

**GRADUATE COUNCIL MINUTES  
WEB VERSION  
November 20, 2014**

**MEMBERS:**

Name	Present	Absent	Name	Present	Absent
Christina Martin (Chair)	X**		Maria Kroneneburg (telephone)		X*
Diane Bandow (vtel)	X**		Irem Ozkarahan (telephone)	X**	
Rhonda Bowron	X		Kristie Roberts-Lewis (telephone)		X*
Tonya Connor (telephone)		X*	Dionne Rosser-Mims (telephone)	X	
Tammy Esteves (telephone)	X**		Carolyn Russell (vtel)		X*
Steve Grice	X		Amy Spurlock	X	
Joy Hadwiger (telephone)		X*	Jeff Spurlock		X*
Maureen Hannay (telephone)	X**		Linda Vanderbleek (telephone)		X*
Jonathan Harrington	X**		Dr. Mary Anne Templeton, ex officio	X	
William Heisler		X*	Dr. Dianne Barron, ex officio	X	

X\*--absent with notice    \*\*attending as proxy for member

Dr. Jamie Todhunter \*\*, Dr. Mark Tillman\*\*, Dr. Bob Wheatley\*\*, Dr. Phillip Mixon\*\*, Mr. Chris Waid, Ms. Janet Gaston\*\*, Dr. Glenn Cohen\*\*, Dr. Scott Beaulier, Ms. Kim Barron, Debi Fortune and Abby Peters

**I. Call to Order**

Dr. Barron called the meeting to order at 1:30 pm.

**II. Approval of Agenda**

Dr. Bowron moved to approve the agenda. Dr. Amy Spurlock seconded. The motion was approved.

**III. Approval of the October 16, 2014 Minutes (to include the Web Version).**

Dr. Bowron motioned to approve the minutes. Dr. Amy Spurlock seconded. The motion was approved.

**IV. Report from the Dean of the Graduate School**

Dr. Barron reminded all colleges to finalize all curricular changes for the next academic for review and approval by the Graduate Academic Council at the January and February 2015 meetings.

**V. Business Items**

**NOTE: Policy changes, curriculum changes, etc. approved by the council are effective the following academic year unless otherwise indicated**

College of Arts and Sciences

**1. Student #1-Extension of the Eight-Year Rule (MSIR)**

Master of Science in International Relations student requesting an extension and has a (3.4GPA). Dr. Todhunter presented the students' request for an extension of the eight-year waiver. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval until December 31, 2015. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Cohen seconded. The motion was approved.

**2. Student #2-Extension of the Eight-Year Rule (MSIR)**

Master of Science in International Relations student requesting an extension and has a (3.7GPA). Dr. Todhunter presented the students' request for an extension of the eight-year waiver. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval until December 31, 2015. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

### **3. Student#3-Extension of the Eight-Year Rule (MSIR)**

Master of Science in International Relations student requesting an extension and has a (2.7GPA). Dr. Todhunter presented the students' request for an extension of the eight-year waiver. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval until October 31, 2015. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**It was noted that the student must retake IR 5551.**

### **4. Biomedical Science Curriculum Modifications**

#### **a. Deactivation of BMS L615 and BMS L625**

Dr. Cohen presented a request to deactivate BMS L615 Medical Microbiology and Immunology Lab and BMS L625 Medical Cell Biology Lab. The BMS faculty members feel that by deactivating these two courses it will align them with similar programs in the state and they will remain competitive. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

#### **b. Reducing Credit hour for MS Biomedical Science & Graduate Certificate in Biomedical Science**

Dr. Cohen presented a request to reduce the credit hours for the Master of Science in Biomedical Science and the Graduate Certificate in Biomedical Science. By removing BMS L615 and BMS L625 courses from the BMS degree and certificate program. By reducing the credit hours it will keep the program competitive. The BMS program will be 30-31 credit hours and the Graduate Certificate in Biomedical Science will be 20 credit hours. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

### College of Education

### **5. Adult Education—Addition of Foundations of Workforce Development and Workforce Management & Organizational Development Courses**

Dr. Rosser- Mims presented a request for the addition of Foundations of Workforce Development and Workforce Management & Organizational Development courses. These courses will be offered in the Adult Education degree program. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

### **6. Graduate Certificates in Adult Education**

Dr. Rosser- Mims presented a proposal for five new Graduate Certificates in Adult Education. The certificate programs are designed for those candidates planning to work, or are working, in the field of Adult Education. These certificates will prepare student for careers in such areas as industry, continuing professional education, training and program development, instructional technology, corporate consulting, health care, post-secondary education, government agencies, non-profit organizations and professional military education. The five new certificates are: Instructional Technology, Curriculum and Instructional Design, Leadership Studies, Training & Development and Workforce Development. The certificate is 12 semester hours and no federal financial aid is available for certificate programs. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**7. Deactivation of MSED Alternative 5<sup>th</sup> Year Early Childhood & MSED Traditional Early Childhood**

Dr. Bowron presented a request to deactivate the MSED Alternative 5<sup>th</sup> Year Early Childhood and the MSED Traditional Early Childhood degree programs. The College of Education faculty are not able to support the number of Early Childhood qualified faculty required by the Alabama State Department of Education to offer Early Childhood programs at this time. Following a brief discussion, Dr. Cohen motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**8. Deactivation of MSED in Early Childhood Education & Ed.S. in Early Childhood Education**

Dr. Bowron presented a request to deactivate MSED in Early Childhood Education & Ed.S. in Early Childhood Education degree programs. The Early Childhood Education programs have had small enrollments for several years. The College of Education faculty are not able to support the number of Early Childhood qualified faculty required by the Alabama State Department of Education to offer Early Childhood programs at this time. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**9. Addition of MSED in Instructional Leadership Reduced Hour Option**

Dr. Rosser-Mims presented a proposal for a Reduced Hour Option for the Class A Level Instructional Leadership & Administration degree program. The program will consist of 19 semester hours and no new courses will be added. The program is designed for those candidates planning to work, or are working in the field of Instructional Leadership & Administration. The Instructional Leadership & Administration Reduced Hour Option is an option that will lead to a Class A professional Leadership Certificate from the Alabama State Board of Education. Students interested in pursuing this degree must hold a valid Class A professional Educator Certificate in a teaching field. Following a brief discussion, Dr. Cohen motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

Sorrell College of Business**10. Student #4— Eight-Year Requirement (MBA)**

Master of Business Administration student requesting an extension and has a (2.9GPA). Dr. Wheatley presented the students' request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval of the extension until July 31, 2015. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**11. MA in Economics Curriculum Modifications****a. Updating Course Descriptions**

Dr. Scott Beaulier presented a request to update the MA in Economics curriculum. The updates include 14 new course descriptions. The course descriptions updates include; Econometrics II, Public Choice, Monetary Theory and Policy, international Economic Development, History of Economic Thought, Economics of Public Policy, Economic Institutions and Prosperity, Constitutional Economics, Advanced Austrian Economics, Austrian Economics, Econometrics I, Advanced Microeconomics, Advanced Macroeconomics, Master's Research and Thesis Hours. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**b. Removal of Econometrics II as a required core course**

Dr. Scott Beaulier presented a request to remove “Econometrics II” as a required core course for the MA in Economics and replace with “Mathematical Economics”. Econometrics II will be offered as an elective instead. The change will leave the number of required courses in the degree unchanged, at four. Requiring Mathematical Economics as a required course will help students who wish to pursue a Ph.D. program. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

Graduate School Office**12. Modification of TROY’s Definition of Credit Hour**

Dr. Barron presented a request to modify TROY’S definition of a credit hour. TROY does not have a single definition of a credit hour for SACSCOC reporting purposes. Currently the two definitions exist and are published in separate documents. The consolidated definition would read:

Definition of a Credit Hour

- A. “One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks (does not include final exam time) for one semester of the equivalent amount of work over a different amount of time; or
- B. 50 minutes of classroom instruction plus additional out of class work— the general expectation is two hours— for fifteen weeks is the basis for credit hour; or
- C. a minimum of 2,250 minutes per three semester hour course of instruction, which does not include final exam time; or
- D. an amount of work represented in intended learning outcomes that are at least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.”

Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

Information Items:

None

The meeting adjourned at 2:35 p.m. The next meeting will be held on January 22, 2015 in the Conference room of Patterson Hall (room 330) at 1:30 p.m.