

**Undergraduate Academic Council Minutes**  
**January 24, 2008**  
**3:30 PM**  
**University College Conference Room**

**Voting Members Present:** Dr. Jeff Spurlock-Chairman, Ms. Sheila Bennett, Mr. James Davis, Dr. Amanda Diggs, Dr. Thomas P. Dunn, Dr. Joseph Fielding, Dr. Hank Findley, Dr. Becky Jacobson, Dr. Judy McCarley, Dr. Richard Millard, Dr. Marian Parker, Dr. Steve Ramroop, Dr. James Ryan, Dr. Michael Schraeder, Ms. Donna Schubert, Mr. Chris Shaffer, Dr. Fred Westfall, Ms. Linda Brown (Dr. Isabelle Warren).

**Voting Members Absent:** Dr. Cindy McCoy, Dr. Sarah Patrick, Dr. Isabelle Warren, Dr. Patrice Williams

**Non-Voting Members Present:** Dr. Hal Fulmer, Dr. Edith Smith, Dr. Henry Stewart

**Non-Members Absent:** Dr. Dianne Barron, Dr. Alan Belsches, Dr. Maryjo Cochran, Dr. John Dew, Dr. Earl Ingram, Mrs. Tamera Jones, Dr. Don Jeffrey, Dr. Ken LaBrant, Ms. Vicki Miles, Dr. Curtis Porter, Mr. Buddy Starling, Dr. Henry Stewart, Dr. David White

**Guests:** Mr. David Kent, Mr. Ben Arelleno

Chairman Dr. Spurlock called the meeting to order at 3:30 p.m. and called the council roll and welcomed guests. The agenda was approved by acclamation.

Dr. Marion Parker moved to accept minutes from 11-29-2007 meeting and Chris Shaffer seconded the motion. Motion carried by acclamation.

**College of Arts and Sciences**

1. Chris Shaffer moved to approve the proposal to remove the note "Credit in Archival Minor Only" from the course description for HIS 4472 Records Management. Steve Ramroop seconded. Motion passed by acclamation.

**College of Health and Human Services**

2. Dr. Hank Finley moved to approve the proposal to offer the Human Services Major, Human Services Minor, and Social Work Program on the Dothan campus, pending ACHE approval. Dr. Marion Parker seconded. After discussion motion passed by acclamation.

**English Proficiency Requirements**

3. Dr. Marion Parker moved to approve the following proposal for English proficiency requirements for admitted, international students:

**English Proficiency Requirements for Admitted Students**

The ACT Compass ESL test will be administered to conditionally admitted students who do not meet English proficiency requirements for first time and transfer students.

Placement in English as a Second Language classes or into academic classes will be based on attainment of identified cut-off scores on this test. Contact the Center for International Programs at [intlprog@troy.edu](mailto:intlprog@troy.edu) for specific information.

To admit students from the ESL program to academic programs based upon their achievement in the ESL program, the following process will be used:

- Initially arriving international undergraduate students will be administered the ACT COMPASS ESL test and placed into the appropriate level of ESL classes or into academic classes based on identified cut-off scores.
- Students placed into advanced level ESL classes who earn a 3.0 GPA in ESL courses in their final term shall then meet the University's English language proficiency standard for admission. Students will take a final examination, which will count for 30% of the final grade, in each of the five ESL courses. Each final examination will be prepared by a committee made up of the Troy ESL faculty who teach the upper-level ESL courses.

Undergraduate "advanced-level" ESL students may bridge to undergraduate programs. Such students must take at least two ESL courses for the semester. Students who achieve a GPA of at least 2.0 in each non-ESL course and 3.0 or higher in ESL courses will be eligible to be fully admitted. Any "advanced-level" student not achieving admission during his or her first semester will be required to bridge a second semester.

ESL students must take the COMPASS examination in order to place in an English composition course, ENG 1100 or ENG 1101.

Motion was seconded by Dr. Richard Mallard. After discussion motion passed by acclamation.

NOTE: Students may take the ACT Compass ESL and the paper version of the TOEFL examination only once while registered for any ESL and/or academic classes at Troy University.

Motion by Dr. Tom Dunn to adjourn at 4:00 pm. Seconded by Chris Shaffer.