

# Institutional Review Board Minutes

## October 21, 2010

### **I. Call to Order:**

Meeting was called to order at 9:03 A.M.

#### **Members present: (Scientific/Non-scientific)**

**In Person:** Dr. Dianne Barron, Dr. Shari Hoppin, Dr. Frank Hammonds, Dr. Eddie Clark, Dr. Tim Buckner, and Dr. Brad Willis

**Via V-Tel:** Dr. Glenda Avery, Dr. Isabelle Warren, Dr. Emma Peden, Dr. Richard Cardarola, and Dr. Dennis Self

**Via Phone:** Dr. Robert Abbey

**Absent without notice:** Mr. Chase Taylor

### **II. Approval of the minutes**

Dr. Hammonds made a motion to approve the minutes with recommended changes.

Dr. Buckner seconded the motion and the motion was passed with unanimous approval.

### **III. Chair Comments on IRB Productivity**

Since September 16<sup>th</sup>, the IRB received a total of 13 applications for review. Eleven were submitted by students and two by faculty. Six of the applications were exempted, two required full review while five are still pending.

### **IV. Review of Research Proposals**

#### **A. First Study**

The researcher presented an overview of the study. Based on the presentation, the Board decided to approve the research with the following recommendations:

- Obtain patient's signature on the medical clearance
- Provide a clearer understanding of when patients should stop exercising (exceed moderate levels)
- Identify survey origin

**Informed Consent:**

- Add the statement: “You have the right to withdraw from this study at any time.”
- Specify that there is a pretest/posttest
- Clarify participants levels “Risks and Discomforts”
- Clarify study benefits for the participants
- Identify “Alternative Procedures” if any
- Provide IRB contact information
- Provide the University disclaimer

**The proposal:**

- Specify that patients will not be charged for the clearance if conducted on an unscheduled visit
- Specify that a medical clearance is required prior to starting the project

Dr. Avery made a motion to approve the study with the recommended changes. Dr. Warren seconded and the motion carried with unanimous approval. The revised application will be reviewed by the IRB chair.

**B. Second Study**

The researchers presented an overview of the study. Based on the presentation, the Board decided to “table” the study until additional information could be provided.

**V. Miscellaneous**

Dr. Dianne Barron announced that the IRB Chair’s position expires in December and that the Board needed to elect an IRB Chair- Elect to serve in-training as the IRB Chair until January 2011. Dr. Dianne Barron opened the floor for nominations; Dr. Buckner was nominated and received unanimous approval.

The Board discussed updated proposals for continuance needing approval. Dr. Buckner made a motion to approve the proposals with the recommended changes. Dr. Hoppin seconded and the motion was passed with unanimous approval.

**VI. Adjourn**

The meeting was adjourned at 10: 44 A.M.