

GRADUATE COUNCIL MINUTES

February 1, 2018

Web Version

MEMBERS:

Name	Present	Absent	Name	Present	Absent
Phillip Mixon	X		Lorraine Magrath		X*
Xiaoli Su	X		Richard Voss	X	
Rodney Davis		X	Diane Bandow	X	
James Todhunter	X		Anthony Dixon	X	
Carrie Miller	X		Dan Sutter	X	
Bill Zhong		X	James Ortego	X	
Barbara Miller	X		Fred Meine	X	
Dianne Lawton	X				
Carolyn Russell	X				
Riad Aisami	X		Dr. Mary Anne Templeton, ex officio	X	
Lynn Boyd	X				

X*--absent with notice **attending as proxy for member

Guest- Terry Anderson- CAS, Robert Wheatley- SCOB, Brandon Sluder-CHHS, Chris Bradley-CAS, Doug Davis-CAS, Donna Bragg-ELC, Ludmila Belaia- International Programs, Sheryl Keck-International Programs, John Garner-CHHS, Wendy Broyles-IRPE, Jason Wingate- COE

I. Call to Order

Dr. Mixon called the meeting to order at 1:30 pm.

II. Approval of Agenda

Dr. Todhunter motioned to approve the agenda. Dr. Dixon seconded. The motion was approved.

III. Approval of the November 16, 2017 meeting minutes (to include the Web Version).

Dr. Meine motioned to approve the minutes. Dr. Dixon seconded. The motion was approved.

IV. Report from the Graduate School

Dr. Templeton encouraged everyone to get their curriculum changes in to the Graduate School. Dr. Templeton introduced Sheryl Keck, the Director of International Enrollment Management.

V. Business Items

NOTE: Policy changes, curriculum changes, etc. approved by the council are effective the following academic year unless otherwise indicated

Sorrell College of Business**1. Student #1 – Extension of Eight Year Requirement (MSHRM)**

Master of Science in Human Resource Management student requesting an extension and has a 2.92. Dr. Wheatley presented the students request for an extension of the eight-year waiver. Dr. Wheatley advised that the Sorrell College of Business academic review committee had reviewed the request and recommends approval of the extension until Term 5, 2018. Following a brief discussion, Dr. Voss motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

2. Student #2 – Extension of Eight Year Requirement (MSHRM)

Master of Science in Human Resource Management student requesting an extension and has a 3.37. Dr. Wheatley presented the students request for an extension of the eight-year waiver. Dr. Wheatley advised the that the Sorrell College of Business academic review committee had reviewed the request and recommends approval of the extension until Term 3, 2019. Following a brief discussion, Dr. Voss motioned to approve the recommendation. Dr. Sutter seconded. The motion was approved.

3. Student #3 – Extension of Eight Year Requirement (MBA)

Master of Business Administration student requesting an extension and has a 3.33 Dr. Wheatley presented the students request for an extension of the eight-year waiver. Dr. Wheatley advised the that the Sorrell College of Business academic review committee had reviewed the request and recommends **denial** of the extension at this time and encourage the student to resubmit closer to her graduation. Following a brief discussion, Dr. Sutter motioned to approve the recommendation. Dr. Carrie Miller seconded. The motion was approved.

4. Master Course Information Form- MSM program correcting course descriptions and prerequisites in the Project Management Concentration

Dr. Wheatley presented the changes in the Master of Science in Management program: Correcting QM course descriptions and prerequisites in the Project Management Concentration.

Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Meine seconded. The motion was approved.

5. Catalog Change Form- MBA program changes to the Information Systems and Data Analytics Concentration.

Dr. Wheatley presented the changes for the MBA program in the Information Systems and Data Analytics Concentration. Reducing the number of hours required from 37 to 31 that will keep in line with other programs. Following a brief discussion, Dr. Sutter motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

6. Catalog Change Form- Changes in requirements in MSM and MSHRM programs. General changes in the MSHRM program. Changes to the location chart.

Dr. Wheatley presented the changes in admission requirements for the Master of Science in Management program as well as the Master of Science in Human Resource Management program. Following a brief discussion, Dr. Sutter motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

College of Arts and Sciences

7. Student #4 – Comprehensive Exam Extension (MS.SS)

Master of Science in Social Science student requesting a comprehensive exam extension and has a 3.05. Dr. Bradley presented the student's request for an extension of the comprehensive exam. Dr. Bradley advised that the College of Arts and Sciences academic review committee had reviewed the request and recommends approval of the extension until T5, 2018. Following a brief discussion, Dr. Carrie Miller motioned to approve the recommendation. Dr. Meine seconded. The motion was approved.

8. Student #5 – Comprehensive Exam Extension (MSIR)

Master of Science in International Relations student requesting a comprehensive exam extension and has a 3.33. Dr. Todhunter presented the student's request for an extension of the comprehensive exam. Dr. Todhunter advised that the College of Arts and Sciences academic review committee had reviewed the request and recommends approval of the extension until Term 3, 2019. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Sutter seconded. The motion was approved. Upon reviewing the case it appears the student needs an extension of the eight-year waiver until T3, 2019. Dr. Dixon motioned to approve the recommendation. Dr. Sutter seconded. The motion was approved.

9. Student #6 – Comprehensive Exam Extension, Eight- Year Requirement (MSIR)

Master of Science in International Relations student requesting a comprehensive exam extension and an eight-year wavier and has a 3.0. Dr. Todhunter presented the student's request for an extension of the comprehensive exam and an eight-year waiver. Dr. Todhunter advised that the College of Arts and Sciences academic review committee had reviewed the request and recommends approval of the eight-year waiver and the comprehensive exam extension until T2, 2018. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Ortego seconded. The motion was approved.

10. Student #7 – Comprehensive Exam Extension, Eight- Year Requirement (MSIR)

Master of Science in International Relations student requesting a comprehensive exam extension and an eight-year waiver and has a 3.5. Dr. Todhunter presented the student's request for an extension of the comprehensive exam and an eight-year requirement. Dr. Todhunter advised that the College of Arts and

Sciences academic review committee had reviewed the request and recommends approval of the eight-year waiver and the extension until T2, 2018. Following a brief discussion, Dr. Carrie Miller motioned to approve the recommendation. Dr. Sutter seconded. The motion was approved.

11. Student #8 – Extension of Eight-Year Requirement (MSCJ)

Master of Science in Criminal Justice student requesting an extension of the eight- year waiver and has a 3.25. Dr. Su presented the student’s request for an extension. Dr. SU advised that the College of Arts and Sciences academic review committee had reviewed the request and recommends approval of the extension until Term 2, 2018. Following a brief discussion, Dr. Sutter motioned to approve the recommendation, Dr. Meine seconded. The motion was approved.

12. Student #9 – Extension of Eight-Year Requirement (MSCJ)

Master of Science in Criminal Justice student requesting an extension of the eight- year waiver and has a 3.55. Dr. Su presented the student’s request for an extension. Dr. Su advised that the College of Arts and Sciences academic review committee had reviewed the request and recommends approval of the extension until Term 2, 2018. Following a brief discussion, Dr. Carrie Miller motioned to approve the recommendation, Dr. Sutter seconded. The motion was approved.

13. Student #10 – Extension of Eight-Year Requirement (MSCJ)

Master of Science in Criminal Justice student requesting an extension of the eight- year waiver and has a 2.93. Dr. Su presented the student’s request for an extension. Dr. Su advised that the College of Arts and Sciences academic review committee had reviewed the request and recommends approval of the extension until Term 3, 2019. The College of Arts and Sciences academic review committee also recommends the student be grandfathered into original 2005-2006 graduate catalog. Following a brief discussion, Dr. Sutter motioned to approve the recommendation, Dr. Todhunter seconded. The motion was approved.

14. Student #11 – Extension of Eight-Year Requirement (MPA)

Master of Public Administration student requesting an extension of the eight- year waiver and has a 2.92. Dr. Anderson request to table this student until the next Graduate Academic Council meeting.

15. Catalog Change Form- MPA requesting to list MPA in the TROY honors Graduate Admission in Graduate Catalog.

Dr. Anderson presented the changes on listing the MPA in the Troy Honors Graduate Admission. Following a brief discussion, Dr. Meine motioned to approve the recommendation. Dr. Dixon seconded. The motion was approved.

16. Catalog Change Form- MSIR addition of 7 new concentrations

Dr. Davis presented on the addition of seven (7) Master of International Relations new courses. These courses will be electives within the concentrations in the program. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Ortego seconded. The motion was approved.

17. Catalog Change Form- Deactivate 5 Courses from the Public Admin Courses

Dr. Anderson asked to have this catalog changes tabled at the moment.

18. Master Course Information Form- Addition of Math courses. Course descriptions changes.

There was no one to present on this case so Dr. Templeton presented the Department of Mathematics, Surveying and Geomatics Sciences are proposing course description changes for two (2) courses. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Todhunter seconded. The motion was approved.

19. Catalog Change Form- Addition of Graduate Certificate in Public Health Administration

The College of Arts and Sciences realized they may need these courses in the future. This agenda item was pulled for consideration.

20. Master Course Information Form- Environmental and Biological Sciences

Dr. Carrie Miller presented the addition of a new course to be included in the curriculum for the Master of Science in Environmental and Biological Sciences. Following a brief discussion, Dr. Sutter motioned to approve the recommendation. Dr. Dixon seconded. The motion was approved.

College of Education**21. Student # 12– Extension of Eight-Year Requirement (MSCP)**

Master of Science in Counseling and Psychology: Clinical Mental Health student requesting an extension of the eight- year waiver and has a 3.8. Dr. Boyd presented the student’s request for an extension. Dr. Boyd advised that the College of Education academic review committee had reviewed the request and recommends **denial** of the extension. Following a brief discussion, the Graduate Academic Council motioned to deny the recommendation by the College of Education and recommends to approve the extension until Term 2, 2018. Dr. Dixon motioned to approve the recommendation, Dr. Carrie Miller seconded. The motion was approved.

22. Student #13– Comprehensive Exam Extension (MSPSAE)

Master of Science in Post-Secondary Adult Education student requesting a comprehensive exam extension and has a 2.5. Dr. Wingate presented the student’s request for an extension. Dr. Wingate advised that the College of Education academic review committee had reviewed the request and recommends **denial** of the extension. Following a brief discussion, Dr. Boyd motioned to approve the recommendation, Dr. Todhunter

seconded. The motion was approved.

23. Student # 14– Extension of Eight-Year Requirement (MSCP)

Master of Science in Counseling and Psychology: Rehabilitation Counseling student requesting an extension of the eight- year waiver and has a 3.09. Dr. Boyd presented the student’s request for an extension. Dr. Boyd advised that the College of Education academic review committee had reviewed the request and recommends approval of the extension until Term 5, 2019. Following a brief discussion, Dr. Dixon motioned to approve the recommendation, Dr. Sutter seconded. The motion was approved.

24. Student # 15 – Comprehensive Exam Extension (MSCP)

Master of Science in Counseling and Psychology student requesting a comprehensive exam extension and has a 3.35. Dr. Boyd presented the student’s request for an extension. Dr. Boyd advised that the College of Education academic review committee had reviewed the request and recommends approval of the extension until Term 2, 2018. Following a brief discussion, Dr. Dixon motioned to approve the recommendation, Dr. Ortego seconded. The motion was approved. Upon reviewing the case it appears the student needs an extension of the eight-year waiver until Term 2, 2018. Dr. Dixon motioned to approve the recommendation. Dr. Sutter seconded. The motion was approved.

25. Student # 16– Extension of Eight-Year Requirement (MSAE)

Master of Science in Adult Education student requesting an extension of the eight- year waiver and has a 3.9. Dr. Riad presented the student’s request for an extension. Dr. Riad advised that the College of Education academic review committee had reviewed the request and recommends approval of the extension until Term 2, 2018. Following a brief discussion, Dr. Meine motioned to approve the recommendation, Dr. Ortego seconded. The motion was approved.

26. Student # 17– Extension of Eight-Year Requirement (MSCP)

Master of Science in Counseling and Psychology: Clinical Mental Health Counseling student requesting an extension of the eight- year waiver and has a 3.42. Dr. Boyd presented the student’s request for an extension. Dr. Boyd advised that the College of Education academic review committee had reviewed the request and recommends approval of the extension until Term 3, 2019. Following a brief discussion, Dr. Carrie Miller motioned to approve the recommendation, Dr. Sutter seconded. The motion was approved.

27. Student # 18– Extension of Eight-Year Requirement (MSPSE)

Master of Science in Post-Secondary Education student requesting an extension of the eight- year waiver and has a 3.0. Dr. Boyd presented the student’s request for an extension. Dr. Boyd advised that the College of Education academic review committee had reviewed the request and recommends approval of the extension until Term 2, 2018. The College of Education academic review committee also recommends the student be

grandfathered into original 2009-2010 graduate catalog. Following a brief discussion, Dr. Dixon motioned to approve the recommendation, Dr. Carrie Miller seconded. The motion was approved.

28. Student # 19– Extension of Eight-Year Requirement (MSEAL)

Master of Science in Education Administration and Leadership student requesting an extension of the eight-year waiver and has a 3.77. Dr. Wingate presented the student's request for an extension. Dr. Wingate advised that the College of Education academic review committee had reviewed the request and recommends approval of the extension until Term 5, 2018. The College of Education academic review committee also recommends the student be grandfathered into original 2011-2012 graduate catalog. Following a brief discussion, Dr. Boyd motioned to approve the recommendation, Dr. Dixon seconded. The motion was approved.

29. Student # 20– Extension of Eight-Year Requirement (MSCP)

Master of Science in Counseling and Psychology: Rehabilitation Counseling student requesting an extension of the eight-year waiver and has a 3.33. Dr. Boyd presented the student's request for an extension. Dr. Boyd advised that the College of Education academic review committee had reviewed the request and recommends approval of the extension until Term 2, 2018. The student is asking to be grandfathered in to the 2008-2009 graduate catalog. Following a brief discussion, Dr. Sutter motioned to approve the recommendation, Dr. Todhunter seconded. The motion was approved.

30. Catalog Change Form-Revisions of Prerequisite for EDG6696 Practicum Gifted Education

There was no one to present on this case so Dr. Templeton presented on revisions of the prerequisite for EGD 6696 Practicum in Gifted Education. The revised equivalent will state the classes needed or the equivalent. Following a brief discussion, Dr. Sutter motioned to approve the recommendation. Dr. Dixon seconded. The motion was approved.

31. Catalog Change Form- ILA correction in the catalog to show ILA classes are taught on line.

Dr. Wingate presented on corrections needed on the catalog. ILA is taught online and should reflect so. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Lawton seconded. The motion was approved.

32. Catalog Change Form- Graduate Catalog needs to be updated based on the ALSDE requiring the edTPA for initial licensure.

This change is required based on the ALSDE requiring all teacher candidates seeking initial licensure in the state of Alabama must achieve a passing score, set by the Alabama State Department of Education effective September 1, 2018. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Su seconded. The motion was approved.

33. Master Course Information Form- Changes in Curriculum for the MS Adult Education Degree

Dr. Riad presented the changes to the curriculum for MS Adult Education as follow: combining EDU 6617 with EDU 6618 in one course EDU 6618, rename EDU 6616 and rename EDU 6614. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Voss seconded. The motion was approved.

College of Health and Human Services**34. APA Form- New major created MS Kinesiology. The concentrations now fall under MS Kinesiology in KHP and need to be deactivated from the MS Sport Management**

Dr. Sluder presented on the department of Kinesiology and Health promotions (in cooperation) with HTSM request that the Master of Science in Sport Management- coaching concentration and exercise science concentration be activated at this time. Following a brief discussion, Dr. Dixon motioned to approve the recommendation. Dr. Ortego seconded. The motion was approved.

35. APA Form- Name change from Master of Science in Sport and Fitness Management to Master of Science in Sport Management

Dr. Dixon presented on the request to change the name of the Current Master of Science- Sport and Fitness Management to Master of Science –Sport Management. Following a brief discussion, Dr. Todhunter motioned to approve the recommendation. Dr. Sutter seconded. The motion was approved.

Information Item

The meeting adjourned at 2:59 p.m. The next meeting will be held on February 15, 2018 in the Conference room of Patterson Hall (room 330) at 1:30 p.m.