

Undergraduate Academic Council Minutes
October 25, 2007
3:30 PM
University College Conference Room

Voting Members Present: Dr. Jeff Spurlock, Ms. Sheila Bennett, Mr. James Davis, Dr. Amanda Diggs, Dr. Thomas P. Dunn, Dr. Joseph Fielding, Dr. Becky Jacobson, Dr. Hank Findley, Dr. Becky Jacobson, Dr. Richard Millard, Dr. Marian Parker, Dr. Steve Ramroop, Dr. James Ryan, Dr. Michael Schraeder, Ms. Donna Schubert, Mr. Chris Shaffer

Voting Members Absent: Dr. Judy McCarley, Dr. Cindy McCoy, Dr. Sarah Patrick, Dr. Fred Westfall, Dr. Isabelle Warren, Dr. Patrice Williams

Non-Voting Members Present: Ms. Tamara Jones, Dr. Don Jeffrey, Dr. Edith Smith

Non-Members Absent: Dr. Hal Fulmer, Dr. Dianne Barron, Dr. Alan Belsches, Dr. Maryjo Cochran, Dr. John Dew, Dr. Earl Ingram, Dr. Lance Tatum, Dr. Ken LaBrant, Ms. Vicki Miles, Dr. Curtis Porter, Mr. Buddy Starling, Dr. Henry Stewart, Dr. David White

Guests: Dr. Bill Grantham, Dr. Candy Howard-Shaughnessy, Ms. Heather Lofton-Garcia

Chairman Dr. Jeff Spurlock called the meeting to order at 3:30 p.m. and called the council roll and welcomed guests. The agenda was approved by acclamation.

Donna Schubert moved to postpone consideration of the September minutes until the November meeting so that clarifications could be made. Tom Dunn seconded the motion which passed unanimously.

College of Arts and Sciences

Following up on the June 2007 meeting, Chairman Spurlock recognized guest Dr. Bill Grantham who reported that CJ 4470 should be titled Criminal Justice Issues in Homeland Security. No Action was necessary on this follow up report.

Chairman Spurlock recognized guest Dr. Glenn Cohen to report on the following proposals:

1. Proposal to change the course title and description of BIO 4488-4489-4490 to the following:
 - a. BIO4488/89/90 Internship in the Biological or Environmental Sciences (1-3 credit hours per course per semester)

Supervised work experience in the biotechnology industry, medical fields, governmental agencies, business or industry, public service organizations, food production or food service industries, or other working environments in which a student will learn and apply pertinent professional skills.

Prerequisites: approval of the student's academic advisor and department chair.

Donna Schubert moved to approve the proposal. Hank Findley seconded. Following discussion, the proposal was approved unanimously.

2. Proposal to create the following new course:

BIO 44XX Food Laws and Regulations (3)

Introduction to federal, state, and local laws pertaining to food safety and sanitation, Proper food preservation and labeling, environmental and occupational regulations, federal trade commission regulations, Kosher and Halal food laws, and topics in biotechnology. Prerequisite: BIO 3372/L372. Co-requisite: BIO 4414/L414

Hank Findley moved to approved the proposal. Steve Ramroop seconded. Following discussion, the proposal was approved unanimously.

3. Proposal to create the following new food safety concentration within the biology program:

Food safety concentration:

BIO 4414	(3)	Food Microbiology
BIO L414	(1)	Food Microbiology Lab
BIO 4451	(3)	Toxicology
BIO L451	(1)	Toxicology Lab
BIO 4418	(3)	Food Laws and Regulations
CHM 3352	(3)	Biochemistry
CHM L352	(1)	Biochemistry Lab
MGT 4466	(3)	Restaurant Management
NSG 2211	(3)	Human Nutrition

Select 11 or more hours from the courses listed below. Lectures and their corresponding labs must be taken together.

BIO 3382	(3)	Immunology
BIO L382	(1)	Immunology Lab
BIO 4416	(3)	Microbial Ecology
BIO L416	(1)	Microbial Ecology Lab
BIO 4471	(3)	Parasitology
BIO L471	(1)	Parasitology Lab
BIO 4478	(3)	Cell Biology
BIO L478	(1)	Cell Biology Lab
BIO 4482	(3)	Molecular Biology
BIO L482	(1)	Molecular Biology Lab
BIO 4488/4489/4490	(1-8)	Internship in the Biological or Environmental Sciences
CHM 4455	(3)	Instrumental Analysis
CHM L455	(1)	Instrumental Analysis Lab
MGT 3372	(3)	Hospitality Management
MGT 4465	(3)	Food and Beverage Service

Hank Findley moved to approve the proposal. Steve Ramroop seconded. Following discussion, the proposal was approved unanimously, pending ACHE approval.

Chairman Spurlock recognized guest Dr. John Kline to report on the following proposals:

1. Proposal to change the course description for LDR 1100 to the following:

This course helps students apply leadership knowledge, skills and techniques to campus and community activities. Practical exercises, role-playing, class interaction and lecture/discussion with established leaders reinforce learning and aids each student in developing a personal leadership plan.

Donna Schubert moved to approve the proposal. Hank Findley seconded. The proposal was approved unanimously.

2. Proposal to change the course description for LDR 4400 to the following:

A capstone course that includes principles, practices and presentations by experienced leaders from the public and private sectors. This course helps developing leaders synthesize knowledge and prepare for future leadership challenges. Prerequisites: leadership minor or enrollment in the University Honors Program or permission of instructor.

Donna Schubert moved to approve the proposal. Hank Findley seconded. The proposal was approved unanimously.

3. Proposal to create the following new course (course number is confirmed):

LDR 2200 Tools for Leaders (3)

This course helps developing leaders use tools essential to effective leadership, including personal management and business etiquette skills, interpersonal and communication skills, motivation and persuasion skills, meeting management and group dynamic skills, time management and fundamental organizational and planning skills. Prerequisite or co-requisite: LDR 1100

Marion Parker moved to approve the proposal. Chris Shaffer seconded. The proposal was approved unanimously.

4. Proposal to create the following new course (course number is confirmed):

LDR 3300 Leadership Theory (3)

This course helps students understand and apply what writers, theorists and leaders tell us about how to lead effectively in a rapidly changing world. The course also exposes students to what leaders are reading. Experienced leaders will provide guest instruction. Prerequisite: Sophomore standing. Prerequisite or co-requisite: LDR 1100.

Donna Schubert moved to approve the proposal. Chris Shaffer seconded. The proposal was approved unanimously.

5. Proposal to create the following new course (course number is confirmed):

LDR 4402 Leadership Seminar Field Experience (2)

This course includes field trips to visit CEO'S, senior state government officials and military leaders, as well as business and dinner etiquette training and one-on-one mentoring by campus faculty and administrative leaders. This course is open to a limited number of developing leaders who have been active in campus and/or community activities. Prerequisite: permission of instructor. Co-requisite: LDR 4400.

Donna Schubert moved to approve the proposal. Jim Davis seconded. The proposal was approved unanimously.

6. Proposal to create the following new course (course number is confirmed):

LDR 4493/94 Guided Independent Study (1-3 hours variable credit)

Supervised study through field or laboratory projects, guided readings, creative endeavors or achievement of specific skills. Prerequisites: Junior or senior status, permission of guiding professor and approval instructor. A written request must be submitted to the instructor at least two weeks in advance of the term in which study is to be undertaken. May not be used to repeat a course of which a grade of D or below has been earned.

Marion Parker moved to approve the proposal. Jim Davis seconded. The proposal was approved unanimously.

College of Health and Human Services

Chairman Spurlock recognized guest Dr. Candace Howard-Shaughnessy to report on the following proposals:

1. Proposal to remove Area II general studies limitations for the sport and fitness management major.

Marion Parker moved to approve the proposal. Hank Findley seconded. The proposal was approved unanimously.

2. Proposal to remove BUS 1101 as a requirement in Area V of the general studies program for the sport and fitness management major.

Marion Parker moved to approve the proposal. Tom Dunn seconded. The proposal was approved unanimously.

3. Proposal to change the name of the exercise performance minor to "exercise science minor."

Hank Findley moved to approve the proposal. Steve Ramroop seconded. The proposal was approved unanimously.

4. Proposal to change the name of the health science minor to “health promotion minor.”

Hank Findley moved to approve the proposal. Steve Ramroop seconded. The proposal was approved unanimously.

5. Proposal to change the requirements for the exercise performance (exercise science) minor to the following:

Exercise Performance (Exercise Science) Minor (18 hours)

KHP 4459	(3)	Sport and Exercise Nutrition
KHP 4474	(3)	Exercise Physiology
KHP L474	(3)	Exercise Physiology Lab
KHP 4475	(3)	Exercise Testing
KHP 4488	(3)	Cardio Rehabilitation
KHP 4476	(3)	Laboratory Practicum
KHP 3352	(3)	Kinesiology

Chris Shafer moved to approve the proposal. Steve Ramroop seconded. The proposal was approved unanimously.

6. Proposal to change the requirements for the recreation minor to the following:

Recreation Minor (18 hours)

For Students NOT majoring in Sport and Fitness Management:

KHP 3340	(3)	Principles of Recreation
KHP 3355	(3)	Introduction to Sport and Fitness Management
KHP 4400	(3)	Sports Officiating
KHP 4450	(3)	Event Management
KHP 4455	(3)	Facility Management

Select an additional three hour KHP advisor approved elective.

For students majoring in Sport & Fitness Management:

KHP 3340	(3)	Principles of Recreation
KHP 3350	(3)	Psychology of Wellness
KHP 3352	(3)	Kinesiology
KHP 3361	(3)	Physiology Principles of Body Systems
KHP 4400	(3)	Sports Officiating

Select an additional three hour KHP advisor approved elective.

Chris Shafer moved to approve the proposal. Steve Ramroop seconded. The proposal was approved unanimously.

Chairman Spurlock announced that the next meeting of the UGAC will be held Thursday, November 29, 2007.

The meeting was adjourned at 4:45 p.m.

