

## **RESOLUTION 3-2010-2011**

### **FACULTY SENATE POLICY ON ATTENDANCE**

The intent of this resolution is to provide clarification of Faculty Senate intent on Senator attendance and representation.

Article IV, Section 5, of the Faculty Senate Constitution as approved by Chancellor Jack Hawkins, Jr. on August 24, 2005, as amended on September 25 and November 5, 2008, establishes a policy and procedure “to maintain adequate representation of the Senate.” The basic policy encourages attendance by Senators.

Article IV, Section 5, authorized the President of the Senate to notify members of the Senate of “excessive absences” upon missing two meetings within an academic year and to recommend removal from the Faculty Senate upon a third absence. The Faculty Senate by a 2/3rds vote of the membership has the final authority to remove the member.

Members of the Faculty Senate who utilize an opportunity for a Sabbatical, the right to Family and Medical Leave Act leave, military service or other authorized University leave should not be subject to removal from the Faculty Senate for excessive absence. Such leave shall not exceed six months.

When a member of the Faculty Senate taking authorized leave will be unable to attend Faculty Senate meetings during the leave, the member shall notify the President of the Faculty Senate of the leave to be taken and the period of the leave which will cause the member to be absent from Faculty Senate meetings.

The President of the Faculty Senate shall, with the advice and consent of the Executive Committee, appoint a temporary member to the Faculty Senate for the period of the authorized leave of absence (not to exceed six months). The temporary member must meet all eligibility requirements for membership on the Faculty Senate consistent with Article III, Section 2B, of the Faculty Senate Constitution and be a member of the faculty of the College or Campus (if an at-large member) of the member taking authorized leave.

The temporary member of the Faculty Senate shall have the same voting privileges as the member temporarily replaced. Service as a temporary member shall not limit the opportunity of that faculty member to serve two full terms on the Faculty Senate.

If a member of the Faculty Senate will be absent from the Faculty Senate for a period greater than six months, the member is encouraged to resign from the Faculty Senate so that a special election can be held to fill the vacancy.

Approved: March 30, 2011