

TROY UNIVERSITY

Student Services Division Meeting

March 14, 2007

2:00 p.m.

Executive Conference Room

Attendance: John Schmidt, Chair; Herbert Reeves, Buddy Starling, Fred Carter, Barbara Patterson, Bob Willis, Charles Western, Chuck Hellmandollar, Teresa Rodgers, Darlene Stewart, and Barbara Echord.

Approval of Minutes: The minutes of December 16 were approved.

Opening Comments

Chancellor's Cabinet Information – Dr. John Schmidt

- Dr. Schmidt shared that the proposed budget increase for Troy University is a 35% increase.
- Policies approved at the February cabinet meeting were: The Heritage Scholarship for alumni and the honorary doctorate policy was approved.
- Proposed policy for a background check on new employees has been put on hold.
- Proposal for the Doctorate in Nursing by 2015 is being prepared and will be sent to ACHE.
- In Fall 2008, Army ROTC will be a stand alone unit.
- On May 22 a homeland security drill will be held on the Troy campus.
- A campus committee will be organized to review the new proposed fraternity housing.
- A committee will be organized to review health and wellness on the Troy campus.
- Dr. Schmidt asked everyone to update strategic objectives once a month.
- Helen Keller lecture series will be held in April featuring Coach Harold Jones and James Robert "Radio" Kennedy.

Necessary Discussion

Herbert Reeves – Dean of Students, Troy

- New residence housing is still on track for completion in July. Two of the buildings have permanent power and landscaping to buildings 300 and 400 will begin next week. Students living in Dill will be given first choice to live in the new residence halls. Upper classmen, both on and off campus that want to live in the new buildings will be assigned next. Transfer students fall into the second category. Four new full time staff will be hired to live in the dorms.
- Mr. Reeves is working with Ms. Stewart regarding a cut off date for International students to make housing arrangements.

- All bids for the renovation of Eldridge Hall have been awarded. Relocating offices from Eldridge to other areas on campus. Plans are to have a fall opening for this facility.
- Search committee for the Dean of First-Year Studies will narrow the pool of candidates to the top three with interview being done following Spring Break.
- Trojan Center Renovations to begin this summer. The food court will be closed for the summer with a fall opening.

Shane Tatum – Auxiliary Services

- University Bookstores
 - Year to date sales: Dothan up 6.3%
 - Montgomery up 131%
 - Phenix City up 1%
 - Troy up 14%
- Intramurals
 - 40 co-ed softball teams
- Troy Bookstore to open in June – grand opening will be in July

Buddy Starling – Enrollment Services

- Enrollment Standing Committee proposed an admissions increase of 19 ACT score. Increase will apply to all campuses
- Preview Day held March 10 with over 1,000 guests
- Two vacant recruiter slots to be filled (Will Williams and Lindsay Hopper)
- Met with a consultant from Georgia, Mr. Larry Peevy, regarding the Georgia student market.

Fred Carter – Financial Aid

- Kim Giles has been hired as Counselor on Troy Campus (Latanya Lampley)
- Linda Casey is no longer with NELNET (call center) RFP for consolidated call center being prepared
- 587 more students awarded at this point than in March 2006
- 708 more University College students awarded at this time than in March 2006

Dr. Western – Dean, Student Services, Montgomery

- Late registration is complete – Undergraduate down slightly but Graduate numbers up
- Healthy Lifestyles presentation is being held today (skin cancer and Alzheimer topics)
- Career Fair to be held March 15 with more than 30 employers expected to see over 200 prospective employees

Darlene Stewart – International Programs

- Memorial Service will be held this afternoon at the Arboretum for Nepal student killed in automobile accident.
- Position vacated by Cathy Pobanz has been filled.
- International student driving issues being address

Teresa Rodgers – Student Development

- Alison Hughes has been hired as Counselor
Applications being reviewed for the Assistant Director position (21 applicants)
- Positive feedback received from parents regarding the monthly electronic newsletter. Anyone wishing to submit information for the newsletter may send it to Ms. Rodgers.
- Career Fair held March 1 (59 companies/agencies – 127 students attended) (same day as Enterprise tornado)
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Bob Willis – Dean, Student Services, Dothan

- Director of Graduate Admissions & Records has been filled as well as Andrews Rivers position at Ft. Rucker.
- Heritage Week to include: SGA picnic, Honors Convocation and Community Health and Wellness Fair

Chuck Hellmandollar – Phenix City

- Vacant position filled
- Forming Scholarship Committee due to under utilization of scholarships
- eBrochure is a positive tool will save everyone money.
- New orientation program being established to include training on Blackboard and Web Express
- Community Outreach
Preparing free 10 minute DVD for families of deployed troops overseas

Barbara Echord – eCampus

- Seeing a decline in the Education Masters Degree and IT Concentration
- Susan Gilmore has left and Kim Shaver has taken her place
- Remote Proctor Testing will begin with Tem 5

Barbara Patterson – Student Involvement

- Greek Week Blood Drive held 6 days after the Enterprise tornado. 157 units produced - largest since 9/11
- Honors Convocation will be held on April 23
- Chi O House dedicated in memory of Rachel Hawkins on March 10
- Religious Organizations prepared meals for international students injured in the March accidents – meals provided for a week
- Working with GAMMA on planning a safe spring break activity
- African American Leadership Conference held in February and was a huge success
- March 29-31 will be the Panhellenic Regional Conference

With no further business, the meeting was adjourned.