NSG 8826, addition of NSG 88XX Directed Profession Practicum. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Meine seconded. The motion was approved.

#### Information Item

The meeting adjourned at 2:35 p.m. The next meeting will be held on January 18, 2018 in the Conference room of Patterson Hall (room 330) at 1:30 p.m.