

(Amended) Constitution
of the
Student Association for Service
Sigma Alpha Sigma
Troy University
Troy, Alabama

Article I

Name and Insignia

Section 1. This association shall be called Sigma Alpha Sigma, Student Association for Service.

Section 2. The motto of the association shall be: Together we have the power to serve humanity.

Section 3. The colors of this association shall be blue and white.

Article II

Purpose

Section 1. The purpose of this association shall be:

- A. To work with and promote a closer relationship between the students and the community in matters pertaining to rehabilitation and social services.
- B. To provide services to the needy and handicapped in the surrounding community.

- C. To stimulate students and provide activities which will contribute to their growth in the field of Social Work, Rehabilitation, and Social and Rehabilitation Services.

Article III

Membership

- Section 1.** Sigma Alpha Sigma shall consist of students interested in any major.

Article IV

The Executive Branch

- Section 1.** The Executive Branch shall consist of the President, Vice-President, Secretary-Treasurer, and two faculty advisors.

- Section 2.**

Qualifications of the Executive Branch:

- A. Upon election all officers shall have at least an overall 2.5 grade point average, and have completed at least five hours of study in the field of Social Work, Rehabilitation, or Social and Rehabilitation Services. They must also be either a major in Social Work, Rehabilitation, or Social and Rehabilitation Services.
- B. For all offices, the candidates shall possess the specified grade point average upon qualification. If the grade point average should fall below 2.5 the officer should withdraw.
- C. With each new year the Vice-President shall become the President.

- D. Officers will hold their position of President, Vice-President, or Secretary-Treasurer for one year.
- E. An office may be held only once by an individual.

Section 3.

Duties of the Executive Branch:

A. President

1. The President shall preside over meetings of Sigma Alpha Sigma.
2. The President will have the executive power to call special meetings of officers and all other members whenever she/he deems it necessary.
3. The President shall execute the rules and regulations of Sigma Alpha Sigma.
4. The President shall have the executive power to appoint Standing Chairpersons for the duration of one semester.
5. The President shall be an ex-officio member of all standing and special committees.
6. To authenticate by her/his signature where necessary all acts, orders and proceedings of the assembly for decision.
7. To decide questions of order or submit questions to the assembly for decision.
8. To expedite business when compatible with member's rights.
9. To recognize members on the floor of an assembly.

10. To state and put to vote all questions that legitimately come before the assembly.
11. To protect an assembly by refusing to recognize frivolous motions.

B. Vice-President

1. The Vice-President in case of absence of the President shall perform all the duties of the President.
2. If the office of President is vacated, the Vice-President shall assume the office.
3. The Vice-President shall assist the President in execution of her/his duties.
4. If the President for any reason vacates the chair or is absent, the Vice-President should normally take the chair unless she/he also because of involvement in debate or for any other reason should disqualify her/himself from presiding in the particular case.
5. The Vice-President shall be responsible for planning an adequate social calendar.

C. Secretary-Treasurer

1. The Secretary-Treasurer shall record the proceedings of all meetings of the Association and keep a permanent typewritten file.
2. The Secretary-Treasurer shall handle all correspondence under the supervision of the President.
3. The Secretary-Treasurer is responsible for sending out the Association Newsletter.
4. The Secretary-Treasurer shall keep a roll of all members and call roll of members at each meeting.

5. The Secretary-Treasurer shall distribute the funds available to the Association according to necessity and those agreed upon by the members.
6. The Secretary-Treasurer shall be responsible for a complete record of all expenditures and funds of the Association.
7. The Secretary-Treasurer is responsible for the prompt payment of all bills of the Association.
8. The Secretary-Treasurer receives all payments due to the Association, collects all dues, and gives receipts.
9. The Secretary-Treasurer gives a report at each regular meeting of the Association.
10. The Secretary-Treasurer must sign all checks paid out
by the Association.

D. Advisors

1. The Advisors shall guide the Association in following the policies of Troy University.
2. The Advisors shall assist in making suggestions which shall be appropriate and beneficial for Sigma alpha Sigma.
3. One of the two Advisors shall be present at every regularly scheduled Association meeting.
4. The Advisors have no power to make motions or vote at Association meetings.
5. One of the two Advisors must authorize all checks paid by the Association.

Article V

Legislative Branch

Section 1. The Legislative Branch shall consist of all members excluding the officers and Advisors.

Section 2. Duties of the Legislative Branch:

- A. Members are to be informed of any and all actions taken by the Association.
- B. Members have the right to question the actions taken by the Executive Branch.
- C. By payment of dues, each member maintains the right to vote on any motion brought before the assembly.
- D. Inactive members may attend meetings, but may not vote on any motion brought before the assembly.
- E. The Legislative Branch shall elect new officers at the last scheduled meeting of Spring Semester.

Article VI

Elections

Section 1. The election of new officers shall be held at the last regularly scheduled meeting of Spring semester.

Section 2. If circumstances are such that the election cannot be held on this date, a special meeting will be called for the sole purpose of electing new officers.

Article VII

Assumption of Offices

Section 1. Incoming officers shall assume the duties of their respective offices on the first day of the Fall Semester following their election.

Article VIII

Vacancies

Section 1. If for any reason the President shall vacate her/his office, the Vice-President shall assume the duties of the President, thereby assuming the office.

Section 2. If the office of Vice-President or Secretary-Treasurer is vacant, a new election shall be held.

Section 3. The President may make temporary appointments to fill vacancies in the Executive Branch until an election can be held within the time allotted.

Article IX

Meetings

Section 1. The Association will meet the second Tuesday of each month of the semester.

Section 2. Special meetings of the Association will be called by the President when she/he deems it necessary.

Article X

Revenues

- Section 1.** Membership dues shall be \$15 per year.
- Section 2.** Dues shall be due by the second meeting of fall semester.
- Section 3.** In the event of dissolution, the money held by the Association will be given to a worthy charity.

Article XI

Parliamentary Authority

- Section 1.** Sigma Alpha Sigma shall be governed by the latest revised edition of Roberts Rules of Order.

Article XII

Ratification

- Section 1.** This Constitution shall take effect immediately after acceptance by two-thirds of the members present.

Article XIII

Amendments

- Section 1.** This Constitution shall remain unaltered and unamended except by a majority vote of the members (2/3) at any regular or special meeting of the Association.
- Section 2.** All amendments shall go into effect immediately upon ratification to the Constitution.

