

AOP 8-21-07-01 (Revised 5/7/2013)
**CRITERIA AND PROCEDURES FOR AWARDING THE GRADUATE ASSISTANT (GA)
TUITION SCHOLARSHIPS**

The following Academic Operating Procedure (AOP) defines the criteria and procedures for awarding Graduate Assistantship Tuition Scholarships at Troy University.

Fall and Spring Awards

Procedures for the Awarding of Graduate Assistantship Tuition Scholarships – Fall and Spring Semesters - Graduate Assistantship Tuition Scholarships will be awarded to all qualified and approved Graduate Administrative, Teaching and Research Assistants for payment of graduate tuition for 6 semester hours or less for the fall semester and 6 semester hours or less for the spring semester for all students employed as GA by the last day of drop and add for each semester.. The GA Tuition Scholarship may *only* be awarded for 5000, 6000 or 7000 level, and non-eTROY courses. The GA Tuition Scholarship shall not be used toward any undergraduate prerequisite courses. Scholarship awards shall be approved by the Dean of the Graduate School and distributed through the Financial Aid office located on the Troy University campus.

Criteria for the Award of Graduate Assistantship Tuition Scholarships – All recipients of the Graduate Assistantship Tuition Scholarship award will at all times meet the “general eligibility” criteria set forth in the Guidelines for Graduate Assistantships and Fellowships and any additional academic standards set forth by the individual graduate programs. Additionally, recipients will comply with all stated policies and Standards of Conduct outlined by the University. Any recipient found in violation of University policy or not upholding these stated standards will no longer be eligible for the GA Tuition Scholarship award.

Summer Awards

Procedures for the Awarding of Graduate Assistantship Tuition Scholarships – Summer Semester –Limited Graduate Assistantship Tuition Scholarships may be awarded to Graduate Administrative, Teaching and Research Assistants for payment of graduate tuition for 3 semester hours or less for the summer semester. Summer tuition scholarships will be awarded based on demonstrated academic scholarship and need of the University. The Dean of the Graduate School will receive applications for summer tuition scholarships beginning **February 15th** of each year. Scholarship awards will be announced no later than May 1. The GA Tuition Scholarship may *only* be awarded for 5000, 6000 or 7000 level and non-eTroy courses. The GA Tuition Scholarship shall not be used toward any undergraduate prerequisite courses. Scholarship awards shall be approved by the Dean of the Graduate School and distributed through the Financial Aid office located on the Troy University campus.

Procedures for the Award of Graduate Assistantship Tuition Scholarships for the Summer Semester In addition to the stated criteria for the award of the GA Tuition Scholarships, successful summer applicants will demonstrate academic scholarship and make a compelling case demonstrating the highest academic standards. The summer awards will be highly competitive. A graduate faculty committee, appointed by the Graduate Dean, will select the recipients. Summer award recipients will be notified no later than May 1.

APPROVED BY ACADEMIC STEERING COMMITTEE, AUGUST 21, 2007 – Also approved by Chancellor in October, 2007 (Revised 5/7/2013)

OPR: DR. MARY ANNE TEMPLETON