

**GRADUATE COUNCIL MINUTES  
WEB VERSION  
March 19, 2015**

**MEMBERS:**

Name	Present	Absent	Name	Present	Absent
Christina Martin (Chair)	X		Maria Kroneneburg (telephone)		X
Diane Bandow (telephone)	X		Irem Ozkarahan (telephone)	X	
Rhonda Bowron	X		Kristie Roberts-Lewis (telephone)	X	
Tonya Connor (telephone)	X		Dionne Rosser-Mims		X*
Tammy Esteves (telephone)	X		Carolyn Russell (vtel)	X	
Steve Grice	X		Amy Spurlock	X	
Joy Hadwiger (telephone)	X		Jeff Spurlock		X*
Maureen Hannay (telephone)	X		Linda Vanderbleek (telephone)		X
Jonathan Harrington	X		Dr. Mary Anne Templeton, ex officio	X	
William Heisler (telephone)	X		Dr. Dianne Barron, ex officio	X	

X\*--absent with notice    \*\*attending as proxy for member

Attending as Guests: Ms. Janet Gaston, Dr. Glenn Cohen, Dr. Robin Bynum, Dr. Jan Oliver, Ms. Kim Barron, Dr. Denise Green, Dr. Robert Wheatley, Ms. Jessica Acord, Ms. Stephanie Wallace, Ms. Allison Reynolds

**I. Call to Order**

Dr. Christina Martin called the meeting to order at 1:30 pm.

**II. Approval of Agenda**

Dr. Rhonda Bowron moved to approve the agenda. Dr. Jonathan Harrington seconded. The motion was approved.

**III. Approval of the February 19, 2015 meeting minutes (to include the Web Version).**

Dr. Steve Grice motioned to approve the minutes. Dr. Amy Spurlock seconded. The motion was approved.

**IV. Report from the Dean of the Graduate School**

Dr. Barron reminded the members and other faculty present that there would be 6 Graduate Academic Council positions opening for the next academic year. Current members who have only served one 3-year period are eligible for re-election, but you must apply for re-election to continue to serve on the council. Need people with expertise to fill specific program positions.

Second, trying to complete catalog by April 1<sup>st</sup>.

Last, Dr. Barron reminded faculty about the upcoming Research showcase, and encouraged colleges to ask students to submit research to compete.

**V. Business Items**

**NOTE: Policy changes, curriculum changes, etc. approved by the council are effective the following academic year unless otherwise indicated**

College of Arts and Sciences**1. Student #1—Extension of the Eight-Year Rule (MPA)**

Master of Public Administration student requesting an extension and has a (3.25 GPA). Dr. Tammy Esteves presented the students' request for an extension of the eight-year waiver. She advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval until December 31, 2015. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**2. Student #2 — Extension of the Eight-Year Rule (MPA)**

Master of Public Administration student requesting an extension and has a (2.92 GPA). Dr. Esteves presented the students' request for an extension of the eight-year waiver. She advised that the College of Arts and Sciences academic review committee had reviewed the request and denied the extension. It was proposed that coursework from 07/T3 forward be counted, but all previous courses be denied the extension. Following a brief discussion, Dr. Esteves motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**3. Master of Science in Environmental and Biological Sciences Catalog Modifications**

Ms. Janet Gaston presented a request to change the language in the graduate catalog for the Environmental Biological Science program. Elective courses and a Thesis Research course were added to the Thesis Option, making it a 30 semester hour program. Also note that the Pollution Science course should be 6630, not 6600 under Non-Thesis Option. A brief discussion was held about whether or not to strike the MAT exam option for admission to the program. Following the brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

Sorrell College of Business**4. MA in Economics Admission Requirements Modifications****a. Revise Admission Requirements to align with Graduate Business Programs****18. Revised Admission Requirements for MA in Economics**

Dr. Wheatley asked to present proposal 4A with proposal 18 since they were related. The Sorrell College of Business agreed to require one letter of recommendation for admission, but no need for a resume. Economics faculty will also not be required to review applications for admission. Following a brief discussion, Dr. William Heisler motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**4.b. Add MA in Economics to the TROY Honors Graduate Admission Program****19. Clarification of Catalog Language**

- a. MA in Econ
- b. MSHRM
- c. MSM

Dr. Wheatley presented proposal 4B with proposal 19A, 19B, and 19C. The proposal requests to have the MA in Economics added to the TROY Honors Graduate Admission Program and to allow graduates for all programs to participate. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**5. Revision of MSHRM Admission and Prerequisite Requirements**

Dr. Wheatley presented the proposal to change the admission requirement for the MSHRM program from undergraduate degree in Business Administration or Accounting to an undergraduate business degree. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Heisler seconded. The motion was approved.

**6. Graduate Business International Management Curriculum Modifications**

Dr. Wheatley presented the proposal to replace BUS 6601: International Business Law with MGT 6681: Organization Development and Change. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**19.d. MSHRM Internship Option**

Dr. Wheatley presented the proposal to remove the MSHRM Internship option from eTroy and make it available to Montgomery residential students only. Following a brief discussion, Dr. Heisler motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

College of Education**7. Student #3— Extension of Eight-Year Requirement (MCPSOC)**

Master of Science in Education: School Counseling student requesting an extension and has a (3.45 GPA). Dr. Bowron presented the student's request for an extension of the eight-year waiver for all classes from 2006 to present. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until December 31, 2015. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**8. Student #4 — Extension of Eight-Year Requirement (MCPSOCS)**

Master of Science in Postsecondary Education: Foundations of Education student requesting an extension and has a (3.2 GPA). Dr. Bowron presented the student's request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until December 31, 2015. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

**9. Student #5— Extension of Eight-Year Requirement(MCPSOCS)**

Master of Science in Counseling and Psychology: Social Service Counseling student requesting an extension and has a (3.14 GPA). Dr. Bowron presented the student's request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until December 31, 2015. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**10. Student #6— Extension of Eight-Year Requirement(MS-COPSY)**

Master of Science in Counseling and Psychology: Community Psychology student requesting an extension and has a (3.25 GPA). Dr. Bowron presented the student's request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and denied the extension. A committee member explained that the student does not meet the requirements of the Community Psychology program and is advised to apply to the General Counseling program and then ask for the extension of her courses. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**11. Student #7— Extension of Eight-Year Requirement(MCPCMHI)**

Master of Science in Counseling and Psychology: Clinical Mental Health student requesting an extension and has a (2.8 GPA). This request was previously tabled at the February meeting until more information could be gathered. Dr. Bowron presented the student's request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until July 31, 2016. Following a brief discussion, Dr. Diane Bandow motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

## **12. College of Education Catalog Modifications**

### **a. Inactivate Programs on Dothan Campus**

- i. Master of Science in Education/Traditional Biology**
- ii. Master of Science in Education/Alternative Fifth-Year Biology**
- iii. Master of Science in Education/Traditional Comp Science**
- iv. Master of Science in Education/Alternative Fifth-Year Comp Science**
- v. Master of Science in Education/Gifted Education on Dothan Campus**

Dr. Bowron presented the proposal to deactivate (not delete) several programs on the Dothan Campus. Currently there is no full-time faculty qualified to teach these courses on the Dothan campus. Additionally, the student participation numbers are limited at this time. These items will go forward to ACHE and SACSCOC. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

### **b. Place Master of Science in Education/Gifted Education Online**

Dr. Bowron presented the proposal to move the Gifted Education program to eTroy so that the entire program will be available online for our adult students. Enrollment in Dothan is limited at this time. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Bandow seconded. The motion was approved.

### **c. Deactivate Programs**

- i. Master of Science in Education School Psychometry**
- ii. Education Specialist in School Psychology**

Dr. Bowron presented the proposal to deactivate (not delete) the Master of Science in Education School Psychometry program and the Education Specialist in School Psychology programs. Low enrollments in these areas and a lack of qualified faculty to teach these courses have led to this request by the College of Education. A current teach out program is in place for these programs. This item will go forward to ACHE and SACSCOC. Following a brief discussion, Dr. Grice motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

College of Health and Human Services**13. Master of Social Work Addition of Course & Course Description Modifications**

Dr. Denise Green presented the proposal to split SWK 6604 into two parts. This would make SWK 6604: Human Behavior in the Social Environment I. SWK 66xx: Human Behavior in the Social Environment II will be added. This would reflect similar programs at other schools. The courses will need to be taken in sequence with SWK 6604 taken first. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

Graduate School**14. Change in Wording: Readmission to Graduate School after Academic Suspension**

Dr. Barron recommended a change in the “Readmission to Graduate School After Academic Suspension” language in the catalog. The modification in language would clarify the requirements for readmission, yet allow for some flexibility. Recommend the change from “must” to “should” provide documents. In addition, clarification of “documentation of illness, etc...” will be changed to “documentation of circumstances which led to suspension” and will be marked as a separate item from a letter of support. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Grice seconded. The motion was approved.

College of Education**15. Inactivate Programs at Locations**

**a. Teacher Leader (Cert.) Phenix City – Ed.S. Program**

**b. Adult Education (Non-cert.)**

**i. Dothan – Curriculum and Instructional Design; Instructional Technology; Leadership Studies**

**ii. Troy – Instructional Technology; Leadership Studies**

**16. Programs to be Offered in Blended Format**

**a. Instructional Leadership and Administration M.S./Ed.S**

**i. Dothan**

**ii. Phenix City**

**b. Adult Education**

**i. Curriculum and Instructional Design – Montgomery****17. Post-Master's Certificate**

- a. Remove “Pending Approval”**
- b. Specifying locations – no online**

Dr. Bowron presented the proposals in Agenda items # 15 and 16. It was brought to the attention of the Graduate Academic Council that the intent was to cancel these programs on the stated campuses and offer them on eTroy. It was noted that this was not what was presented in the submitted proposal. If this is the case, the proposal needed to be changed. The proposal indicated that the programs were to be offered through a blended format. It was noted that items 15, 16, and 17 on the Agenda had not been voted on by the College of Education Governance Committee. Since these items need to be approved by the faculty academic committee, Dr. Barron suggested that they be tabled and hold a called meeting for an electronic vote on these items, and any additional items from the College of Education. The COE Governance Committee will need to meet and vote on these items by Friday, March 27<sup>th</sup>. The GAC members will be sent all documents in PDF format via email and will have two days to vote so items will be submitted to the Catalog by early April. The meeting minutes of the called electronic meeting will be presented at the next GAC meeting on April 16<sup>th</sup>. Following the discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**Information Items:**

None

The meeting adjourned at 3:00 p.m. Reminder to watch for emails for the electronic called meeting after March 27, 2015. The next official GAC meeting will be held on April 16, 2015 in the Conference room of Patterson Hall (room 330) at 1:30 p.m.