

**Approved**  
**Minutes of the Faculty Senate Meeting**  
**March 30, 2016**

Meeting called to order at 2:10 PM by President Dionne Rosser-Mims.

**Members Present:** Trellys Riley, Trey Fitch, Jeff Simpson, Michael Slobodchikoff, Michael Stewart, Vijaya Gompa, Zhiyong Wang, William Heisler, Lane Eckis, Dianne Eppler, Ronald Shehane, Margaret Gnoinska, Jeffrey Ickes, Dionne Rosser-Mims, Paige Paquette, John Jinright, Kelly Johnson, and Joel Campbell

**Members Absent:** Catherine Allard (notice), Gary Manfready (notice), Jonathan Taylor (notice), Gina Mariano (notice), Tonya Conner (notice), Kerri Outlaw (notice).

**Others Present:** Earl Ingram, Katherine Hildebrand, Richard Scott Nokes

Reports Committees

**I. Executive Committee: Dr. Rosser-Mims**

Dr. Dionne Rosser-Mims attended a post-mortem meeting related to the Tenure & Promotion process at Troy University. One issue that surfaced during the meeting was the fact that since there were changes to the Global Campus, the positions to represent the Global Campus on the College Review Committees were not filled by faculty. Dr. Tillman and Dr. Hildebrand are leading the charge when it comes to new proposals for the CRC membership. The Faculty Senate will be presented with such proposals and may potentially vote to approve the new action, if needed. More information related to this issue is forthcoming.

**II. Committee on Committees: Dr. Boyte-Eckis**

No report.

**III. Elections Committee: Dr. Gnoinska**

The Call for nominations for Faculty Senate and Standing Committees 2016 Spring elections was sent out to Troy Faculty on March 18 and 21. We have had a very good response so far. Please remind your colleagues that the deadline for nominations, including written statements of interest and photos, is due to Dr. Margaret Gnoinska at [mgnoinska@troy.edu](mailto:mgnoinska@troy.edu) by tomorrow, March 31 by midnight. We are planning on having elections between April 20 and April 22. Please encourage your colleagues to cast their votes. This concludes the Elections Committee report.

**IV. Academic Affairs Committee: Dr. Riley**

Over the course of the last three weeks committee members reviewed faculty senate ad hoc committee survey instruments for fulltime and adjunct faculty and offered feedback and recommendations.

**V. Faculty Welfare Committee: Dr. Gompa**

The committee reviewed the two resolutions to be submitted to the full senate on March 30, 2016 and provided the final comments and feedback. We received various concerns about the new email system, discussed it with one of the professionals in the department of IT, confirmed the validity of concerns, and forwarded them to the Technology Committee.

**VI. Technology Committee: Dr. Wang**

- a. The Technology Committee has collected a number of questions from various faculty members concerning the new Office365 email system. The following are the questions and responses from Dr. Greg Price, Sr., Chief Technology and Security Officer of Troy's IT Department. We encourage faculty to forward any additional technology-related questions to any Faculty Senator and our committee will work together with Troy IT to address your questions.

*Question:* When Trojan Web Express password expires it is impossible to reset it because the new password will be sent to the Troy email account which requires the same password. While it can be resolved by Helpdesk ticket, is there an easier way to solve the problem?

*Responses:* In regards to the password reset routine. We are aware of the inconvenience that occurs when a user fails to recall a password either through hints or direct interaction with the temporary password reset routine. We notify the users one week, via various "nag" features that the password is set to expire. We added the call center function (1-800-414-5756) to assist with the gap – which has been well-received. We are working on a solution to extend the self-service feature for those who do not want to interact with the helpdesk, or, who fail to observe the week-long "nag" notifications.

*Question:* Sometimes I miss important emails in the "Clutter" box. Is there a way to disable Clutter?

*Response:* In regards to Clutter, the tool is designed to reduce one's patrol of the inbox. Microsoft's software explores each user's inbox behavior and determines which messages to send to Clutter based on individual interactions. The tool is not a global filter; it is tailored for each user by the user's reading habits. The more one explores the tool, the greater the accuracy of the clutter mechanism. From a practical perspective, there's no functional difference between reading all of the clutter and junk within the inbox versus viewing the messages in a sorted inbox – clutter and junk are simply extensions of the inbox.

The Troy IT Department has completed a number of measures:

1. Added a self-help item to Parature that describes how to disable the Clutter function completely on an end-user device.

<http://helpdesk.troy.edu/link/portal/5576/5630/Article/451/Turn-off-Clutter-in-Outlook-Email>

2. Added a section to the IT MSO365 web presence that describes how to disable the Clutter function completely on an end-user device.

<http://it.troy.edu/office365/faq.html#clutteronoff>

3. Added exceptions for the troy.edu and dl.troy.edu domains for Clutter. The exception prevents any message from troy.edu or dl.troy.edu from going to Clutter despite the behavior of the end-user, all such messages will go to the visible inbox by default.

*Question:* I haven't received some emails directed to all faculty until I heard from my colleagues, and the emails are not in clutter. How can this be resolved?

*Response:* Please submit a Helpdesk ticket at <http://helpdesk.troy.edu/> and we will check whether your email address is properly included in the appropriate list. The IT Department is serving a large number of users and devices and tries to keep mail lists updated. Once notified of the presence of a problem, our IT Department will try to resolve it as quickly as possible.

*Question:* How can the email system be made more user friendly?

*Response:* I believe it's important that the Faculty Senate foster greater awareness of the abundance of training opportunities for Troy's software and, frankly, the lack of participation by the faculty. We offer continuous training through online sessions, available on demand. We also offer training in-person and at the Alabama campuses. At the last two IT faculty appreciation events, a total of nine faculty members dropped by the Troy and Montgomery campuses during a seventeen hour period.

We offer a web presence dedicated to Office365 features with tutorials, (<http://it.troy.edu/office365/>) and we offer on-demand and in-person training. In regards to Clutter and general functionality of the new email system, I am uncertain of what else IT can do to enhance the user experience. Clearly, I am open for suggestions – we will offer additional training, enhance the online resources, etc. – however, participation is paramount, IT cannot remedy software interaction issues through software modification.

As suggestions, we can extend the password expiration notice to 10 days, two weeks; we can post the 24x7 support options on other web presences; we can post the training and online resources on additional web presences

as well – we currently send monthly email messages that describe that month’s training programs, perhaps we should advertise in another fashion. We will continue to review password reset options and scheduled a discussion with a vendor for review of additional self-service tools.

*If you have more questions, please feel free to forward them to the Technology Committee or to Dr. Greg Price directly.*

*Dr. Rosser-Mims: I would like to commend Dr. Price for responding to our request so very expeditiously. He took only two days to respond to all of the questions above. Dr. Price has been very responsive to our requests. His door is always open and we greatly appreciate it.*

College & Campus2, SGA Liaison

**VII. Dothan Campus: Dr. Manfready**

- a. The Community Engagement Team on the Dothan Campus increases the visibility and good will of Troy-Dothan in our local community. This team has been meeting every other week and trying to create and offer attractive events that the community would be interested in and enable people to learn more about the campus too. Related to those two events took place this month that the Committee helped organize.
  - i. Sat. March 19<sup>th</sup>, Bee Workshop took place between 10am and 12pm at Sony Hall; Everett Building. The bee workshop is in conjunction with the Master Gardeners of Alabama and Phillip Carter – Urban Regional Extension Agent. Given that bees are in crisis right now worldwide – the workshop was offered to let people know how to attract these pollinators to their yards.
  - ii. Sun. March 20<sup>th</sup> – Viewing of Documentary Film *He Named Me Malala* for Women’s History Month took place at 2pm in Sony Hall; Everett Building. And the documentary on Malala Yousafzai is excellent. Tamara Page spoke afterwards about Zonta International’s work to promote the wellbeing of girls in education.

**VIII. Global Campus: Dr. Fitch**

Seven Global Campus locations are planning events for Student Appreciation Day. Activities include guest speakers, receptions, and raffles. The faculty thanks Alicia Bookout for her efforts leading these activities at Global Campus. Two Global Campus programs are completing accreditation activities this semester. The MPA program has been working on NASPAA accreditation reports, and the counseling program is finalizing the request to integrate all sites into one program. This concludes the report.

**IX. Montgomery Campus: Dr. Taylor**

- a. The soft opening for our new bookstore café is planned for the end of this week or the beginning of next week. Our TSAD events are planned around the café next Wednesday to highlight its new functions and offerings.

- b. Further remodeling will begin in the student area of Whitley Hall this month. Plans are to open that area up more, both visually and spatially, and provide a hub of energy and activity in that common area.
- c. These developments are important on our campus because of the symbolic weight they carry in terms of providing comforts for students and renewing energy on our campus.
- d. The main focus of our TSAD activities are, of course, on Wednesday, but this year we are extending a few aspects (flash sales at the bookstore, etc.) over the following two days in an effort to accommodate those who are not able to be on campus that Wednesday.
- e. **SGA:** the SGA will be involved with TSAD this year and will be hosting a table to represent themselves to the greater student body.

**X. Phenix City Campus: Dr. Paquette**

- a. The Phenix City campuses and Columbus location are gearing up for an exciting student appreciation WEEK April 4-7. Several of our corporate sponsors are participating to make our students feel appreciated both by Troy and this community. Each participating sponsor will provide giveaways, food, and/or other goodies for students at all three locations every evening next week. We are looking forward to an exciting week honoring our students in the Chattahoochee Valley area.
- b. We are also celebrating the Phenix City and Troy Online student participation in the Center for Student Success at the Riverfront campus. Because retaining first and second year students is an area of focus, we have recently opened the Success Corner at the Columbus location also.
- c. The first Riverfront Campus Career Fair will be April 21st. We are looking forward to bringing key businesses in the community to meet students Troy students who are interested in new careers. We are working with Career Services at the Troy campus to bring students who might be interested in learning more about careers in this area.

**XI. Troy Campus: Dr. Mariano**

- a. This is a last reminder for the Student Research & Creative Works Showcase. Faculty from each college are asked to nominate outstanding student research projects. This includes both undergraduate and graduate work. Works co-authored by faculty are acceptable, but the first author should be a student. Submissions must be submitted to the website no later than April 1st. Please talk with your department chair for submission information for your college.
- b. There is also a reminder that students are invited to present their research at the second Troy University Student Research Conference to be held 7-8 April 2016 on the Troy campus in the HAL Hall of Honor. The conference will be interdisciplinary, so students at any level (undergraduate and graduate). Each participant will have 15 minutes to present her/his research paper, which should be no longer than eight double-spaced pages in Times New Roman, 12 points. Deadline for submission: 1 April 2016

Contact Dr. Ben P. Robertson at [tusrc2016@easychair.org](mailto:tusrc2016@easychair.org)

## **XII. Old Business**

Discussion/Information Items

- a. Student Appreciation Day – April 6, 2016 update
  - i. We have had a great response from faculty, staff, and administration. We are giving twenty \$100.00 scholarships to students. Please encourage your colleagues to show their support for this event. Please check out our website for more information and/or e-mail Dr. Lane Eckis at [lbeckis@troy.edu](mailto:lbeckis@troy.edu)

## **XIII. New Business**

Discussion/Information Items

*Dr. Rosser-Mims: We gave much thought and care to drafting the two resolutions that we have here for your approval. The process was very interesting and productive, offering a feedback mechanism to better facilitate communication between faculty members and their administrators.*

- a. Resolution 1-2015-2016 (both resolution and attachment are available on the Faculty Senate website)
  - i. The resolution was unanimously approved by the Faculty Senate.
- b. Resolution 2-2015-2016 (both resolution and attachment are available on the Faculty Senate website)
  - i. The resolution was unanimously approved by the Faculty Senate.

**Dr. Dionne Rosser-Mims:**

Meeting Adjourned @ 2:50PM