

MINUTES
INSTITUTIONAL EFFECTIVENESS COMMITTEE MEETING
EXECUTIVE CONFERENCE ROOM
ADAMS ADMINISTRATION BUILDING
Monday, May 19, 2008, 2:00 p.m.

Members Present: John Dew, Bill Grantham, Mary Ann Hooten, Candice Howard-Shaughnessy, Bai Kang, Judy McCarley (representing UC), Teresa Rodgers, Lance Tatum, Dan Tennimon, and Richard Voss

Members Absent: Larry Blocher (with notice), Jim Bookout (with notice), Meryem Boulale, Kimberly Jones (with notice), Jack Miller, Jared Sellers, and Lisa Vardaman

Others Present: Mac Adkins, Emily Brewer, Donna Sanders, and Edith Smith

Handouts: IEC Meeting Agenda and Program Effectiveness Report (PER) for the College of Education

I. Call to order

John Dew called to order the IEC meeting at 2:00 on May 19, 2008 in the Executive Conference Room in Adams Administration Building.

II. Approval of minutes from April 7, 2008 meeting

Dan Tennimon made a motion to approve the minutes of the April 7, 2008 meeting; Lance Tatum seconded the motion; and the minutes were approved.

III. Review of proposals received since April 7, 2008 meeting

Dr. Dew provided a review of proposals that had been processed through the IRPE office since the last meeting on April 7, 2008. Since the proposals were not related to the institutional effectiveness of the program they only required expedited review.

Expedited reviews were done for the following proposals:

- a. Catalog changes for School of Music Selected Topics
- b. Revision to the Recreation Minor (2008-2009 catalog)
- c. Add a new physical activity course, KHP 2xxx Intermediate Military Fitness and Exercise
- d. Add a Human Services Elective, 3 HR Study Aboard Course

IV. Review of Program Effectiveness Report (PER) for the College of Education

(See Attachment)

V. Other

The next program under review will be the Sorrell College of Business. Since the college has no information in the PER, the IEC decided not to meet in June. Therefore, the next schedule meeting is July 7th. The IRPE office will provide the committee

with information for the Sorrell College of Business before July 7th meeting. The committee will discuss the review at that meeting.

VI. Adjournment

The next scheduled meeting is July 7, 2008, at 2:00 p.m. in the Executive Conference Room of the Adams Administration Building. The meeting was adjourned at approximately 3:00 p.m.

INSTITUTIONAL EFFECTIVENESS COMMITTEE REPORT
REVIEW OF ASSESSMENT INFORMATION FOR
ACADEMIC PROGRAMS IN THE
COLLEGE OF EDUCATION

The Institutional Effectiveness Committee met on Monday, May 19, 2008 to review assessment information for 17 academic programs in the College of Education. The IEC offered the following comments on these programs.

<u>Early Childhood (P-3)</u>	Program assessment could be effective with fewer student learning outcomes. More precise data in actual assessment column would be helpful. Expectations in column one simply repeated in the assessment outcomes column.
<u>Elementary Education (K-6)</u>	Data was available on July 1, 2007, but has not yet been entered.
<u>Collaborative Teacher (K-6)</u>	Very good assessment reporting and results.
<u>Psychology Major</u>	Add the n number to student learning outcome number 4.
<u>Early Childhood (P-3) Traditional, Alt. Phenix City</u>	Needs actual data
<u>Elementary Education (K-6) Traditional</u>	Overall, very good. Add n numbers.
<u>Elementary Education (K-6) Alternative</u>	State locations of students. Provide pass scores for Praxis II
<u>M.S. in Education Traditional</u>	Define “passing” – give a criteria
<u>Interdisciplinary Education P-12, Gifted Dothan</u>	Good assessment information
<u>Interdisciplinary Ed P-12 Reading Specialist</u>	Provide an n number

<u>School Counseling</u>	Interpretation of outcomes is vague Use percentages
<u>Education Administration & Leadership</u>	Needs an n number Internship portfolio experiences not addressed Number the actual outcomes to match the expected outcomes.
<u>School of Psychometry</u>	Excellent
<u>MS in Adult Education</u>	Good assessment information
<u>MS in Post-Secondary Education</u>	Good use of a survey question
<u>Social Services Counseling</u>	Very good – covers all locations
<u>Elementary Ed EdS</u>	Closes the loop well. Must assume there are rubrics to back up the meaning of the letter grades.

Prepared by:

Dr. John R. Dew
Associate Vice Chancellor for Institutional Research, Planning, and Effectiveness
May 20, 2008