

**AOP-8-1-07-01 - August 1, 2007 (Revised 9/18/2013)**  
**CHAIR STIPEND AND TEACHING LOAD REDUCTION POLICY**

**Chairs and Associate/Assistant Chairs, as identified by the college dean, will receive an annual stipend, to be paid monthly. Because their responsibilities and duties are year-round, all Chairs and Associate/Assistant Chairs must be on 12-month contracts (10-month faculty serving as Chair or Associate/Assistant Chair must be converted to 12-month contracts). Chairs and Associate/Assistant Chairs will be assigned a teaching load determined by the college dean based upon the size and scope of the Chair's or Associate/Assistant Chair's departmental responsibilities.**

**Individuals receiving the stipend, load reduction and twelve month contract would be advised by the dean that the stipend, load reduction and contract are temporary conditions that may be changed as needed by the college dean.**

**College deans will review at least annually, or more often as required, all stipends and course load reductions for Chairs or Associate/Assistant Chairs and make changes as needed for their college.**

**A faculty member no longer serving in the role of Chair or Associate/Assistant Chair may be left on a 12-month contract or converted back to a 10-month contract based on program needs and approval of the college dean.**

**APPROVED: ACADEMIC STEERING COMMITTEE, AUGUST 1, 2007 (Revised: September 18, 2013)**

**OPR: DR. LEE VARDAMAN**