

GRADUATE COUNCIL MINUTES

February 14, 2008

Web Version

MEMBERS:

Name	Present	Absent	Name	Present	Absent
Cherie Fretwell, Chair	X		Lorraine Magrath	X	
Catherine Allard		X	Pam Manners	X	
Geraldine Allen (v-tel)	X		Dabney McKenzie (vtel)	X	
Frank Browning		X	Debra Moore	X	
Andrew Creamer	X		Emrah Orhun (phone)	X	
Mark Gaddis		X	Jim Rinehart	X	
Fred Green	X		Robert Saunders		X
William Heisler (phone)	X		David Shetterly		X
Haitao Li (vtel)	X		Dr. Dianne Barron, ex officio	X	
Kenyon Knapp (v-tel)	X				

GUESTS: Tamara Jones, Brenda Campbell, Dr. Billington, Dr. Glenn Cohen, Dr. Ellen Rosell, Dr. Lance Tatum, David Kent

I. Call to Order

Dr. Fretwell called the meeting to order and asked members and guests to introduce themselves.

II. Approval of Agenda

Dr. Green motioned to accept the agenda. Dr. Manners seconded. Motion was approved.

III. Approval of Minutes of January 21, 2008 (including web version) as corrected

Dr. Moore moved to approve both the traditional version and the web version of the minutes with corrected attendance. Dr. Green seconded. The motion was approved.

IV. Report from the Dean of the Graduate School

Dr. Barron advised the Council that nominations for Best Graduate Research Scholar Award have been received. Dr. Barron asked for two volunteers to review the nominations and make a recommendation. Dr. Moore and Dr. Rinehart volunteered to review the nominations.

Dr. Barron reminded the Council that a subcommittee was needed to review the writing requirements for admission to Graduate School. Dr. Knapp and Dr. Creamer volunteered to serve on the subcommittee.

V. Business Items

NOTE: Policy changes, curriculum changes, etc. approved by the council are effective the following academic year unless otherwise indicated.

College of Arts and Sciences

1. Elimination of an unneeded prerequisite for a graduate course – EBS
Dr. Cohen explained the rationale for this request. The prerequisites EBS6630/L630 Pollution Science are not necessary for the successful completion of EBS 6612.

Dr. Green motioned to support the request. Dr. Creamer seconded. Motion approved.

2. Clarification of wording in graduate program – EBS
Dr. Cohen explained that some of the wording in the Environmental Sciences and Biological Sciences concentrations was ambiguous and confusing. In an effort to eliminate the confusion, the faculty prepared clarification for the graduate catalog. This change affected layout and presentation of course requirements in the catalog for the various concentrations. Dr. Manners motioned to accept the new wording. Dr. Rinehart seconded. Motion approved.
3. Add EBS 6635: Land Use Planning to MPA Environmental Management Concentration
Dr. Rosell advised this course would meet the needs of the Master of Public Administration students concentrating in Environmental Management. Dr. Rinehart motioned to approve the new course. Dr. Green seconded. Motion approved.
4. PA 6647 Course Description Change
Dr. Rosell explained that PA 6647: Advanced Contract Administration needed a prerequisite, PA 6645: Managing Government Contracts. Students need an understanding of the overview provided by PA 6645 prior to taking PA 6647. After a brief discussion, the Council recommended that PA 6645 must be taken as a prerequisite to PA 6647. Dr. Rinehart motioned to approve the prerequisite. Dr. Heisler seconded. Motion approved.

College of Business

1. Student #1 – Request for Extension of 8 year Rule
Dr. McGrath presented this request. The College Review committee recommended approval of extension to July 27, 2008. Dr. Manners motioned to approve. Dr. Moore seconded. Motion approved.
2. Student #2 – Request for Extension of 8 year Rule
The College Review committee recommended approval of extension to July 27, 2008. Dr. Heisler motioned to approve. Dr. Creamer seconded. Motion approved.

College of Education

1. Ed. S. Elementary Education Admission requirements
Dr. Tatum explained to the Council the need to change the admission requirements for Education Specialist in Elementary Education to strengthen the need for writing proficiency. The Council reviewed the proposal and recommended that MAT testing be eliminated from the entrance exam choice. After a short discussion, Dr. McKenzie motioned to approve the proposal with the recommendation. Dr. Green seconded. Motion approved.
2. M.S. Ed. Alt. A – Admission requirements to Teacher Education Program (TEP)
Dr. Tatum presented to the Council the need for a change in the admission Requirements to the Teacher Education Program. The proposal is to change the Minimum cumulative/overall graduating grade point average to 2.5 on the baccalaureate transcript. After a few questions, Dr. Green motioned to approve the

change. Dr. Rinehart seconded. Motion approved.

3. M.S. Ed. Alt. A. – Residency Requirement
Dr. Tatum explained the need to require that students enrolled in initial teacher certification programs at the Master's level must complete 60% of all required hours (excluding internship and internship seminar) at the home campus site. Dr. Green motioned to approve. Dr. Manners seconded. Motion approved.
4. Student #1– Request for Extension of 8 year Rule
Dr. Tatum presented the student's request. The College Review Committee has recommended approval of the request with the stipulation that degree requirements be completed by December 31, 2008. Dr. Manners motioned to approve. Dr. Green seconded. Motion approved.
5. Student #2 – Request for Extension of 8 year Rule
Dr. Tatum presented student's request. The College Review Committee has Recommended approval of the request with the stipulation that degree and certification requirements are to be completed by December 31, 2008. Dr. Rinehart motioned to approve. Dr. Green seconded. Motion approved.

Graduate School

1. Proposed changes to Admission to candidacy procedure – 18 SH requirement
Dr. Barron presented the proposal to include a completion timeframe in the admission to candidacy requirement. The proposal is to state that admission to candidacy must be completed at 18 SH or a hold will be placed on the student's account prohibiting registration. After a brief discussion, Dr. Green motioned to approve. Dr. Rinehart seconded. Motion approved.
2. Transfer credit from a regionally accredited Institution
Dr. Barron explained the proposal relating to acceptance of transfer credit. The proposal is to accept the transfer credit after completing nine semester hours. The number of credit hours accepted by transfer varies by individual program. After a brief discussion, Dr. Manners motioned to approve. Dr. Green seconded. Motion approved.
3. International admissions – Addition of ACT Compass ESL Placement exam and ESL Program participation to meet English proficiency requirement. David Kent explained the need for the English Proficiency requirements for graduate admission. The proposal outlines the criteria for becoming certified as having met the English proficiency requirement. After a few questions, the Council recommended removing the sentence "There is no ESL Bridge program for graduate students." Dr. Creamer motioned to approve the proposal as amended. Dr. McGrath seconded. Motion approved.

Meeting adjourned at 3:05PM. The next meeting is scheduled for March 20, 2008.