

**Troy University**  
**College of Health and Human Services**  
**School of Nursing**

**Disclosure of Legal Convictions and Arrests**

Students who are admitted to the Troy University School of Nursing must report any arrests or legal convictions including, but not limited to, misdemeanors, felonies, sexual offender convictions or governmental sanctions. The School of Nursing reserves the right to release relevant information regarding a student's criminal history to appropriate clinical agency representatives. Failure to report arrests or legal convictions will result in dismissal from the School of Nursing.

Students enrolled in the School of Nursing clinical nursing sequence are subject to background checks. Certain arrests or convictions which could jeopardize the health and safety of patients may render students ineligible for placement in a clinical agency. Ineligibility for placement in a clinical agency to perform nursing care for completion of clinical objectives will result in course failure and dismissal from the ASN, BSN, or Graduate Nursing programs. Students must consent to background checks as required by contractual agreements with clinical agencies. These background checks may include:

- 1) Federal criminal background check
- 2) State criminal background check
- 3) Sexual offender check
- 4) Office of Inspector General check

At such time a nursing student is arrested, the student has 24 hours to report this arrest to the appropriate Program Director. Failure to report the arrest will result in automatic dismissal from the School of Nursing. Students may not report to clinicals until the issue is resolved.

Students in the School of Nursing must comply with the legal, moral and legislative standards in accordance with the Alabama Board of Nursing Administrative Code. A student may be denied permission by the Alabama Board of Nursing to write the licensing examination to become a registered nurse (RN) if he/she has been convicted of a felony.

## Troy University School of Nursing

### Disclosure of Legal Convictions and Arrests Statement for Nursing Students

As a precursor to participating in clinical learning activities, nursing students in the School of Nursing at Troy University must have completed and signed this “Disclosure of Legal Convictions and Arrests Statement for Nursing Students” which indicates understanding of the following statements and reporting of legal convictions.

**I understand that it is a requirement for students enrolled in the School of Nursing to provide a true and accurate, signed statement indicating any legal convictions including but not limited to legal misdemeanor convictions, felony convictions, sexual offender convictions or governmental sanctions.**

**I understand that history of legal convictions or arrests while enrolled in the School of Nursing may prevent my participation in clinical activities and result in dismissal from the School of Nursing.**

**I understand that I have 24 hours to report any arrest to the appropriate Program Director and that I will be unable to participate in clinical activities until the issue is resolved.**

**I further agree to, and hereby authorize, the release of my disclosure of legal convictions and arrests statement to an appropriate representative of the agency for the sole purpose of determining eligibility to participate in clinical activities within the agency.**

**I hereby consent to submit to a criminal background check as required by contractual agreements with clinical agencies.**

For each of the statements below indicate your legal convictions by circling the appropriate response.

**I (*have been*) (*have not been*) convicted of a misdemeanor crime within the last 7 years (repeated misdemeanor convictions). If yes please give date(s) and explanation:**

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**I (*have been*) (*have not been*) convicted of a felony. If yes, please give date(s) and explanation:**

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**I (*have been*) (*have not been*) convicted of a sexual offender crime. If yes, please give date(s) and explanation:**

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**I (*have been*) (*have not been*) sanctioned by the Office of the Inspector General (OIG). If yes, please give date(s) and explanation:** \_\_\_\_\_

(Additional explanation information may be provided on the reverse side.)

I do hereby swear or affirm that I have read and understand the requirements of this policy, I have reported true and accurate information regarding legal convictions, and I will comply with the requirements of this policy.

Date: \_\_\_\_\_

Student Printed Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

(This signed copy is to be given to the Program Director.)