

**AOP-10-23-07-03 (Revised 01/10/17)**  
**VALIDATING INTERNATIONAL FACULTY**  
**TRANSCRIPTS FOR EQUIVALENCIES**

All official international faculty transcripts must be submitted to Troy University along with an institutionally transcribed transcript in English and an approved credential evaluating services evaluation report.

The credential evaluating services approved by the university are: Educational Credential Evaluators, Inc. (ECE) and World Education Services (WES).

**ECE**

P.O. Box 514070  
Milwaukee, WI 53203-3470  
Telephone: 1-414-289-3400  
Fax: 1-414-289-3411  
[www.ece.org](http://www.ece.org)

**WES**

P.O. Box 5087  
New York, NY 10274  
Telephone: 1-212-966-6311  
Fax: 1-212-739-6100  
[www.wes.org](http://www.wes.org)

Once Troy University receives a credential evaluation report from either ECE or WES, individual course certifications will be conducted for faculty certification per the normal faculty certification process.

**APPROVED BY ACADEMIC STEERING COMMITTEE, OCTOBER 23, 2007**  
**(REVISED 01/10/17)**

**OPR: DR. LEE VARDAMAN**