

**GRADUATE COUNCIL MINUTES  
WEB VERSION  
February 19, 2015**

**MEMBERS:**

Name	Present	Absent	Name	Present	Absent
Christina Martin (Chair)	X		Maria Kroneneburg (telephone)	X	
Diane Bandow (vtel)	X		Irem Ozkarahan (telephone)	X	
Rhonda Bowron	X		Kristie Roberts-Lewis		X*
Tonya Connor (telephone)	X		Dionne Rosser-Mims (telephone)	X	
Tammy Esteves (telephone)	X		Carolyn Russell (vtel)	X	
Steve Grice		X*	Amy Spurlock	X	
Joy Hadwiger	X		Jeff Spurlock	X	
Maureen Hannay (telephone)	X		Linda Vanderbleek		X*
Jonathan Harrington	X		Dr. Mary Anne Templeton, ex officio		X*
William Heisler (telephone)	X		Dr. Dianne Barron, ex officio	X	

X\*--absent with notice    \*\*attending as proxy for member

Dr. Robin Bynum, Dr. Annette Allen, Dr. Bob Wheatley, Ms. Janet Gaston, Dr. Glenn Cohen, Ms. Kim Barron, Ms. Donna Bragg,

**I. Call to Order**

Dr. Martin called the meeting to order at 1:30 pm.

**II. Approval of Agenda**

Dr. Jeff Spurlock moved to approve the agenda. Dr. Bowron seconded. The motion was approved.

**III. Approval of the January 22, 2015 meeting (to include the Web Version).**

Dr. Bowron motioned to approve the minutes. Dr. Jeff Spurlock seconded. The motion was approved.

**IV. Report from the Dean of the Graduate School**

Dr. Barron reminded faculty of the upcoming Research Showcase in April that all colleges are encouraged to participate in. Additional information will be sent to the deans of each college. New program and significant program changes are to be reviewed at this Graduate Council Meeting. Only typos and minor corrections will be accepted at the March meeting.

**V. Business Items**

**NOTE: Policy changes, curriculum changes, etc. approved by the council are effective the following academic year unless otherwise indicated**

College of Arts and Sciences

**1. Student #1—Extension of the Eight-Year Rule (MPA)**

Master of Public Administration student requesting an extension and has a (2.9GPA). Dr. Harrington presented the students' request for an extension of the eight-year waiver. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval until December 15, 2015. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**2. Student #2—Extension of the Eight-Year Rule (MPA)**

Master of Public Administration student requesting an extension and has a (3.2GPA). Dr. Harrington presented the students' request for an extension of the eight-year waiver. He advised that the College of Arts and Sciences academic review committee had reviewed the request and recommended approval until December 15, 2015. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**It was noted that only PA 6650, PA 6644, PA 6622 and PA 6645 were approved to be extended. MGT 6600, MGT 6671, PA 6610 were not extended.**

**3. Addition of BMS 66XX Clinical Biochemistry**

Dr. Cohen presented a request to add BMS 66XX Clinical Biochemistry to the curriculum. This course will give a succinct overview, the "big picture", and relevance of biochemistry and essential pathways that regulate and affect various disorders. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. J. Spurlock seconded. The motion was approved.

**4. Master of Science in Social Science Modifications****a. Curriculum Modifications**

Dr. Allen presented a request to update the curriculum to give students a greater selection in their interested area of study. Classes may be selected from any combination of the following areas: Anthropology, Sociology, Psychology, Economics, History, Geography, Social Science, and International Relations. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**b. Addition of Courses , Deactivation of Courses, and Course Descriptions Modifications**

Dr. Allen presented a request to update the curriculum by deactivating SOC 5530, SOC 6630, SOC 663, GEO 5504, GEO 5508, and GEO 6624. Also the addition of the following courses: ANT 5XXX Magic, Witchcraft, and Religion, ANT 5XXX High Civilizations of the Old World, ANT 5XXX High Civilizations of the New World, ANT 5XXX Culture in Media, ANT 5XXX Anthropology of Power and Citizenship, ANT 5XXX Anthropology of Sex and Gender, GEO 5XXX Introduction to Geographic Information Systems, SOC 55XX Selected Topics in Social Problems, SOC 55XX Gerontology, SOC 55XX Deviant Behavior, SOC 55XX Urban Sociology, SOC 55XX Death and Dying, SOC 55XX Sociology of Health, Medicine, and Illness, SOC 55XX Sociology of Gender, SOC 55XX Peace, Conflict, and Human Rights, SS 6XXX Grant Writing in Social Sciences and SS 6XXX Quantitative Analysis in the Social Sciences.

Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

Sorrell College of Business**5. Student #3— Extension of Eight-Year Requirement (MBA)**

Master of Business Administration student requesting an extension and has a (3.1GPA). Dr. Wheatley presented the students' request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval until December 15, 2015. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Heisler seconded. The motion was approved.

**6. Student #4— Extension of Eight-Year Requirement (MSHRM)**

Master of Science in Human Resource Management student requesting an extension and has a (3.7GPA). Dr. Wheatley presented the students' request for an extension of the eight-year waiver. He advised that the Sorrell College of Business academic review committee had reviewed the request and recommended approval until May 31, 2016. Following a brief discussion, Dr. Heisler motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**7. MA in Economics Admission Requirements Modifications**

Dr. Wheatley presented a request to remove the language "and at least a 3.0 GPA for the last 30 semester hours" and add "Applicants must have achieved a minimum 3.0 GPA in all undergraduate economics courses. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**8. MSM- Leadership Concentration Modification**

Dr. Wheatley presented a request to consider changes to the MSM Leadership Concentration:

1. Require a 7-course core as follows: BUS6600, MSM 6610, MGT 6615, MSM 66xx, MSM 6645, MSM 6635 and MSM 6650
2. Require a 3-course Leadership concentration as follows: MSM 6630, MSM 6640, and MSM 6655
3. Remove HRM 6603: Human Resource Management from the MSM
4. Add the course MSM 66xx: Leading and Developing High Performance Teams to the MSM core
5. Designate MSM 6640, Foundations of Leadership and Motivation as the research course and add language: "Research Course: A grade of "B" or better is required".

Following a brief discussion, Dr. J. Spurlock motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**9. MSHRM –Internship Option**

Dr. Wheatley presented a request to update the MSHRM-Internship Option with the following changes:

1. Add "option 1" to existing MSHRM Program
2. Add "Option 2" as follows:
  - a. Retain all courses and language except 35s/h required (at least 5 s/h of Internship required)
  - b. Add new courses: BUS 66xx: Internship I, Internship II, BUS 66xx, Internship III, BUS 66xx, Internship IV, BUS 66xx, Internship V.
  - c. Add language: internship only available in Montgomery.
  - d. Add language: Internship course (credit hours do not apply to the MSHRM concentration, Option 2, and may not be transferred to Option 1.

Following a brief discussion, Dr. Heisler motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**10. Graduate Business Curriculum Modifications**

Dr. Wheatley presented a request for the following modifications to the current graduate business programs:

1. Revise language in the Business Foundation Requirements to say “This option applies only to those students with an undergraduate degree in business administration or accounting that is more than eight years old from a regionally accredited institution. The ETS MFT (Undergraduate) may only be taken one time.”
2. Add an asterisk to MGT 6670 Seminar in International Management, to designate it as the research course (pg. 74).
3. Remove language from MSM 6610, Theories of Organizational Behavior. Remove “A grade of B or better is required”.

Following a brief discussion, Dr. Jeff Spurlock motioned to approve the recommendation. Dr. Bandow seconded. The motion was approved.

College of Communication and Fine Arts**11. COM 6620 Course Description Modifications**

Dr. Jeff Spurlock presented a request to update the course description for COM 6620 to read “The study of contemporary issues related to strategic communication and appropriate delivery mechanisms. Students will develop communication plans for critical audiences facing problematic situations.” The current course description listed for this course was the same as another course description. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**12. COM 6691 & 6699 Course Description Modifications**

Dr. Jeff Spurlock presented a request to update the course descriptions for COM 6691 and COM 6699. The following statement was added to COM 6691, “Students may not enroll in COM 6699 without successfully completing this course.” The course description for COM 6699 was updated to include the following statement, “This course is open only to students who have completed 18 hours of coursework (including COM 6691) in the program.” Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

College of Health and Human Services**13. Student #5— Extension of Five-Year Requirement (MSN)**

Master of Science in Nursing student requesting an extension and has a (3.5GPA). Dr. Amy Spurlock presented the students’ request for an extension of the five-year waiver. She advised that the College of Health and Human Services academic review committee had reviewed the request and recommended approval until July 31, 2015. Following a brief discussion, Dr. J. Spurlock motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**14. Student #6— Extension of Five-Year Requirement (MSN)**

Master of Science in Nursing student requesting an extension and has a (3.0GPA). Dr. Amy Spurlock presented the students’ request for an extension of the five-year waiver. She advised that the College of Health and Human Services academic review committee had reviewed the request and recommended approval until July 31, 2015. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. J. Spurlock seconded. The motion was approved.

**15. Student #7— Extension of Five-Year Requirement (MSN)**

Master of Science in Nursing student requesting an extension and has a (3.6GPA). Dr. Amy Spurlock presented the students' request for an extension of the five-year waiver. She advised that the College of Health and Human Services academic review committee had reviewed the request and recommended approval until July 31, 2015. Following a brief discussion, Dr. Harrington motioned to approve the recommendation. Dr. Bowron seconded. The motion was approved.

**16. MSN Lab Fee Modifications**

Dr. Amy Spurlock presented a request to update the MSN lab fees in the graduate catalog for the following courses: NSG 6621 Advanced Adult/Gerontology Care I Preceptorship \$67.50, NSG 6623 Advanced Adult/Gerontology Care II Preceptorship \$67.50 and NSG 6638 Advanced Adult Gerontology Care II Internship \$180.00. Following a brief discussion, Dr. J. Spurlock motioned to approve the recommendation. Dr. Harrington seconded. The motion was approved.

**17. DNP Lab Fee Modifications**

Dr. Amy Spurlock presented a request to update the DNP lab fees list in the graduate catalog for the following courses: NSG 6613 Advanced Health Assessment Preceptorship \$67.50, NSG 6618 Advanced Health Assessment Practicum \$37.50, NSG 6621 Advanced Adult/ Gerontology Care I Preceptorship \$67.50, NSG 6623 Advanced Adult/ Gerontology Care II Preceptorship \$67.50, NSG 6638 Advanced Adult/ Gerontology Care III Preceptorship \$180.00, NSG 6666 Primary Care I Preceptorship \$67.50, NSG 6668 Primary Care II Preceptorship \$67.50, NSG 6680 Family Nurse Practitioner Internship \$180.00, NSG 8810 Synthesis of Evidence- Based Practice I \$225.00, NSG 8820 Synthesis of Evidence- Based Practice II \$225.00, NSG 8830 Synthesis of Evidence- Based Practice III \$225.00 and NSG 8840 Synthesis of Evidence- Based Practice IV \$225.00. Following a brief discussion, Dr. Bowron motioned to approve the recommendation. Dr. J. Spurlock seconded. The motion was approved.

College of Education**18. Student #8— Extension of Eight-Year Requirement (MCPCOMM)**

Master of Science in Counseling and Psychology: Community Counseling student requesting an extension and has a (3.4 GPA). Dr. Bowron presented the student's request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until December 31, 2015. Following a brief discussion, Dr. Rosser-Mims motioned to approve the recommendation. Dr. Amy Spurlock seconded. The motion was approved.

**19. Student #9— Extension of Eight-Year Requirement (MCPCMH)**

Master of Science in Counseling and Psychology: Clinical Mental Health student requesting an extension and has a (2.8 GPA). Dr. Bowron presented the student's request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until December 31, 2015. Following a brief discussion, the motion was made to table the students request until more information could be gathered. Dr. Jeff Spurlock motioned to approve the recommendation of the committee to table the request. Dr. Harrington seconded. The motion was approved.

**20. Student #10— Extension of Eight-Year Requirement(MCPSA)**

Master of Science in Counseling and Psychology: Student Affairs student requesting an extension and has a (3.0GPA). Dr. Bowron presented the student's request for an extension of the eight-year waiver. She advised that the College of Education academic review committee had reviewed the request and recommended approval of the extension until December 31, 2015. Following a brief discussion, Dr. Jeff Spurlock motioned to approve the recommendation. Dr. Rosser-Mims seconded. The motion was approved.

**21. College of Education Catalog Modifications****a. Suspend M.S. Ed. Early Childhood (p. 87, 90, 91, 92, 94, 95, 97)**

The COE requests to have Early Childhood education removed from the next years catalog and to have the program "suspended or deactivated" rather than "terminated" at this time. (All items marked with a #1 reference the Early Childhood program modification request.) The program will have up to five years to determine if the program should be reactivated. ACHE will be notified of the deactivation and the request will appear on the ACHE agenda as an Information Item. Should the COE decide to reactivate the M.S. Ed. Early Childhood prior to the end of the five year period, only a Memorandum of Request from the college dean to the GAC and a Letter of Notification to ACHE will be required. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

**b. Removal of Brunswick site From M.S.Ed. Elementary Education (p. 91)**

On page 91 of the current catalog, under the heading of Elementary Education, the locations of program offerings are listed as Brunswick, Dothan, eTROY, Montgomery, Phenix City, and Troy. This request is to remove Brunswick from the list of locations offering the licensure program in elementary education. This request will also align with program location offering corrections made in Active Admissions and SACS notification requirements. Following a brief discussion, Dr. Amy Spurlock motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

**c. Course Modifications**

The COE requests that the following courses eliminate the requirement that the student "Must earn a grade of "B" or better":

EDU 6629 The Master Teacher (p. 91, 92)

PSY 6631 Psychological Foundations of Education (p. 91, 92, 95, 96)

EDU 6645 Nature of Intelligence (p. 92)

Remove ECE 6674 Early Childhood Internship Grades P-3 from second column p. 95 under Courses for the "Alternative Fifth-Year Program"; "Select the Appropriate Internship" section.

Following a brief discussion, Dr. Jeff Spurlock motioned to approve the recommendation. Dr. Rosser-Mims seconded. The motion was approved.

**d. MS.Ed-ILA Admission Modifications**

The COE requested the following changes to the M.S.Ed. Traditional Fifth-Year Certification Program Instructional Support Areas:

Instructional Leadership & Administration (Grades P-12) Under Graduate Teacher Education Program (GTEP) add "The ILA program admits two cohorts per academic year. (Fall/T1

Dothan; Spring/T3 Phenix City) Admission deadline for Dothan is June 15<sup>th</sup>. Admission deadline for Phenix City is September 15<sup>th</sup>)

Also, add under item #3. “All admission items must be submitted prior to the application deadlines stated above.

Following a brief discussion, Dr. Jeff Spurlock motioned to approve the recommendation. Dr. Rosser-Mims seconded. The motion was approved.

**e. GTEP Modifications**

On page 94, under Admission Requirements to the Teacher Education Program change all TEP or Teacher Education Program to read Graduate Teacher Education Program or GTEP. Also eliminate the following “majors”: Early Childhood, Elementary, Secondary (6-12), Collaborative Teacher (K-6) Collaborative Teacher 6-12), remove the Note following the majors and “Candidates may take only six semester hours of graduate coursework prior to admission to TEP.” (p.95) On p. 95 under “Internship” add Graduate to item 1. Item 3 change from “Two recommendation from faculty to “Internship Advisor Approval Form (A)”

On p. 97 under GTEP – Eliminate the second sentence, items #3, #5, and the note following the admission requirements.

On p. 98, under Ed.S. Admissions, eliminate the second sentence.

Following a brief discussion, Dr. Jeff Spurlock motioned to approve the recommendation. Dr. Rosser-Mims seconded. The motion was approved.

**f. Professional Learning Unit Addition**

On p. 100, under left column, “Required Courses ILA” add: “Courses taken as Professional Learning Unit’s (PLU) prior to admission to the ILA Ed.S. program are not eligible for use towards this certification program.”

Following a brief discussion, Dr. Rosser- Mims motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

**g. Deactivate Master of Science in Post-Secondary Education- TESOL**

On p. 102 in the chart at the top of the page, eliminate “Post-Secondary Education” and “TESOL” from the chart. On pg. 105-106 the MS PSE – TESOL program will be deactivated not eliminated. The program will have up to five years in which they may elect to restore the program by getting GAC approval and sending a letter of notification to ACHE as an Information Item and notifying SACSCOC.

Following a brief discussion, Dr. Rosser-Mims motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

**h. Adult Education – Removal and Additions of Specific Prerequisites**

On pg. 103-104 – remove Concentration from Concentration Objectives for Curriculum and Instructional Design, Instructional Technology and Leadership Studies.

Following a brief discussion, Dr. Jeff Spurlock motioned to approve the recommendation. Dr. Rosser-Mims seconded. The motion was approved.

**i. Adult Education – Course Modifications**

Remove all prerequisites from the following courses: ADE 6606, ADE 6674, ADE 6680.

Add EDU 6606 as a prerequisite to EDU 6616 and EDU 6617.

Following a brief discussion, Dr. Rosser-Mims motioned to approve the recommendation. Dr. Jeff Spurlock seconded. The motion was approved.

Information Items:

None

The meeting adjourned at 3:05 p.m. The next meeting will be held on March 19, 2015 in the Conference room of Patterson Hall (room 330) at 1:30 p.m.