

INSTITUTIONAL REVIEW BOARD MINUTES

September 15, 2016

- I. Call to Order:
  - A. Meeting called to order at 9:04 am.
    - Members Present:
      - Total 14
      - Voting Members 14
      - Non-scientists 2
  - B. Members Absent 0

Quorum met, Attendance was as follows:

Members	In Person	Via WebEx	Absent	Absent with notice	Voting Member
Tom Reiner (Chair)		X			YES
Shawn Plash (NS)		X			YES
Gurumani Manish	X				YES
John Miller	X				YES
Meg Milligan		X			YES
John Van Doorn		X			YES
William Heisler		X			YES
Sandra Pollock		X			YES
Bret Woods (NS)		X			YES
Patsy Riley		X			YES
Jonathon Taylor		X			YES
Hiujun Yi	X				YES
Sheryl Matney	X				YES
Kathleen Sauer (NI)(NS)		X			YES
MaryAnne Templeton (ExOfficio)(HPA)	X				NO

- II. Approval of Past Meeting Minutes
  - A. Motion to Approve: Dr. Miller
  - B. Second: Dr. Pollock
  
- III. IRB Productivity: Chair Comments and IRB Discussion
  - See Attachment A: August 2016 Productivity Report

IRB Productivity Report: August, 2016

Exempt Applications: 0

Withdrawn: 0

Expedited Approvals: 4

1.201607002-Bradley, McEwen, & Nowlin: Troy Community Opinions Project. Collaboration. Dr. Taylor & Dr. Riley. Expedited.

2.201606003-Hua: The role of individual adaptability in cross-cultural adjustment. Faculty/Troy. Dr. Reiner & Dr. Taylor. Expedited.

3. 201606004-Hicks, Wimbish, & Conner: Project Pre-K to K Transition. Faculty/Dothan. Dr. Taylor & Dr. Yi. Expedited.

4.201607001-Reynolds: Needs Assessment for a BS in Vocational/Occupational Education. Faculty/Montgomery. Dr. Taylor & Dr. Pollock. Expedited.

Outside Research Applications Pending: 0

Outside Research Approvals: 0

Continued Review Approvals and Modifications: 0

Pending Full Review: 2

1.201608001-Richards: Effect of a New Games unit on enjoyment and activity in a secondary physical education class. Student/Troy. Full.

2.201608002-Moore: Language and Literacy Practices of African American Participants in a Critical Literacy Workshop on Hair. Faculty/Troy. Full.

Full Review Approvals: 0

Pending Expedited Review: 0

Pending Review: 0

Needs Revisions or Information: 1

1.201603016-Robinson: Coloring as a Tool for Reduction of Anxiety. Student/Dothan. Dr. Taylor & Dr. Pollock. Expedited.

IV. Review of Current Proposals for Full Review:

A. 1.201608001-Richards: Effect of a New Games unit on enjoyment and activity in a secondary physical education class. Student/Troy. Full.

1. Full review of protocol begins at 9:09 am. Jessica Richards attended the meeting in person

a. Jessica Richards provides an overview of the study from 9:10am-9:17am

- b. Jessica Richards answers questions from IRB members from 9:18- 9:28 am.
- c. Jessica Richards left the room at 9:29 am.
- d. Discussion continues from 9:30-9:41am.

2. Summary of Discussion and Recommendations

a.To Methodology:

- 1. Please state how long you will keep the data and how it will be stored.

b. To Risks:

- 1. Please state there will be no additional risks other than those already associated with physical education (injury).

c. To informed consent:

- 1. Please add a statement that says to follow up with a family physician or pediatrician if injury occurs.
- 2. Review the Informed consent checklist, and make sure you have everything it requires in the informed consent.
- 3. Clarify when the pedometer will be worn, and if the student breaks it, they will not be responsible for paying for it.

- 3. Vote: Motion to reject as is; send in revisions for approval: Dr. Miller; Second: Dr. Heisler. Motion passes unanimously at 9:41am.

B. .201608002-Moore: Language and Literacy Practices of African American Participants in a Critical Literacy Workshop on Hair. Faculty/Troy. Full.

1.Full review of protocol begins at 9:42 am. Dr. Moore attended the meeting in person

- a. Dr. Moore provides and overview of the study at 9:42 am.
- b. Dr. Moore answers questions from IRB members from 9:42- 10:00 am.
- c. Dr. Moore left the room at 10:01 am.
- d. Discussion continues from 10:01-10:23 am.

2.Summary of Discussion and Recommendations

a. To Application:

- 1. Create a media release form saying that the video will be shown and the child may participate OR the

child may participate but they do not want the video to be shown.

2. Please clarify how long the interviews will be (consistent in both the application and informed consent)

b. To Consent forms:

1. Clarify in consent forms whether or not the participant will be physically identifiable.

2. State that these videos may be used in a professional conference.

3. Take out the word “advisor”.

3. Vote: Motion to reject as is; send in revisions for approval: Dr. Milligan; Second: Dr. Pollock. Motion passes unanimously at 10:24am.

V. New Business and Information Items

A. New Expedited Review Form: See Attached

B. Faculty Senate Concerns

1. Role of the IRB

VI. Adjourn

A. Motion to Adjourn: Dr. Matney; Second: Dr. Miller.

B. Motion passed unanimously.

C. Meeting adjourned 10:53 am.