**How do I know what book to use?** When an instructor is assigned to teach a course, they may contact the [Troy OnlineTextbook Coordinator](mailto:troytextbooks@troy.edu) or their department Chairperson for textbook information. In some situations, instructors are permitted to choose the textbook. In other situations, instructors are allowed to choose from an approved textbook list or master syllabus for the course. However, in most situations, a preselected textbook has been chosen by the curriculum committee for the department. All textbook selections are approved by the department chairperson, associate chairperson or curriculum committee appointee within the academic department.

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**Where do students purchase their books?** Barnes and Nobles Bookstore is the official provider for the all Troy University courses. It is important to direct students to purchase from Barnes and Nobles to insure they have the required material. Students can purchase their books online or in the on-campus stores. The online website offers students the ability to charge their book costs to their financial aid without waiting for their refunds. And they can purchase TROY paraphernalia there too. The site is [www.troy.bncollege.com](http://www.troy.bncollege.com) Please use this in your syllabus to direct students to purchase your course material. When students purchase through the official bookstore, TROY can provide support when changes or issues arise. TROY cannot provide support when student chose other avenues to purchase their materials.

**Can we use ebooks?** When an eBooks is available, students may choose to purchase it through the bookstore. eBooks come in several different delivery platforms. I.e. VitalSource, CourseSmart. All work with popular tablets, smart phones and computers.

**How do I get a Desk Copy and Ancillary materials?** You can go directly to the publisher’s website, create an account and request your desk copy from there. Also many of the publishers have dedicated publisher representatives to Troy University. Below you will find a list of these representatives. If you do not find one that you are looking for, you may contact the Textbook Coordinator to check on any other contacts or resources.
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