

AOP-8-21-07-02 (Revised 5/7/2013)
Electronic End of Course Evaluations

Scope of Implementation

The electronic end of course evaluations will be used every term and semester at all campuses and sites. Identical surveys and procedures will be utilized everywhere.

Administration of the Surveys

The Academic Support Office will work in collaboration with the Instructional Technology department to administer the surveys. The Academic Support Office will establish the dates of each survey administration and will send email reminders to students and faculty as appropriate. The Instructional Technology department will execute the End of Course Assessment element each term/semester. The Academic Support Office will coordinate and direct the dissemination and the archiving of the results.

APPROVED BY ACADEMIC STEERING COMMITTEE, AUG 21, 2007
(REVISED 5/7/2013)
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